

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the online Parish Council Meeting held on Wednesday 8th July 2020 at 7.15pm.

Present:

<u>Chairman:</u>	Cllr. T. Flowers	<u>Vice Chairman:</u>	Cllr. D. Catchpole
<u>Councillors:</u>	Cllr. S. Chittenden Cllr. P. Hennessy	Cllr. D. Constable Cllr. G. Dryhurst	Cllr. D. McCarthy Cllr. R. Martin
<u>Officers:</u>	Karen Boyce, Parish Clerk		
<u>District Councillor:</u>	None		
<u>Members of press and public:</u>	None		

20/21 Apologies for Absence

Cllr. P. Hennessy, attended the meeting but had technical difficulties, apologies were then sent via a call to Clerk.

RESOLVED that the apologies be accepted.

20/22 Minutes

RESOLVED that the minutes of the Virtual Parish Council meeting held on 1st July 2020 be approved as a correct record and signed by the Vice-Chairman.

20/23 Declaration of Interests and Dispensations

None declared.

20/24 Public participation session

None present

20/25 District Councillor's Report

None present. Cllr Weston sent her apologies.

20/26 Co-option

There are three vacancies in Ashingdon ward; no candidates were present to observe the meeting.

7.23pm - The Clerk had technical difficulties and was absent from the meeting

20/27 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for May 2020. Cllr. P. Hennessy had checked the bank reconciliation figures.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

Mrs. D. Constable	800074	£350.00
Mr. T. Flowers	800075	£350.00
Mr. G. Dryhurst	800076	£350.00
Mrs. P. Hennessy	800077	£350.00
Mr. D. McCarthy	800078	£350.00
HM Revenue & Customs	IBJUL20/1	£212.35
A & J Lighting Solutions	IBJUL20/2	£157.14
A & J Lighting Solutions	IBJUL20/3	£452.10
Auditing Solutions Ltd	IBJUL20/4	£306.00
H&B Groundworks Ltd	IBJUL20/5	£480.00
J&P Prior	IBJUL20/6	£105.00
James Todd & Co	IBJUL20/7	£ 93.60
James Todd & Co	IBJUL20/8	£ 75.60
Essex Pension Fund	IBJUL20/9	£326.65
Rialtas Business Solutions	IBJUL20/10	£148.80
Playsafety Ltd	IBJUL20/11	£ 82.20
Rural Community Council of Essex	IBJUL20/12	£105.60
Mr D. Catchpole	IBJUL20/13	£ 14.39
Viking Direct	IBJUL20/14	£ 24.77

7.29pm - The Clerk was able to re-join the meeting.

- (b) The bank reconciliation figures for May 2020 be approved and accepted.
- (c) The quarterly financial report for the period 1st April to 30th June 2019 be approved and accepted.
- (d) It was noted that the Clerk had joined the pension scheme.
- (e) The Internal Audit report for 2019/20 be approved and accepted:-
 - (i) Cllr. Catchpole raised an issue regarding the March 2019 VAT returns not being completed. The Clerk confirmed that they would be completed in the next couple of weeks.
 - (ii) Cllr. Catchpole also raised an item in the report with regards the high level of Reserves.

RESOLVED that it was agreed to discuss this at the September meeting.

Cllr. R. Martin congratulated the Clerk on an excellent report with no actions required by the Auditors.

20/28 Crime and Anti-Social Behaviour

A report was received from Cllr. D. Catchpole.

20/29 Reports from the representatives for outside committees

- (a) RSPB Local Liaison Group – Cllr. G. Dryhurst
No meeting had taken place.

20/30 Date of next meeting

The next Parish Council Meeting is on Monday 7th September 2020 at 7.30pm. *(Depending on Government guidelines it is hoped this will be a face to face meeting).*

The meeting was closed at 19.45pm.

Vice-Chairman's Signature

Dated
7th September 2020