

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the online Parish Council Meeting on Monday 1st March 2021 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend, please contact the Clerk for meeting login details.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

23rd February 2021

AGENDA

1. Apologies for Absence.

To receive and approve any apologies for absence.

2. Minutes

Acceptance of Minutes from the Parish Council Virtual Meeting dated 1st February 2021

(Appendix 1)

Acceptance of Minutes from the Extraordinary Parish Council Virtual Meeting dated 27th January 2021

(Appendix 2)

3. Progress Report from the Clerk

(Appendix 3)

4. To receive member's declaration of interests and dispensations in items on the agenda

Requests for dispensations must be requested from the Clerk up to the day before the Meeting.

5. Public participation session with respect to items on the agenda and other matters that are of mutual interest

Members of the public to contact the Clerk before 3pm on the day of the meeting, to request access to the online Meeting.

10 minutes shall be available for public question time.

6. To receive a report from the District Councillor (s).

7. Co-option

To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward.

8. Co-option Policy

Members to consider adopting the recently produced Co-option Policy. (previously circulated)

9. Finance

- (a) To approve payments/cheques for signature in accordance with the 2020/21 budget (to be emailed before meeting)
- (b) To approve the January 2021 bank reconciliation figures (Appendix 4);
- (c) To note the increase in cost of £30 for the distribution of our March Newsletter from D2D Distribution Ltd. The original quotation in 2020 was £265 +VAT the new price is £295 + VAT

10. Grant Applications

- (a) To consider the application from Ashingdon & East Hawkwell Memorial Hall for £500.00, to help towards a new convector heater and installation of heater. Also to upgrade the LED unit in the Committee Room (Appendix 5)
- (b) To consider the application from Wyvern Community Transport for £500, to help towards the fuel costs associated with delivering food parcels to the vulnerable, elderly and isolating people. (Appendix 6)
- (c) To consider the application from Kaos Youth Club for £625, to help towards the cost of 6 months hall rental. (Appendix 7)

11. Planning

- (a) To receive a list of applications determined by Rochford District Council in February 2021 (Appendix 8)

12. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
- (b) To receive an update on Bridleway 43 from Cllr. G. Dryhurst;
- (c) To receive an update regarding the Parish Rooms/Public toilets at King George's Field;

13. Upgrade to parish street lighting

To consider upgrading street lighting to LED Greensward Lane. (Appendix 9)

14. Solar Farm at South Fambridge

Parish Clerk to write to RDC to put in our request for a contribution to the community from BSR Solar either via S.106 or from the Community Infrastructure Levy. This contribution to be spent on upgrading parish street lighting to LED and a new roof on the Ashingdon & East Hawkwell Memorial Hall.

15. Gate Locking

To consider the 3 quotes, provided for the locking and unlocking of the entrance and exit gates at the Ashingdon & East Hawkwell Memorial Hall car park, which is to be unlocked at 7.30 am and locked at 9pm each day. The Clerk has contacted 3 different companies, 1 quote has been received back. The Council need to consider if they would like to employ a company to lock and unlock the entrances and exit gates. (previously circulated).

16. Youth Services

Hawkwell Parish council are happy to go ahead with a joint agreement with Ashingdon Parish Council for 20 detached sessions in Ashingdon and Hawkwell.

17. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

18. To receive a report from the representatives for the following outside committees/ working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;

- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst

19. Training and Events

To consider any training requirements:

EALC

Learning Disability Awareness Workshop - Wednesday 3rd March - FREE

Councillor Training Day 1 – Delivered on Zoom - Thursday 4th March - £90 per delegate + VAT

Councillor Training Day 2 – Delivered on Zoom – Thursday 11th March – £90 per delegate + VAT

Learning Disability Awareness Workshop - Delivered on Zoom - Tuesday 23rd March - FREE

Introduction to Planning Briefing – Thursday 15th April - Delivered on Zoom - £70 per delegate + VAT

Available budget 2020/21– Training - £703.07

- Cllr. David. Catchpole, requests to attend the Village Halls Course online event on the 17th and 24th June 2021 by EALC at a cost of £140 + VAT per delegate.

20. Exclusion of Press and Public

The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1 (2)

21. Resignation of Litter Picker/Handyman

To note the resignation of the Litter Picker/Handyman and to decide how to proceed with recruitment.

22. Items from Councillors to be added to next agenda.

23. The next Parish Council Meeting is on Monday 12th April 2021 at 7.30pm.