

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the online Parish Council Meeting held on Monday 2nd November 2020 at 7.30pm.

Present:	<u>Chairman:</u>	Cllr. T. Flowers (Video Only)	<u>Vice Chairman:</u>	Cllr. D. Catchpole
	<u>Councillors:</u>	Cllr. D. Constable Cllr. P. Hennessy	Cllr. R. Martin Cllr. G. Dryhurst	
	<u>Officers:</u>		Karen Boyce, Parish Clerk	
	<u>District Councillor:</u>		Cllr. C. Weston	
	<u>Members of press and public:</u>		None	

20/72 Apologies for Absence

Due to technical issues Cllr Flowers is unable to chair tonight's meeting. Cllr Catchpole will be acting as chairman for tonight's meeting.

Cllr. P. Hennessy left the meeting at 19:33pm due to technical issues.

20/73 Minutes

RESOLVED that the minutes of the Virtual Parish Council meeting held on 5th October 2020 be approved after an amendment, stating that Cllr. Flowers is unable to attend meeting, due to technical issues and that Cllr. Catchpole would be acting as Chairman for the meeting. This will then be a correct record and signed by the Vice-Chairman.

Cllr. P. Hennessy was able to re-attend meeting at 19:36pm.

20/74 Progress Report

- 19/277(c) The Clerk contacted the Servicing Department, all monies were transferred from the Metro Bank account to the Barclays Bank Account on the 13th October 2020. The Metro Bank Account will be closed after the October Bank Reconciliation has been approved at the December meeting. The Clerk also mentioned that a cheque had been sent to: Essex & Herts Air Ambulance – 800079 - £150.00. This had been represented to the bank after the funds had been transferred, it was agreed that a new cheque would have to be issued.
- 20/40 The Clerk has started to update the website and asked the Councillors if there is anything that they think maybe needed to be updated or added to the website, to email it over.
- 20/48 Cllr. Dan McCarthy attended a Health & Well being course on the 29th October 2020, he then updated the Council with a report.
- 20/56(f) The Clerk was asked to apply for a Credit Card for the Council. The card was not approved. The Clerk was then asked to look into why this has not been approved.
- 20/58 The Clerk had been asked to let Constable Landscapes commence with laying the bark at the flowerbeds at South Fambridge.
- 20/59 The Clerk has sent the Heads of Terms to the Solicitors.

Cllr. D. McCarthy left the meeting 19:42pm due to technical issues.

20/75 Declaration of Interests and Dispensations

None declared.

20/76 Public participation session

None present

20/77 District Councillor's Report

None present

20/78 Co-option

There are three vacancies in Ashingdon ward; no candidates were present to observe the meeting

20/79 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for September 2020. Cllr. S. Chittenden had checked the bank reconciliation figures.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBNOV20/1	£226.40
A&J Lighting Solutions	IBNOV20/2	£180.54
Constable Landscapes	IBNOV20/3	£148.00
Constable Landscapes	IBNOV20/4	£148.00
Essex Pension Fund	IBNOV20/5	£335.39
J & P Prior	IBNOV20/6	£105.00
National Association of Local	IBNOV20/7	£ 38.93
Viking Direct	IBNOV20/8	£ 26.71
Mrs K Boyce	IBNOV/20/9	£ 14.39

(b) The bank reconciliation figures for September 2020 be approved and accepted.

(c) The quarterly financial report for the period 1st July 2020 to 30th September 2020 be approved and accepted;

Cllr. D. McCarthy was able to re-attend the meeting at 19:52pm.

(d) It was noted that BTMK Todman's Solicitors are to act for us on the lease for the Parish Rooms/ Public toilets at a cost of £500 plus VAT.

(e) It was noted that Cllr D. McCarthy attended the Leaders talk: Collaboration for Health and Wellbeing online event on Thursday 29th October 2020 at a cost of £30 + VAT.

(f) Consideration was given into whether to purchase a poppy wreath for Remembrance Day, due to the current situation of Covid-19, it was decided to make a donation to The British Legion of £150.00 for the poppy appeal for this year.

(g) The internal controls were reviewed and updated.

(h) It was noted that the Barclays Bank accounts were now set up and the Metro Bank Account would be closed once the October Bank Reconciliation has been approved and accepted at the December 2020 meeting.

20/80 Planning

RESOLVED that

(a) The minutes from the Virtual Planning Committee meeting held on 12th October 2020 be noted;

(b) The list of applications determined by Rochford District Council in October 2020 be noted.

Due to Covid – 19 restrictions, there had been no face to face meetings.

(c) The list of comments from the Planning committee dated 6th April 2020 be noted;

(d) The list of comments from the Planning committee dated 1st June 2020 be noted;

- (e) The list of comments from the Planning committee dated 6th July 2020 be noted;
- (f) The list of comments from the Planning committee dated 3rd August 2020 be noted;

20/81 Highways/PROW/Environment/Transport/Street Lighting

- (a) An update was received from Cllr. G. Dryhurst.
- (b) There was no updates to receive.
- (c) An update was received, regarding the Solicitors BTMK Todman's going to act for Ashingdon Parish Council.

20/82 Crime and Anti-Social Behaviour

No report received.

20/83 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
Cllr. D. Catchpole; Cllr. D. McCarthy - Report received.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
Report received.
- (c) Local Community Meeting – Cllr. T. Flowers;
Unfortunately Cllr. T. Flowers was unable to communicate with the other members, due to lack of audio problems, no update received.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
No meeting.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
Meeting 17th November via Zoom meeting.

20/84 Leaders talk: Collaboration for Health and Wellbeing online event on Thursday 9th October 2020

A report was received from Cllr. D. McCarthy.

20/85 Training and Events

Cllr. D. McCarthy has requested permission to attend the Health & Wellbeing Conference on Thursday 26th November at a cost of £30 per delegate + VAT.

RESOLVED that Cllr. D. McCarthy be authorised to attend the Health & Wellbeing Conference on Thursday 26th November at a cost of £30 per delegate + VAT.

20/86 Items for next agenda

Woodland

20/87 Date of next meeting

The budget and precept meeting will be held on Wednesday 25th November 2020 at 7.30pm.
The next Parish Council Meeting is on Monday 7th December 2020 at 7.30pm. *(Depending on Government guidelines it is hoped this will be a face to face meeting).*

The meeting was closed at 20.45pm.

Vice-Chairman's Signature

Dated
7th December 2020