

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the online Parish Council Meeting held on Monday 7th September 2020 at 7.30pm.

Present:

<u>Chairman:</u>	Cllr. T. Flowers	<u>Vice Chairman:</u>	Cllr. D. Catchpole
<u>Councillors:</u>	Cllr. S. Chittenden Cllr. P. Hennessy	Cllr. D. Constable Cllr. G. Dryhurst	Cllr. D. McCarthy Cllr. R. Martin
<u>Officers:</u>	Karen Boyce, Parish Clerk		
<u>District Councillor:</u>	None		
<u>Members of press and public:</u>	None		

20/31 Apologies for Absence

None.

20/32 Minutes

RESOLVED that the minutes of the Virtual Parish Council meeting held on 8th July 2020 be approved as a correct record and signed by the Vice-Chairman.

20/33 Progress Report

- 19/242 The Clerk had now contacted five companies for a quote for installation of anti-parking bollards, along Ashingdon Road. The Clerk had chased up the companies for the quotes, unfortunately only two quotes were received. The Council were asked how they would like to proceed. This was on the agenda for discussion.
- 19/330 Clerk was asked amend the Emergency Plan. Cllr. G Dryhurst was going to amend the telephone numbers.
- 19/331 The Clerk had to cancel Cllr. Steptoe coming to the April meeting, as the meeting was Cancelled due to Covid-19. The Clerk will invite Cllr. Steptoe along to a future meeting where the Ashingdon Solar Farm can be discussed.
- 20/27(e)(i) The Clerk was asked to submit the VAT Return for Jan 2019 - March 2019. The Clerk can confirm that this is now submitted and been received.
- 20/27(e)(ii) The Clerk was asked to add the high level of financial reserves to the September 2020 meeting unfortunately, due to not being able to have face to face meetings, this has been deferred.

20/34 Declaration of Interests and Dispensations

Cllr. D. Catchpole, Cllr. D. McCarthy and Cllr. G. Dryhurst declared a pecuniary interest in item 9 as they are Trustees for Ashingdon & East Hawkwell Memorial Hall, they took no part in the discussion or decision of that item.

20/35 Public participation session

None present

20/36 District Councillor's Report

None present.

20/37 Co-option

There are three vacancies in Ashingdon ward; no candidates were present to observe the meeting.

Finance

Members received the schedule of payments for approval along with the payments made in August 2020 and the bank reconciliation figures for June and July 2020. Cllr. D. Constable checked the Bank reconciliation figures for June and Cllr. T. Flowers checked the Bank reconciliation figures for July.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBSEP20/1	£212.55
A&J Lighting Solutions	IBSEP20/2	£574.74
A&J Lighting Solutions	IBSEP20/3	£3366.36
Atlantic Vision	IBSEP20/4	£226.80
Constable Maintenance	IBSEP20/5	£592.00
Mr D Catchpole	IBSEP/20/6	£ 14.39
Information Commissioners Office	IBSEP20/7	£ 40.00
J&P Prior Cleaning Services	IBSEP20/8	£105.00
Essex Pension Fund	IBSEP20/9	£326.65
Viking Direct	IBSEP20/10	£203.30

- (b) the following payments made in August 2020 be ratified:

HM Revenue & Customs	IBAUG20/1	£212.35
Mr D Catchpole	IBAUG20/2	£ 14.39
ES Solutions Ltd	IBAUG20/3	£1996.32
Essex Pension Fund	IBAUG20/4	£326.65
J&P Prior	IBAUG20/5	£105.00
Viking Direct	IBAUG20/6	£284.35

- (c) The bank reconciliation figures for June 2020 be approved and accepted.
 (d) The bank reconciliation figures for July 2020 be approved and accepted.
 (d) It was noted that the Clerk had joined the pension scheme.
 (e) It was proposed that a donation of £150.00 be made to Essex and Herts Air Ambulance.
 (f) The Internal Audit report for 2018/19 be approved and accepted.

Grant Applications

A grant application had been received from Cllr. D. Catchpole for Ashingdon & East Hawkwell Memorial Hall. Unfortunately this has had to be deferred to March 2021, as the Clerk had sent out the wrong paper work, so this could not be discussed.

Website

It was discussed on whether to appoint a new webmaster to manage the Council's website.

RESOLVED that the Clerk is to undergo training, so that the Clerk can manage the website.

Bollards

Two quotes had been received for anti-parking bollards, between 432-444 Ashingdon Road, Ashingdon. The Clerk had contacted five different companies. The quotes were put to the Council for consideration.

RESOLVED that the anti-parking bollards not be replaced, as the quotes were very expensive.

20/42 Planning

RESOLVED that

- (a) the list of applications determined by Rochford District Council in July 2020 be noted.
- (b) the list of applications determined by Rochford District Council in August 2020 be noted.

20/43 Highways/PROW/Environment/Transport/Street Lighting

- (a) An update was received from Cllr. G. Dryhurst, regarding the amount of people not using the buses, due to the current situation of Covid-19.
- (b) A report was received from Cllr. D. Constable, regarding the Parish Rooms.
- (c) A report was received from Cllr. G. Dryhurst, regarding Bridleway 43 and the encroachment Issues.
- (d) A resident from South Fambridge had telephoned the Clerk to complain about the Dog Bin on the Sea wall, overflowing. It was decided to have the bin cleaned on a weekly basis, between the Months of April – September each year. It will remain fortnightly for the months of October – March.

20/44 Christmas Buffet

RESOLVED that due to the current situation of the country, in respect of Covid-19, that the Christmas Buffet which was to be held on the 10th December 2020 should be **cancelled** for this year.

20/45 Crime and Anti-Social Behaviour.

No report received.

20/46 Play Area

The RoSPA Report had been circulated.

RESOLVED that the RoSPA report had been noted. The Clerk was asked to look at some holes mentioned on the report for in the metal framework of the Basketball net. Clerk is going to contact welding companies for quotes.

20/47 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
Cllr. D. McCarthy. Report received.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
AGM meeting in July postponed. Hoping to hold a virtual meeting in October.
- (c) Local Community Meeting – Cllr. T. Flowers;
Unfortunately Cllr. T. Flowers was unable to communicate with the other members, due to lack of audio problems, no update received.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
July meeting was cancelled. Postponed until next summer.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
Meetings have been cancelled.

20/48 Items for next agenda

Health & Well Being Plan
An Update on the Barclays Bank Account
Ashingdon Parish Council to consider Acrobat Pro for the Clerk.

The next Parish Council Meeting is on Monday 5th October 2020 at 7.30pm. *(Depending on Government guidelines it is hoped this will be a face to face meeting).*

The meeting was closed at 21.10pm.

Vice-Chairman's Signature

Dated
5th October 2020