

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
4 Warwick Drive
Rochford
Essex
SS4 1HP

Tel: 07950 947731
Email: ashingdonparishcouncil@outlook.com

Members of the Council are hereby summoned to attend the online Parish Council Meeting on Monday 5th October 2020 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend, please contact the Clerk for meeting login details.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

29th September 2020

AGENDA

1. Apologies for Absence.

To receive and approve any apologies for absence.

2. Minutes

Acceptance of Minutes from the Parish Council Virtual Meeting dated 7th September 2020
(Appendix 1)

3. Progress Report from the Clerk

(Appendix 2)

4. To receive member's declaration of interests and dispensations in items on the agenda

Requests for dispensations must be requested from the Clerk up to the day before the Meeting.

5. Public participation session with respect to items on the agenda and other matters that are of mutual interest

Members of the public to contact the Clerk before 3pm on the day of the meeting, to request access to the online Meeting.

10 minutes shall be available for public question time.

6. To receive a report from the District Councillor (s).

To receive a report from Cllr. C. Weston on Bridleway 43.

7. Co-option

To consider co-opting any interested candidates onto the Parish Council to fill the three vacancies in Ashingdon ward.

8. Finance

- (a) To approve payments/cheques for signature in accordance with the 2020/21 budget (to be emailed before meeting)
- (b) To approve the August 2020 bank reconciliation figures (Appendix 3);

- (c) To note a donation to Essex and Herts Air Ambulance was considered and payment was made after the September meeting.

Essex & Herts Air Ambulance	800079	£150.00
-----------------------------	--------	---------

- (d) To consider purchasing Adobe Acrobat Pro for the Clerk, this will enable the Clerk to make scanned documents into Pdf style format. (Appendix 4)
- (e) To note that the new pay scales had been published and implemented.
- (f) To consider applying for a Council Credit Card. (Paragraph 6.20 – Financial Regulations)

9. Planning

- (a) To receive a list of applications determined by Rochford District Council in September 2020 (appendix 5).

10. Bark for flowerbed – South Fambridge

To consider the quotes for bark to be laid around the Flowerbed Fambridge Road, South Fambridge, (near Parish noticeboard. (Appendix 6)

11. Public Toilets and Parish Rooms

To discuss and resolve the variation in the term lease from 10 to 7 years. (Appendix 7) & (Appendix 7A).

To discuss and resolve engaging BTMK Todman solicitors Rayleigh to act on behalf of the parish council in lease negotiations with RDC.

12. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
- (b) To receive an update on Bridleway 43 from Cllr. G. Dryhurst;

13. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

14. Benches King George's Field

To discuss and resolve the purchase of benches to be located in King George's Field (Appendix 8)

15. Play Area

- (a) To consider the report from the Clerk on the RoSPA Report findings.

16. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst

17. Items from Councillors to be added to next agenda.

18. The next Parish Council Meeting is on Monday 2nd November 2020 at 7.30pm.

