

ASHINGDON PARISH COUNCIL



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Minutes of the Parish Council Meeting held at Ashingdon and East Hawkwell Memorial Hall on Monday 4th February 2019 at 7.30pm.

Present: Chairman: Cllr. T. Flowers Vice Chairman: Cllr. D. Catchpole
Councillors: Cllr. S. Chittenden Cllr. G. Dryhurst Cllr. P. Hennessy
Cllr. R. Martin
Officers: Karen Boyce, Parish Clerk
District Councillor: None
Members of press and public: None

18/270 Apologies for Absence

Apologies from absence were received from Cllrs. D. Constable and D. McCarthy. No apologies had been received from Cllr. R. Clark.

RESOLVED that the apologies be accepted.

18/271 Minutes

RESOLVED that the minutes of the Parish Council meeting held on 7th January 2019 be approved as a correct record and signed by the Chairman.

18/272 Progress Report

- 17/163 (i) Confirmation of approval of the scheme had been included in the minutes from the Local Highways Panel meeting in December. Awaiting a date for the works to commence.
- 18/65 (b) Confirmation of approval of the scheme had been included in the minutes from the Local Highways Panel meeting in December. Awaiting a date for the works to commence
- 18/120 (b) Awaiting contractor.
- 18/120 (c) Awaiting contractor.
- 18/123 (c) Expected to go live this week.
- 18/147 (a) Awaiting the co-ordinator.
- 18/147(b) Awaiting the County Councillor.
- 18/181 Awaiting contractor.
- 18/218(d) Cllr. G. Dryhurst to progress.

18/273 Declaration of Interests and Dispensations

None

18/274 Public participation session

None present.

Apologies had been received from the Reverend. Ernie Guest, who had been invited to the meeting but had a prior engagement.

18/275 District Councillor's Report

None present

18/276 Co-option

There were two vacancies in Ashingdon ward; no candidates were present to observe the meeting.

18/277 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for January 2019. Cllr. R. Martin had checked the bank reconciliation figures. Consideration was given to the information in relation to dual signatory for the internet banking with Metro Bank. It was noted that there was a significant monthly fee for dual signatory when other High Street banks offered the service free of charge. Cllr. G. Dryhurst abstained from checking payments.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

Mr G Dryhurst	800044	£39.15
HM Revenue & Customs	IBFEB19/1	£642.87
James Todd & Co	IBFEB19/2	£31.20
J & P Prior	IBFEB19/3	£105.00
A & J Lighting Solutions	IBFEB19/4	£873.24
Essex Association of Local Councils	IBFEB19/5	£100.00
Atlantic Vision Ltd	IBFEB19/6	£30.00
Society of Local Council Clerk	IBFEB19/7	£156.00

(b) The bank reconciliation figures for January 2019 be approved and accepted;

(c) The Parish Council move bank accounts from Metro Bank to Barclays Bank.

18/278 Planning

RESOLVED that

(a) The minutes from the Planning Committee meeting held on the 7th January 2019 be noted.

(b) The list of applications determined by Rochford District Council, January 2019 be noted.

18/279 Garden Maintenance Contract

Consideration was given to creating a working group to consider the tenders for the contract, members were advised that members of the working group would not be able to vote when the tenders were considered by the full Council.

RESOLVED that Cllrs. D. Catchpole and S. Chittenden be appointed onto the garden maintenance contract working group.

18/280 Highways/PROW/Environment/Transport/Street Lighting

A transport report was received; consideration was given to the condition survey provided by Rochford District Council regarding the community hub/toilets at King George's Field. The legal team at the District Council had been chased regarding listing assets of community value. Sue Gunn had resigned as the Parish Council's P3 representative; consideration was given to installing a collapsible bollard on the right of way to the sea wall at South Fambridge. There was a discussion regarding installing a new notice board at King George's Field.

RESOLVED that

- (a) the item relating to the community hub/toilets be deferred to a future meeting of the Parish Council once further information was provided;
- (b) Cllrs. G. Dryhurst and P. Hennessy be appointed as the new P3 representatives;
- (c) Quotations be sought for a collapsible bollard with key safe on the right of way to the sea wall in South Fambridge;
- (d) the item relating to the installation of a notice board at King George's Field be deferred to the Parish Council meeting in May 2019.

18/281 Play Areas

Installation is due to commence on the 25th February 2019 and would take up to 2 weeks to put complete.

18/282 Youth Services

It was decided to carry on with Youth Services and especially to undertake to carry on between the months of March to June. Then to look into this again in the July meeting for the months of September/October. The report for the period November 2018 to December 2019 was received and noted.

18/283 Consultations

RESOLVED that no comments be submitted to Essex County Council regarding the Local Bus consultation.

18/284 Crime and Anti-Social Behaviour

No report was received.

18/285 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
No meetings had taken place.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
Report received.
- (c) Local Community Meeting – Cllr. T. Flowers;
No meetings had taken place.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
Report received.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
Report received.
- (f) Discover 2020 Tourism Forum – Cllr. G. Dryhurst and T. Flowers
No meetings had taken place.

18/286 Items for next agenda

To discuss any updates on Community Assets.
To discuss the Skate Park.
To review the Emergency Plan.

18/287 Date of next meeting

The next Parish Council Meeting is on Monday 4th March 2019 at 7.30pm.

The meeting was closed at 9.15pm.

Chairman's Signature

Dated
4th March 2019