

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the online Parish Council Meeting held on Wednesday 1st July 2020 at 7.00pm.

Present: Chairman: Cllr. T. Flowers Vice Chairman: Cllr. D. Catchpole
Councillors: Cllr. S. Chittenden Cllr. D. Constable Cllr. D. McCarthy
Cllr. P. Hennessy Cllr. G. Dryhurst Cllr. R. Martin
Officers: Karen Boyce, Parish Clerk
District Councillor: None
Members of press and public: None

20/12 Apologies for Absence

Cllr. D. McCarthy, was delayed and sent apologies, would try to join meeting as soon as he could.

20/13 Minutes

RESOLVED that the minutes of the Virtual Parish Council meeting held on 24th June 2020 be approved as a correct record and signed by the Vice-Chairman.

20/14 Progress Report

19/242 The Clerk was asked to re-email companies for quotes on installation of bollards. Clerk had confirmed that the emails had been sent out again. A reply from Rochford District Council had been received to say that they were unable to give a quote for this job.
19/300 Bench has now been installed, outside Ashingdon & East Hawkwell Memorial Hall.

20/15 Declaration of Interests and Dispensations

None declared.

20/16 Public participation session

None present

20/17 District Councillor's Report

None present. Cllr Weston sent her apologies.

20/18 Finance

Members received bank reconciliation figures for February 2020, April 2020 and May 2020, these had been sent out by email previously, along with details of payments that had been made during Covid-19.

Members received the schedule of payments for approval along with the bank reconciliation figures for February 2020. Cllr. G. Dryhurst had checked the bank reconciliation figures.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBAPR20/1	£184.70
A & J Lighting Solutions	IBAPR20/2	£174.54
A & J Lighting Solutions	IBAPR20/3	£452.10
Ashingdon & East Hawk. Mem. Hall	IBAPR20/4	£ 48.00
Aveco Atlantic Vision	IBAPR20/5	£ 54.00
E.A.L.C.	IBAPR20/6	£676.59
J & P Prior	IBAPR20/7	£105.00
James Todd & Co	IBAPR20/8	£ 93.60
Viking	IBAPR20/9	£ 56.45

- (b) The bank reconciliation figures for February 2020 be approved and accepted.

Members received the schedule of payments for approval along with the year end bank reconciliation figures and the financial year end 2019/20 carried forward figure of £112,723.14. Cllr. D. McCarthy had checked the bank reconciliation figures.

Section one, the annual governance statement, and section two, the accounting statements of the Annual Governance and Accountability Return for 2018/19 were presented for approval.

- (c) A thank you note had been received from Wyvern Community Transport for the £300 donation They received from Ashingdon Parish Council.

RESOLVED that

- (d) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBMAY20/1	£ 224.55
Green Gateway Trading (GM) Ltd	IBMAY20/2	£ 43.20
Green Gateway Trading (GM) Ltd	IBMAY20/3	£ 43.20
Green Gateway Trading (GM) Ltd	IBMAY20/4	£1167.47
J & P Prior	IBMAY20/5	£ 105.00
Rural Comm. Council of Essex	IBMAY20/6	£ 72.00
Rialtus Business Solutions	IBMAY20/7	£ 145.20

- (e) the year end bank reconciliation figures be approved and accepted;
- (f) the financial year end 2019/20 carried forward figure of £112,73.14 be approved;
- (g) section one of the Annual Governance and Accountability Return for 2019/20 be approved;
- (h) section two of the Annual Governance and Accountability Return for 2019/20 be approved;

Members received the schedule of payments for approval along with the bank reconciliation figures for April 2020. Cllr. R. Martin had checked the bank reconciliation figures.

RESOLVED that

- (i) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBJUN20/1	£ 224.75
Canewdon PC	IBJUN20/2	£ 22.59
Earth Anchors	IBJUN20/3	£ 511.20
A. Chapman	IBJUN20/4	£ 540.00

Green Gateway Trading (GM) Ltd	IBJUN20/5	£ 43.20
J & P Prior	IBJUN20/6	£ 105.00

- (j) The bank reconciliation figures for April 2020 be approved and accepted.

20/19 Parish Council Policies

RESOLVED that

- (a) the Parish Council Complaints Procedure be approved;
- (b) the Parish Council Risk Assessment Register be approved;

Cllr. D. McCarthy arrived on the virtual meeting at 19.30pm

- (c) the Parish Council Equal Opportunity Policy be approved;

20/20 Date of next meeting

The next Parish Council Virtual Meeting is on Wednesday 8th July 2020 at 7.00pm.

The meeting was closed at 19.40pm.

Vice-Chairman's Signature

Dated
8th July 2020