

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the online Parish Council Meeting held on Monday 5th October 2020 at 7.30pm.

Present: Chairman: Cllr. T. Flowers (Video Only) Vice Chairman: Cllr. D. Catchpole

Councillors: Cllr. D. Constable Cllr. R. Martin
Cllr. P. Hennessy Cllr. G. Dryhurst

Officers: Karen Boyce, Parish Clerk

District Councillor: Cllr. C. Weston

Members of press and public: None

20/49 Apologies for Absence

Due to technical issues Cllr Flowers is unable to chair tonight's meeting. Cllr Catchpole will be acting as chairman for tonight's meeting.

Cllr. D. McCarthy, sent apologies, would try to join meeting if he could. Cllr. S. Chittenden, sent apologies, was having internet issues.

RESOLVED that the apologies be accepted

20/50 Minutes

RESOLVED that the minutes of the Virtual Parish Council meeting held on 7th September 2020 be approved as a correct record and signed by the Vice-Chairman.

20/51 Progress Report

- 19/277(c) The Clerk has now sent off the Mandate forms for herself to be a signatory. The forms Clerk has now got to contact the Servicing Department for transferring the funds from the Metro Account.
- 19/242 The Clerk had contacted 5 Companies with regards to removal and installation of anti-parking bollards. The Council decided not to go ahead with replacing the bollards, as the cost of removal and installation was very expensive.
- 20/40 The Council discussed on whether to appoint a webmaster to manage the Council's Website. It was decided that the Clerk was to undergo training. The Clerk had some training. The Clerk is starting to update the Website.
- 20/46 The Clerk was asked to look at some holes in the metal framework of the basketball net. The Clerk noticed that the holes use to have plastic coverings over them. Cllr. D. Catchpole has contacted the supplier, to see if we can purchase some more plastic pegs.
- 20/48 The Clerk was asked to add a Health & Well being Plan to the Agenda. Clerk is awaiting a Reply from EALC, with regards to joining a forum. Clerk also said that she would be Asking Cllr. McCarthy for help.

20/52 Declaration of Interests and Dispensations

None declared.

20/53 Public participation session

None present

20/54 District Councillor's Report

A report was received from Cllr. C Weston, regarding the Bridleway 43. Cllr. C. Weston agreed to meet Cllr. G. Dryhurst at the site in question to discuss any concerns he had.

20/55 **Co-option**

There are three vacancies in Ashingdon ward; no candidates were present to observe the meeting.

19.57pm – Cllr. D. McCarthy was able to join the meeting.

20/56 **Finance**

Members received the schedule of payments for approval along with the bank reconciliation figures for August 2020. Cllr. G. Dryhurst had checked the bank reconciliation figures.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBOCT20/1	£294.22
A&J Lighting Solutions	IBOCT20/2	£609.24
J&P Prior	IBOCT20/3	£105.00
James Todd & Co	IBOCT20/4	£ 93.60
Essex Pension Fund	IBOCT20/5	£379.04
Mr D Catchpole	IBOCT/20/6	£ 14.39

- (b) The bank reconciliation figures for August 2020 be approved and accepted.

- (c) A donation of £150.00 had been made to the Essex and Herts Air Ambulance

Essex & Herts Air Ambulance	800079	£150.00
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- (d) It was considered to purchase Adobe Acrobat Pro for the Clerk. This was approved and accepted.

- (e) It was noted that the new pay scales had been published and implemented.

- (f) Consideration was given for the Council to apply for a Credit Card. This was approved and accepted.

20/57 **Planning**

RESOLVED that

- (a) The list of applications determined by Rochford District Council, September 2020 be noted

20/58 **Bark for Flowerbed – South Fambridge**

Three quotes had been received for bark to be supplied and spread, around the flower bed in South Fambridge. The quotes were put to the Council for consideration. The Council decided on Company C.

RESOLVED that Constable Landscapes quote be accepted to supply and spread bark chippings to a depth of 5cm at a cost of £89.00 + VAT.

20/59 **Public Toilets and Parish Rooms**

The Council discussed the variation in the term lease from 10 years to 7 years.

The Council discussed engaging BTMK Todman Solicitors, Rayleigh to act on behalf of the Parish Council in lease negotiations with Rochford District Council.

RESOLVED that the parish council agreed to 1 lease for the duration of 7 years and a 50% contribution of £4,791.50 to the time lock operated doors, this being 50% of the price quoted of £9,583. The Council also agreed to engage BTMK Todman Solicitors to act on behalf of lease negotiations with Rochford District Council.

Cllr. D. McCarthy left meeting at 20:12pm – due to internet connection problems

20/60 Highways/PROW/Environment/Transport/Street Lighting

- (a) An update was received from Cllr. G. Dryhurst.
- (b) A report was received from Cllr. C. Weston, regarding Bridleway 43.

20/61 Crime and Anti-Social Behaviour

No report received.

20/62 Benches King Georges Field

It was discussed to purchase 2 new benches for the field area of King Georges Playing Field, Ashingdon.

RESOLVED that Ashingdon Parish Council purchase 2 commemorative benches for installation in King Georges Playing Field, subject to Rochford District Council approving the bench that is already installed outside Ashingdon & East Hawkwell Memorial Hall, Ashingdon Road.

20/63 Play Area

The RoSPA Report had been reported on the Progress Report. The Clerk had noticed that the holes on the metal frame of the basket ball frame should have plastic pegs in them.

RESOLVED that before a welder was to be called, look into purchasing some plastic pegs to fill holes.

20/64 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
Cllr. D. Catchpole. Report received.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
Hoping to hold a virtual meeting in October.
- (c) Local Community Meeting – Cllr. T. Flowers;
Unfortunately Cllr. T. Flowers was unable to communicate with the other members, due to lack of audio problems, no update received.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
No meeting.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
Meetings have been cancelled.

20/65 Items for next agenda

Bridleway 43
Woodland
Quarterly Report

The next Parish Council Meeting is on Monday 2nd November 2020 at 7.30pm. *(Depending on Government guidelines it is hoped this will be a face to face meeting).*

The meeting was closed at 20.49pm.

Vice-Chairman's Signature

Dated
2nd November 2020