

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Kelly Holland
33 Rowan Way
Canewdon
Essex
SS4 3PD

Tel: 01702 257457
Email: ashingdonparishcouncil@essexinfo.net

Minutes of the Parish Council Meeting held at Ashingdon and East Hawkwell Memorial Hall on Monday 9th April 2018 at 7.30pm.

Present: Chairman: Cllr. T. Flowers Vice Chairman: Cllr. R. Clark
Councillors: Cllr. D. Catchpole Cllr. S. Chittenden Cllr. D. Constable
Cllr. G. Dryhurst Cllr. D. Parsons
Officers: Kelly Holland, Parish Clerk
District/County Councillor: Carole Weston
Members of press and public: None

18/7 Apologies for Absence

Apologies were received from Cllrs. D. McCarthy and S. Williamson.

RESOLVED that the apologies be accepted.

18/8 Minutes

RESOLVED that subject to an amendment the minutes of the Parish Council meeting held on 5th March 2018 be approved as a correct record and signed by the Chairman.

18/9 Progress Report

- 16/164 (b) Grant application for Enover submitted 27.2.18.
- 17/46 (a) Quote awaited from RDC, permission from ECC awaited. Freestanding litter bin placed at the bus shelter outside the chemist by Rochford District Council.
- 17/163(c); Committee advised, awaiting invoice
- 17/163(i) Request submitted
- 17/222(d) Completed
- 17/226(d) Completed. There was a query as to whether the job had been completed satisfactorily.
- 17/226(g) Awaiting verge licence information from Essex County Council.
- 17/248(c) The tree had been delivered to the District Council. It would be planted by apprentices free of charge. An opening ceremony would take place after the tree had been planted.
- 17/271(a) Contractor instructed; waiting for permission to access the field from Rochford District Council.

18/10 Declaration of Interests and Dispensations

None.

18/11 Public participation session

None present.

18/12

Presentation

Pippa Meades, the District Based Youth and Community Commissioner provided information on youth services that the Parish Council could buy in to. The following information was provided:

Two hour detached/outreach sessions were available, this included two youth support workers, resources including refreshments, administration duties such as planning sessions and evaluation reports and regular attendance to Parish Council meetings to feedback. The youth workers targeted the 13 – 19 year old age range.

The two hour session with youth workers was £100.00 per session.

The two hour mobile session (including bus) was £150.00 per session

Pippa offered to visit the parish free of charge to see whether the services the team provide would be appropriate in Ashingdon.

18/13

District Councillors Report

There had been many conversations with Essex Highways regarding the reduction of speed limit in Greensward Lane. A speed survey had been undertaken in 2017 which did not provide any evidence of speeding; Essex Highways are not looking to carry out any further surveys and will not reduce the speed limit. Speedwatch has been suggested at the location which Cllr. Weston is looking into.

The flooding in Greensward Lane is being corrected by the water board.

18/14

Co-option

There was one vacancy in Ashingdon ward and one vacancy in Ashingdon south west ward; no candidates were present to be considered for co-option.

18/15

Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for January 2018.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

Essex Tree Services Ltd	800022	£390.00
(This cheque would be held until a query had been resolved).		
Mr G Dryhurst	800023	£19.80
HM Revenue & Customs	IBAPR18/1	£362.37
Acumen Wages	IBAPR18/2	£96.00
J & P Prior	IBAPR18/3	£105.00
A & J Lighting Solutions	IBAPR18/4	£1,014.18
Green Gateway Trading (GM) Ltd	IBAPR18/5	£1,167.47
Essex Association of Local Councils	IBAPR18/6	£652.58
Viking Direct	IBAPR18/7	£78.43
Basildon Printing Company	IBAPR18/8	£70.00
Open Space Society	IBAPR18/9	£45.00

(b) the bank reconciliation figures for January 2018 be approved and accepted;

(c) the bank reconciliation figures for February 2018 be approved and accepted.

18/16

Planning

RESOLVED that

(a) the minutes from the Planning Committee meeting held on 5th March 2018 be noted;

- (b) the list of applications determined by Rochford District Council in March 2018 be noted.

18/17

Highways/PROW/Environment/Transport/Street Lighting

A transport report was received; information regarding the community hub/toilets at King George's Field had not yet been received from Rochford District Council. No quotations had been received for to install the Battle of Assandun lectern; two residents had offered to join a skate park working group however, no further volunteers had come forward. Consideration was given to writing to the Memorial Hall Committee to express concerns, replacing the wooden notice board at Church Road and the situation with abandoned vehicles at St Thomas Road car park.

RESOLVED that

- (a) the item relating to community hub/toilets at King George's Field be deferred to the next Parish Council meeting;
- (b) Cllr. S. Chittenden would source the steel tube for the Battle of Assandun lectern and install the lectern on behalf of the Parish Council. Cllr. S. Chittenden was authorised to spend up to £80.00 on the steel tube, sand, cement and bolts;
- (c) as no further volunteers had come forward to join the skate park working group, the project would not be taken forward at this time;
- (d) a letter be written to the Secretary and Chairman of the Memorial Hall Committee to express concern that the Hall AGM had not taken place and that no accounts had been received for 2016/17. The Parish Council would like to arrange an informal meeting to discuss mutually beneficial solutions for the residents of Ashingdon;
- (e) the wooden notice board at Church Road be replaced with a metal board such as those being installed throughout the Parish. An engraved metal plate in memory of Bernard Crick would be placed in the window of the new board. It was agreed that the expenditure relating to this would be taken from general reserves;
- (f) letters be sent to the registered keepers of the two abandoned vehicles in St Thomas Road car park and also taped to the window of the vehicles giving 28 days respond or remove the vehicles. If no response, the Parish Council would arrange removal.

18/18

Youth Services

Further to the information provided earlier in the meeting, members considered the information provided.

RESOLVED that the Parish Council take up the offer of two free visits from the youth workers to ascertain whether their services would be beneficial to Ashingdon.

18/19

Essex Village of the Year Competition

RESOLVED that the Parish Council do not enter the competition.

18/20

Christmas Buffet

The hall would be available from 12pm – 3.30pm on 6th December 2018. Members considered arrangements for the event.

RESOLVED that attempts would be made to arrange the following:

- a competition be held for the children of the preschool to make table decorations, the Chairman would judge this competition. The Parish Council would provide first, second and third prizes;
- a competition be held for the children of Ashingdon Primary Academy to paint a Christmas scene with the entries displayed throughout the hall at the event. The attendees to the event would judge this competition, the Parish Council would provide first, second and third prizes;
- Ashingdon Primary Academy choir be invited to sing at the event;
- Fire Brigade be present to offer advice on safety in the home;
- Neighbourhood Watch, WI and U3A be invited to have stalls at the event.

18/21 Crime and Anti-Social Behaviour

A report was received.

18/22 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
No meetings had taken place.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
No meetings had taken place.
- (c) Local Community Meeting – Cllr. T. Flowers;
No meetings had taken place.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
A report was received.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
A report was received.

18/23 Date of next meeting

The next Parish Council Meeting is on Monday 9th April 2018 at 7.30pm.

The meeting was closed at 9.38pm.

Chairman's Signature

Dated
14th May 2018