

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Annual Parish Council Meeting at Ashingdon and East Hawkwell Memorial Hall on Monday 2nd July 2018 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Kelly Holland
Clerk to Ashingdon Parish Council

27th June 2018

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes**
Acceptance of minutes from the meeting dated 4th June 2018 (appendix 1);
- 3. Progress Report from the Clerk (appendix 2).**
- 4. To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
- 5. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
- 6. To receive a report from the District Councillor.**
- 7. Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward and the vacancy in Ashingdon south west ward.
- 8. Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2017/18 budget (to be circulated at the meeting);
 - (b) To approve the May 2018 reconciliation figures (appendix 3);
 - (c) To review and approve the quarterly financial report for the period 1st April 2018 to 30th June 2018 (appendix 4);
 - (d) To approve two of the authorised signatories be authorised to sign cheques/payments during the recess period;
 - (e) To approve the delegation of power to the Clerk in consultation with the Chairman relating to emergency action required during the recess period.
- 9. Planning**
To receive a list of applications determined by Rochford District Council in June 2018 (appendix 5).
- 10. Highways/PROW/Environment/Transport/Street Lighting**
 - (a) To receive a transport update from Cllr. G. Dryhurst;
 - (b) To consider the information regarding the community hub/toilets at King George's Field;
 - (c) The handyman has noted that the two wooden benches at Church Road and bench along Lower Road require refurbishment. The Parish Council will need to decide whether to refurbish the benches.
Available budget 2018/19 – Benches - £248.00
 - (d) To consider the car park in St Thomas Road and decide how to manage the facility;
 - (e) To decide whether to replace the dog bin on the footpath to the sea wall in South Fambridge as the current bin has been damaged (appendix 6);
 - (f) To consider the RoSPA report (previously circulated);

(g) To decide whether to take part in the winter salt bag scheme for 2018/19.

11. Ashingdon and East Hawkwell Memorial Hall

As the request to hold the Annual General Meeting on either 21st June or 28th June was not carried out by the Hall Committee, the Parish Council will discuss how to proceed.

12. Youth Services

To consider the costings for a two hour session once per fortnight and decide whether to proceed (appendix 7).

13. Play areas

Rochford District Council and Essex County Council are working in partnership to provide match funding for crowdfunding. The Parish Council will consider whether to apply to the fund to replace some equipment in the current play area in King George's Field and use funding from the 2018/19 play equipment budget for this project. The District Council had confirmed that they would insure and provide general maintenance for the equipment.

14. Consultation

To formulate comments to Rochford District Council regarding the Draft Corporate Equality Policy 2018-21 (previously circulated).

15. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues;

16. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst.

17. Training and Events

To consider any training requirements:

EALC

Fire Safety – 11th September 2018 - £100.00 per delegate

Law & Procedures – 12th September 2018 - £85.00 per delegate

EALC AGM – 20th September 2018 – Free of charge

Available budget 2018/19 – Training - £1200.00

18. Items from Councillors to be added to next agenda.

19. The next Parish Council Meeting is on Monday 3rd September 2018 at 7.30pm.