

ASHINGDON PARISH COUNCIL



Clerk to the Council:

Mrs Kelly Holland
33 Rowan Way
Canewdon
Essex
SS4 3PD

Tel: 01702 257457

Email: ashingdonparishcouncil@essexinfo.net

Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon and East Hawkwell Memorial Hall on Monday 9th April 2018 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Kelly Holland
Clerk to Ashingdon Parish Council

29th March 2018

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes**
Acceptance of minutes from the meeting dated 5th March 2018 (appendix 1).
- 3. Progress Report from the Clerk (appendix 2).**
- 4. To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
- 5. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
- 6. Presentation**
To receive information on youth services from the District Based Youth and Community Commissioner, Pippa Meades.
- 7. To receive a report from the District Councillor.**
- 8. Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the vacancy in Ashingdon ward and the vacancy in Ashingdon south west ward.
- 9. Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2017/18 budget (to be circulated at the meeting);
 - (b) To approve the January 2018 bank reconciliation figures for the Metro Bank account (appendix 3);
 - (c) To approve the February 2018 bank reconciliation figures (appendix 4).
- 10. Planning**
 - (a) To receive the minutes from the Planning Committee meeting held on 5th March 2018 (appendix 5);
 - (b) To receive a list of applications determined by Rochford District Council in March 2018 (appendix 6).
- 11. Highways/PROW/Environment/Transport/Street Lighting**
 - (a) To receive a transport update from Cllr. G. Dryhurst;
 - (b) To consider the information regarding the community hub/toilets at King George's Field;
 - (c) To consider the quotations to install the Battle of Assandun lectern (to be circulated at the meeting);
 - (d) Two residents had offered to join a skate park working group, members need to decide how to proceed;
 - (e) To consider writing to the Memorial Hall Committee to express concern that the Parish Council had not received accounts or minutes from the meetings for some time and to consider the Parish Council's representation on the committee;

- (f) The door to the wooden notice board at Church Road has been removed; the handyman has advised that the wood is rotting. Members need to decide whether to fix the door back onto the noticeboard or replace the notice board;
- (g) To consider the email from a resident regarding St Thomas Road car park (appendix 7).

12. Youth Services

To consider the information from the District Based Youth and Community Commissioner received earlier in the meeting.

13. Essex Village of the Year Competition

To consider entering the Essex Village of the Year competition; two members would need to complete the application.

14. Christmas Buffet

To consider arrangements for the event.

15. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

16. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
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- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

17. Training and Events

To consider any training requirements:

EALC

Minutes & Agenda workshop – 9th May 2018 - £60.00 per delegate

Standing Orders – 10th May 2018 - £60.00 per delegate

Advanced Councillor Training Day 2 – 15th May 2018 - £85.00 per delegate

General Power of Competence – 22nd May 2018 - £60.00 per delegate

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Available budget 2018/19 – Training - £1300.00

18. Items from Councillors to be added to next agenda.

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