

ASHINGDON PARISH COUNCIL



Clerk to the Council:

Mrs Kelly Holland
33 Rowan Way
Canewdon
Essex
SS4 3PD

Tel: 01702 257457

Email: ashingdonparishcouncil@essexinfo.net

Members of the Council are hereby summoned to attend the Parish Council Meeting in the Committee Room at Ashingdon and East Hawkwell Memorial Hall, Ashingdon Road, Ashingdon on Monday 3rd December 2018 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Kelly Holland
Clerk to Ashingdon Parish Council

28th November 2018

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the meeting dated 5th November 2018 (appendix 1);
 - (b) Acceptance of minutes from the budget and precept meeting held on 26th November 2018 (to be circulated at the meeting).
3. **Progress Report from the Clerk (appendix 2).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward.
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2018/19 budget (to be circulated at the meeting);
 - (b) To approve the October 2018 bank reconciliation figures (appendix 3);
 - (c) To approve the appointment of Satswana as the Parish Council's Data Protection Officer at a cost of £150.00 plus VAT per annum.
9. **Planning**
 - (a) To receive the minutes from the Planning Committee meeting held on 5th November 2018 (appendix 4);
 - (b) To receive a list of applications determined by Rochford District Council in November 2018 (appendix 5).
10. **Personnel**
 - (a) To receive the minutes from the Personnel Committee meeting held on 5th November 2018 (appendix 6);
 - (b) To receive the minutes from the Personnel Sub Committee meeting held on 19th November 2018 (appendix 7).
11. **Highways/PROW/Environment/Transport/Street Lighting**
 - (a) To receive a transport update from Cllr. G. Dryhurst;
 - (b) To consider the information regarding the community hub/toilets at King George's Field;
 - (c) To consider the email from a resident regarding the new parking bays at St Thomas Road car park (appendix 8);

- (d) To consider the information regarding Thornton Meadows Cemetery in Canewdon Road;
- (e) To consider the request from KAOS Youth Club to display a banner on the 'in' gate to the car park at Ashingdon Memorial Hall;
- (f) The Clerk has repeatedly attempted to get in contact with Phil Wadey regarding the proposed bridleway at Rouncefall but has not had a response. Members need to decide whether to proceed.

12. Play areas/equipment

To consider an update regarding the Spacehive Crowdfunding project for replacement equipment at King George's Field.

13. Consultation

To formulate comments to Rochford District Council regarding the Polling Place and Polling District Review (previously circulated).

14. Christmas Buffet

To discuss and resolve any final arrangements that are needed for the event.

15. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

16. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst.
- (f) Discover 2020 Tourism Forum – Cllr. G. Dryhurst and Cllr. T. Flowers

17. Training and Events

To consider any training requirements:

EALC

Councillor Training Day 1 – 19th January 2019 - £90.00 per delegate

Available budget 2018/19 – Training - £990.00

18. Items from Councillors to be added to next agenda.

19. Dates of future meetings

The next Parish Council Meeting is on Monday 7th January 2018 at 7.30pm.