

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Church Hall, Church Road, Ashingdon on Monday 5th July 2021 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

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Clerk to Ashingdon Parish Council

29th June 2021

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Parish Council Meeting dated 7th June 2021 (Appendix 1);
3. **Progress Report from the Clerk (Appendix 2).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward and one vacancy in Ashingdon (west) – (this ward is in the Hockley area).
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2021/22 budget (to be circulated at the meeting);
 - (b) To approve the May 2021 reconciliation figures (Appendix 3);
 - (c) To note the donation to the British Heart Foundation in Cllr. Roy. Martin's memory, was made on the 14th June 2021 (Appendix 4)
 - (d) To confirm, which Councillors will be claiming allowances
Available Budget - £3850.00
 - (e) To review and approve the quarterly financial report for the period 1st April 2021 to 30th June 2021 (Appendix 5)
 - (f) To approve two of the authorised signatories be authorised to sign cheques/payments during the recess period;
 - (g) To approve the delegation of power to the Clerk in consultation with the Chairman relating to emergency action required during the recess period.
 - (h) To receive the Internal Audit Report for 2020/21 from Auditing Solutions Ltd and note that no actions are required (Appendix 6).
 - (i) To consider and resolve when the rent is payable for the Parish Rooms is there a preference for billing the full rent annually in one payment or staged, quarterly, bi-annually?
 - (j) To consider and resolve authorising the Clerk to book a Tree Survey.

- 9. Community defibrillator**
To consider applying to the Community Safety Fund for funds towards the defibrillator. (Appendix 7).
To receive a report from Cllr. S. Osborne, regarding community defibrillators. (Appendix 8).
- 10. Planning**
(a) To receive the minutes from the Planning Committee meeting held on 7th June 2021 (Appendix 9)
(b) To receive a list of applications determined by Rochford District Council in June 2021 (Appendix 10)
- 11. Parish Rooms**
To consider the Full Lease and members to agree, if any changes need to be made (Appendix 11)
- 12. King George's Playing Field**
Cllr. D. McCarthy wishes to discuss several items:
- Replace the mud in the kids play area between the different equipment with a safe walkable winter surface.
 - Remove and replace the below ground trampoline since it fills with dirty water and so can be unsafe.
 - Install pathways to allow access for disabled members of our community to access this community resource in all weathers.
 - Replace the missing bin in the centre of the fields
 - Previously it has been proposed that we install 2 benches and to also note all benches are in a poor state.
 - The skatepark – previously discussed. [How much have we now banked for this?]
 - Additional fencing around the additional play park.
 - Will we have an update from the youth team on painting the shelter?
- 13. Tree of Remembrance**
To consider replacing the existing tree which has now demised. Also to consider a rota system for watering the tree or to find a company to do this
- 14. Report on RDC Planning Committee decision to refuse the Bloor Homes Development.**
Cllr. D. Catchpole to give a verbal report.
- 15. Ashingdon Roadside Verges**
To consider the planting of trees and shrubs (Appendix 12)
- 16. Battle of Ashingdon display board**
To consider treating the timber surrounds of the illustrated Battle of Ashingdon display board in St Andrew's church.
- 17. Footpath sign post for: FP5, FP19, Roach Valley Way**
The 2m footpath indication sign overlooking the Crouch Valley, has broken. To consider re-installing this sign post.
- 18. Highways/PROW/Environment/Transport/Street Lighting**
(a) To receive a transport update from Cllr. G. Dryhurst;
(b) To consider the information regarding the community hub/toilets at King George's Field.
- 19. Website.**
To report to the Council that the website does not meet the website accessibility regulations. The Clerk will be approaching 3 companies to supply quotes for the September meeting.
- 20. Youths and Council Activities**
To receive a letter sent to King Edmund School from Cllr. S. Osborne regarding trying to get the youths involved with Parish Councils (Appendix 13).
- 21. Crime and Anti-Social Behaviour.**
To discuss recent incidents and issues.

22. Police and Crime Plan 2021-2024.

Over the coming weeks, a series of virtual workshops have been arranged where representatives from organisations and groups who work to keep our communities safe can get involved and have their say. There is a request from the PCC that organisations such as parish councils contact him at PFCC@essex.police.uk and offer to attend in order to help formulate the plans. Before attending these events, we should discuss and reach a consensus. Later this year people will be able to give their views via an online survey, prior to a publication and launch.

23. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden; Cllr. D. McCarthy
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

24. Contact Information Card

Members to agree final content on the contact information cards and consider commercial printing.

25. Training and Events

To consider any requests from officers or members for training:

EALC

Councillor Training Day 1 – Delivered on Zoom – Thursday 8th July - £90 + VAT per delegate

Chairman's Day 2 – Delivered on Zoom – Tuesday 13th July - £90 + VAT per delegate

Councillor Training Day 2 – Delivered on Zoom – Thursday 22nd July - £90 + VAT per delegate

Chairman's Day 3 – Delivered on Zoom - Thursday 29th July - £90 + VAT per delegate

September 2021- Restrictions depending courses will start to be run from the Training Room

EALC Annual General Meeting - Thursday 23rd September – FREE

Available budget 2021/22 – Training - £1216.00

26. Items from Councillors to be added to next agenda.

27. The next Parish Council Meeting is on Monday 6th September 2021 at 7.30pm.