

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Kelly Holland
33 Rowan Way
Canewdon
Essex
SS4 3PD

Tel: 01702 257457
Email: ashingdonparishcouncil@essexinfo.net

Minutes of the Parish Council Meeting held at Ashingdon and East Hawkwell Memorial Hall on Monday 2nd July 2018 at 7.30pm.

Present:

<u>Chairman:</u>	Cllr. T. Flowers	<u>Vice Chairman:</u>	Cllr. D. Catchpole
<u>Councillors:</u>	Cllr. S. Chittenden Cllr. G. Dryhurst	Cllr. R. Clark	Cllr. D. Constable
<u>District Councillor</u>	Carole Weston		
<u>Officers:</u>	Kelly Holland, Parish Clerk		
<u>Members of press and public:</u>	None		

18/79 Apologies for Absence

Apologies were received from Cllr. D. McCarthy. It was noted Cllr. D. Parsons had resigned from the Parish Council.

RESOLVED that the apologies be accepted.

18/80 Minutes

RESOLVED that the minutes of the Parish Council meeting held on 4th June 2018 be approved as a correct record and signed by the Chairman.

18/81 Progress Report

- 17/163(i) Request submitted and in initial validation stage.
- 17/271(a) Works completed.
- 18/17 (b) Awaiting information
- 18/17 (e) Notice boards ordered and contractor instructed
- 18/17 (f) Registered keeper details requested from DVLA.
- 18/48 Contractor instructed; Event Management Plan to be completed.
- 18/65(a) Meeting to be held on 12th July 2018.
- 18/65(b) Scheme request submitted 20.6.18
- 18/65(c) Awaiting information from Cllr. G. Dryhurst
- 18/65(e) Plants ordered, awaiting delivery information

18/82 Declaration of Interests and Dispensations

None.

18/83 Public participation session

None present.

18/84 District Councillors Report

Carole Weston gave an update on the following:

- Local Highways Panel;
- £2.5 million to be spent on potholes in Essex;
- General speeding in the area.

18/85 Co-option

There were two vacancies in Ashingdon ward and one vacancy in Ashingdon south west ward; no candidates were present to be considered for co-option.

18/86 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for May 2018 and the quarterly financial report, Cllr. S. Chittenden had checked the bank reconciliation figures.

There was a complaint regarding the garden maintenance contractor as they had not carried out the work on a fortnightly basis during quarter 1. The Clerk would liaise with the contractor to have the invoice adjusted.

As the Parish Council observed a recess period in August, members discussed who would sign the payments and who would consult with the Clerk on any emergency action required.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBJUL18/1	£358.71
James Todd & Co	IBJUL18/2	£31.20
A & J Lighting Solutions	IBJUL18/3	£624.42
Ashingdon & East Hawkwell Memorial Hall	IBJUL18/5	£32.50
Rialtas Business Solutions	IBJUL18/6	£142.80
Playsafety Ltd	IBJUL18/7	£79.80
Ms R Clark	800026	£350.00
Mrs D Constable	800027	£350.00
Mr G Dryhurst	800028	£350.00
Mr T Flowers	800029	£350.00

- (b) the bank reconciliation figures for May 2018 be approved and accepted;
- (c) the quarterly financial report for the period 1st April 2018 to 30th June 2018 be approved and accepted;
- (d) two signatories be authorised to sign the payments during the recess period;
- (e) delegated power be authorised to the Clerk in consultation with the Chairman for any emergency action that may be required during the recess period.

18/87 Planning

RESOLVED that the list of applications determined by Rochford District Council in June 2018 be noted.

18/88 Highways/PROW/Environment/Transport/Street Lighting

A transport report was received; a meeting with the Portfolio Holder and Assistant Director for Environment was scheduled for 12th July 2018 to discuss the community hub/toilets. Consideration was given to refurbishing the two wooden benches at Church Road and the bench along Greensward Lane along with managing the car park at St Thomas Road and replacing the dog bin on the footpath to the sea wall in South Farnbridge.

Consideration was also given to the RoSPA report and whether to take part in the winter salt bag scheme for 2018/19.

RESOLVED that

- (a) the item relating to the community hub/toilets at King George's Field be deferred to the next meeting of the Parish Council;
- (b) the two wooden benches at Church Road and the bench along Greensward Lane be refurbished by the handyman;
- (c) the Clerk obtain quotations for a height barrier and marking out parking bays at the car park in St Thomas Road;
- (d) the dog bin on the footpath to the sea wall in South Fambridge be replaced by Earth Anchors at a cost of £172.95 ex VAT;
- (e) the RoSPA report be approved and no action be taken;
- (f) the Clerk attempt to get an additional ten volunteers before agreeing to the Parish Council taking part in the winter salt bag scheme for 2018/19. If an additional ten volunteers were not found then the Parish Council would not take part in the scheme in 2018/19 as the priority areas could not be covered adequately.

18/89 Ashingdon and East Hawkwell Memorial Hall

As the request to hold the Annual General Meeting on either 21st June or 28th June had not been carried out by the Hall Committee, the Parish Council discussed how to proceed.

RESOLVED that the Clerk contact the Chairman of the Hall Committee to try to arrange an alternative date for the Annual General Meeting and also contact the Rural Community Council of Essex for advice.

18/90 Youth Services

Consideration was given to the costings for sessions at King Georges Field.

RESOLVED that the Parish Council approve the two hour session once per fortnight at a cost of £80.91 per session for a trial period from 1st September to 31st October 2018.

18/91 Play areas

Rochford District Council and Essex County Council were working in partnership to provide match funding for crowdfunding. The Parish Council considered whether to apply to the fund to replace some equipment in the current play area in King George's Field and use funding from the 2018/19 play equipment budget for this project. The District Council had confirmed that they would insure and provide general maintenance for the equipment.

RESOLVED that the Parish Council agree in principle to contribute £5,000 towards the project to replace equipment in King George's Field as part of the crowdfunding initiative.

18/92 Consultation

RESOLVED that no comments be submitted to Rochford District Council regarding the Draft Corporate Equality Policy 2018-21.

18/93 Crime and Anti-Social Behaviour

A report was received.

18/94 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
No meetings had taken place.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
No meetings had taken place.
- (c) Local Community Meeting – Cllr. T. Flowers;
No meetings had taken place.

- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
No meetings had taken place.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
A report was received.

18/95 Training and events

RESOLVED that Cllr. T. Flowers be authorised to attend the EALC AGM on 20th September 2018.

18/96 Date of next meeting

The next Parish Council Meeting is on Monday 3rd September 2018 at 7.30pm.

The meeting was closed at 9.11pm.

Chairman's Signature

Dated
3rd September 2018