

Members of the Council are hereby summoned to attend the Parish Council Meeting in the Committee Room at Ashingdon and East Hawkwell Memorial Hall, Ashingdon Road, Ashingdon on Monday 4th February 2019 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.



Kelly Holland
Clerk to Ashingdon Parish Council

29th January 2019

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
Acceptance of minutes from the meeting dated 7th January 2019 (appendix 1).
3. **Progress Report from the Clerk (appendix 2).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward.
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2018/19 budget (to be circulated at the meeting);
 - (b) To approve the December 2018 bank reconciliation figures (appendix 3);
 - (c) To consider the information from Metro Bank regarding changing the Internet Banking to Dual Signatory (appendix 4)
9. **Planning**
 - (a) To receive the minutes from the Planning Committee meeting held on 7th January 2019 (appendix 5);
 - (b) To receive a list of applications determined by Rochford District Council in January 2019 (appendix 6).
10. **Garden Maintenance Contract**
To appoint 2 members onto the Garden Maintenance Contract working group, to consider the Tenders.
11. **Highways/PROW/Environment/Transport/Street Lighting**
 - (a) To receive a transport update from Cllr. G. Dryhurst;
 - (b) To consider the information regarding the community hub/toilets at King George's Field;
 - (c) To discuss the issues with registering the community assets with Rochford District Council.
 - (d) To note that Sue Gunn had resigned as the Parish Council's P3 representative. The Council need to appoint an alternative representative.
 - (e) To consider the email from a resident, regarding the proposed bollard, at the sea wall, at South Fambridge (Appendix 7)
 - (f) To consider a whether to install a new Notice Board at Ashingdon Recreation Ground

- 12. Play Areas**
To receive an update on the new play equipment.
- 13. Youth Services**
To consider the report for the period of Nov – Dec 2018 (Appendix 8)
- 14. Consultation**
To formulate comments to Essex County Council regarding the Local Bus Consultation (previously circulated).
- 15. Crime and Anti-Social Behaviour.**
To discuss recent incidents and issues.
- 16. To receive a report from the representatives for the following outside committees/working groups:**
(a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
(b) Rochford Hundred Association of Local Councils - Cllr. D. Constable; (Appendix 9)
(c) Local Community Meeting - Cllr. T. Flowers;
(d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
(e) River Crouch Coastal Community Team - Cllr. G. Dryhurst.
(f) Discover 2020 Tourism Forum – Cllr. G. Dryhurst and Cllr. T. Flowers
- 17. Training and Events**
To consider any training requirements:
EALC
End of Year Accounting – 7th March 2019 - £55.00 per delegate
Village Halls - £100.00 per delegate
Available budget 2018/19 – Training - £724.00
- 18. Items from Councillors to be added to next agenda.**
- 19. Dates of future meetings**
The next Parish Council Meeting is on Monday 4th March 2019 at 7.30pm.