

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the online Parish Council Meeting held on Monday 1st March 2021 at 7.30pm.

Present: Chairman: Vice Chairman: Cllr. D. Catchpole

Councillors: Cllr. D. Constable Cllr. G. Dryhurst Cllr. R. Martin
Cllr. P. Hennessy Cllr. D. McCarthy Cllr. S. Chittenden
Cllr. S. Osborne (arrived at 20.28pm)

Officers: Karen Boyce, Parish Clerk

District Councillor: Cllr. C. Weston – Cllr. C. Weston joined the meeting at 19.50pm

Members of press and public: Two

Due to Cllr Flowers sending his apologies for tonight's meeting. Cllr Catchpole will be acting as Chairman for tonight's meeting.

20/188 Apologies for Absence

Apologies were received from Cllr. T. Flowers (Chairman), Cllr. D. McCarthy

RESOLVED that the apologies be accepted.

20/189 Minutes

RESOLVED that the minutes of the Virtual Parish Council meeting held on 1st February 2021 be approved as a correct record and signed by the Vice-Chairman.

RESOLVED that the minutes of the Virtual Extraordinary Parish Council Meeting held on the 27th January 2021 be approved as a correct record and signed by the Vice Chairman.

20/190 Progress Report

- 20/46 The Clerk confirmed that she had to purchase some more plastic pegs for the Basketball framework at King George's Playing field.
- 20/56(f) The Clerk had not received a reply from Barclays regarding the credit card but has confirmed that a Debit card had now been received for the Barclays Bank Account.
- 20/123 The Clerk was asked to send over some more questions to British Solar Renewables (BSR). All questions were answered and emailed to Councillors before meeting.
- 20/138 The Clerk was asked to produce a Co-option policy for the Parish to adopt, a draft copy was presented to the Council, some alterations are to be made.
- 20/142 The Clerk was authorised, in consultation with Cllr. D. Constable to purchase equipment for the Parish Rooms. An update was given on equipment purchased to date. The Clerk also sent over a copy of an invoice that had to be paid by Debit card, for the Councillors to observe.
- 20/144 The Clerk asked Councillors to decide on a preference of days in which they would like to hold the Christmas Buffet, so that she could get a date pencilled in subject to the Government Covid-19 guidelines at the time.
- 20/180 The Clerk contacted Youth Services on the decision to share the cost of the youth services programme with Hawkwell Parish Council up to 50%. The Clerk confirmed that she has to fill out a Memorandum of Agreement form.
- 20/185 The Clerk confirmed that she had contacted the relevant parties with the information decided at the February meeting.

20/191 Declaration of Interests and Dispensations

Cllr. D. Catchpole and Cllr. G. Dryhurst declared a pecuniary interest in item 10(a) as they are Trustees for Ashingdon & East Hawkwell Memorial Hall, they took no part in the discussion or decision of that item.

Cllr. G. Dryhurst declared a pecuniary interest in item 10(b) as he is Trustee for Wyvern Community Transport, he took no part in the discussion or decision of that item.

20/192 Public participation session

One resident present. A report regarding the Bloor Homes Development was received from Mr. Ian Foster.

Further to Standing Order 1(a), the order of business was changed.

Local Community Meeting – PC Warren Lamb gave a very detailed report.

Cllr. Carole. Weston joined the meeting at 19.50pm

20/193 District Councillor's Report

A report was received from Cllr. C. Weston.

20/194 Co-option

There are two vacancies in Ashingdon ward; no candidates were present to observe the meeting.

20/195 Co-option Policy

Members considered the Co-option policy, some amendments are to be made and the council will consider the changes before adopting the policy at a future meeting.

20/196 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for January 2021. Cllr. R. Martin had checked the bank reconciliation figures.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBMAR21/1	£238.00
Campaign to Protect Rural England	IBMAR21/2	£ 36.00
Mr. D. Catchpole	IBMAR21/3	£124.83
Constable Landscapes	IBMAR21/4	£148.00
Essex Pension Fund	IBMAR21/5	£342.13
Green Gateway Trading (GM) Ltd	IBMAR21/6	£ 43.20
J&P Prior	IBMAR21/7	£105.00
Mrs. K. Boyce	IBMAR21/8	£ 14.39
Office Furniture Online	IBMAR21/9	£942.00
Office Furniture Online	IBMAR21/10	£146.40
Office Furniture Online	IBMAR21/11	£ 62.40
Office Furniture Online	IBMAR21/12	£150.00
Viking Direct	IBMAR21/13	£ 30.28

Viking Direct	IBMAR21/14	£207.80
Viking Direct	IBMAR21/15	£319.79
Essex Wildlife Trust	100001	£ 40.00

- (b) The bank reconciliation figures for January 2021 be approved and accepted.
- (c) It was noted that the cost of the distribution for the March Newsletter from D2D Distribution Ltd had increased by £30. The original quote was £265 +VAT in 2020 and now in 2021 it is £295 +VAT.

20/197 Grant Application

RESOLVED that

- (a) The Grant application for Ashingdon & East Hawkwell Memorial Hall for £500.00 to help repair or purchase a gas convector heater in the Committee Room and to upgrade faulty fluorescent lighting to an LED unit at the Hall was approved.

Ashingdon & East Hawkwell Mem. Hall	100005	£500.00
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- (b) The Grant application for Wyvern Community Transport for £500.00 to help towards costs associated with the food parcel service, which enables provision food parcels to vulnerable people that live in Rochford and surrounding areas.

Wyvern Community Transport	100004	£500.00
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- (c) The Grant application for Kaos Youth Club, for the sum of £625 was refused for help towards hall rental costs.

20/198 Planning

RESOLVED that

- (a) The list of applications determined by Rochford District Council in February 2021 was noted.

20/199 Highways/PROW/Environment/Transport/Street Lighting

- (a) There was no news on transport.
- (b) An update on Bridleway 43 was received.
- (c) An update was received regarding the Parish Rooms/ Public Toilets at King George's playing field from Cllr. D. Constable.

20/200 Upgrade to parish street lighting

Two proposals were put forward to members to upgrade the parish street lights in Greensward Lane at a cost of £299 each. Also should any funds be left in this year's budget 2020/2021 for street light replacement, then it is to be utilised to replace further lights.

RESOLVED that the Parish Council are to upgrade the parish street lights in Greensward Lane to LED at a cost of £299 each.

RESOLVED that if there are any funds left in this year's budget 2020/2021 for street light replacement, then members decided to utilise it to replace further lights.

20/201 Solar Farm at South Fambridge

The Clerk was asked to write a letter to Rochford District Council to put in our request for a contribution to the community from BSR Solar either via S.106 or from the Community Infrastructure Levy. This contribution will be spent on upgrading parish street lighting to LED and a new roof on the Ashingdon & East Hawkwell Memorial Hall.

20/202 Gate Locking

Two quotes had been received for the unlocking/locking of the entrance/exit gates at the car park at Ashingdon & East Hawkwell Memorial Hall.

Cllr. Roy. Martin left the meeting at 20.23pm

RESOLVED that members decided to postpone this request at the present time and to re-consider this in a year's time.

Cllr. Dan. McCarthy arrived at the meeting at 20. 28pm

20/203 Youth Services

It was noted that Hawkwell Parish Council were happy to go ahead with a joint agreement with Ashingdon Parish Council for 20 detached sessions in Ashingdon and Hawkwell.

Cllr. Roy. Martin returned back to the meeting at 20.30pm

20/204 Crime and Anti-Social Behaviour

No report received.

20/205 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
Cllr. D. Catchpole; Cllr. D. McCarthy - Report received.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
No meeting.
- (c) Local Community Meeting – Cllr. T. Flowers;
No meeting. PC Warren Lamb joined the meeting earlier in the Agenda and gave a very in depth report.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
No meeting.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
Zoom Meeting on 02.03.21 at 11am.

20/206 Training and Events

Cllr. D. Catchpole had requested permission to attend the Village Halls Course online event on the Thursday 17th & Thursday 24th June 2021 by EALC at a cost of £140 + VAT per delegate.

RESOLVED that Cllr. D. Catchpole be authorised to attend the Village Halls Course on Thursday 17th & Thursday 24th June 2021, at a cost of £140 + VAT per delegate.

Cllr. D. McCarthy had requested permission to attend the Instagram for Parish & Town Councils on Wednesday 21st April 2021 at a cost of £70 per delegate + VAT.

RESOLVED that Cllr. D. McCarthy be authorised to attend the Instagram for Parish & Town Councils on Wednesday 21st April 2021, at a cost of £70 per delegate + VAT.

20/207 Exclusion of Press and Public

RESOLVED that the Parish Council exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1 (2)

20/208 Resignation of Litter Picker/Handyman

The Parish Council considered the information regarding the resignation of the Litter Picker/Handyman.

RESOLVED To propose that the employment of the Litter Picker/Handyman is put in abeyance until the September meeting.

20/209 Date of next meeting

The next Parish Council Meeting is on Monday 12th April 2021 at 7.30pm. *(Depending on Government guidelines it is hoped this will be a face to face meeting).*

The meeting was closed at: 21.31pm

Chairman's Signature

Dated
12th April 2021