

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Kelly Holland
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Minutes of the Parish Council Meeting held at Ashingdon and East Hawkwell Memorial Hall on Monday 5th November 2018 at 7.30pm.

Present: Chairman: Cllr. T. Flowers Vice Chairman: Cllr. D. Catchpole
Councillors: Cllr. D. Constable Cllr. G. Dryhurst Cllr. D. McCarthy
Officers: Kelly Holland, Parish Clerk
Members of press and public: Seven

18/170 Apologies for Absence

Apologies were received from Cllr. S. Chittenden. No apologies received from Cllr. R. Clark.

RESOLVED that the apologies be accepted.

18/171 Minutes

RESOLVED that the minutes of the Parish Council meeting held on 1st October 2018 be approved as a correct record and signed by the Chairman.

18/172 Progress Report

- 17/163(i) The Clerk had been advised verbally by a member of the Local Highways Panel that the scheme had been approved. Confirmation in writing was awaited.
- 18/17 (b) Awaiting information.
- 18/17 ('e) Installation completed.
- 18/17 (f) Letters sent and left on vehicles.
- 18/65(b) Scheme request submitted 20.6.18.
- 18/65(c) Clerk had contacted Rochford District Council and was awaiting further information.
- 18/65('e) Plants ordered, awaiting delivery information.
- 18/120 (a) Awaiting removal of vehicles, lines would be painted on 14th November 2018.
- 18/120 (b) Awaiting removal of vehicles.
- 18/120 (c) Awaiting removal of vehicles.
- 18/122 Spacehive project created and went live on 24th September. The project would run until 30th November 2018.
- 18/123 (c) Contractor instructed, designs awaited.
- 18/147 (a) Road submitted, response awaited.
- 18/147(b) Scheme request submitted to District and County Councillors for approval before submission to the Local Highways Panel.
- 18/148(b) Order placed.
- 18/152 Upon investigation, the Clerk found that the accreditation is valid until December 2019.

18/173 Declaration of Interests and Dispensations

None.

18/174 Public participation session

A resident advised that the gate to the sea wall in South Fambridge had been repeatedly left open meaning that some visitors were driving to the sea wall and were leaving rubbish. The resident asked for a collapsible lockable bollard which should rectify the situation.

A resident advised that there is a large amount of plastic in the marshes on the sea wall and that a bin was needed by the benches to the sea wall.

A resident of St Thomas Road in South Fambridge spoke about his vehicle being parked in St Thomas Road car park.

Further to standing order 10(a)(vi), the order of business was changed with St Thomas Road car park heard next.

18/175 St Thomas Road car park

Further to the information received as part of the public participation session and the letter received from the resident, the Council considered allowing the vehicle in question to remain in the car park until it is sold.

RESOLVED that Volkswagen campervan be permitted to remain in the car park in an allotted space until the height barrier was installed.

18/176 District Councillors Report

None present.

18/177 Co-option

There were three vacancies in Ashingdon ward and one vacancy in Ashingdon south west ward. Two candidates had observed the previous meeting and wanted to be considered for co-option. Another candidate was present to observe the meeting.

RESOLVED that

- (a) Roy Martin be co-opted onto the Parish Council in the Ashingdon South West ward;
- (b) Pat Hennessy be co-opted onto the Parish Council in the Ashingdon ward.

18/178 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for September 2018. Cllr. G. Dryhurst had checked the bank reconciliation figures. The internal controls were reviewed.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBNOV18/1	£358.91
James Todd & Co	IBNOV18/2	£31.20
A & J Lighting Solutions	IBNOV18/3	£2,381.76
J & P Prior	IBNOV18/4	£105.00
Essex Association of Local Councils	IBNOV18/5	£25.00
Ashingdon & East Hawkwell Memorial Hall	IBNOV18/6	£65.00
A Chapman	IBNOV18/7	£828.00
Brunel Engraving Company	IBNOV18/8	£149.64
Launch Designs	IBNOV18/9	£1,400.00

Cllr. T. Flowers abstained from the decision.

- (b) the bank reconciliation figures for September 2018 be approved and accepted;
- (c) the internal controls be approved.

18/179 **Standing Orders**

RESOLVED that the amendments to the Standing Orders (numbers 15 (b) (ix), 17, 18, 21) be approved.
Cllr. R. Martin abstained from the decision.

18/180 **Planning**

RESOLVED that

- (a) the minutes from the Planning Committee meeting held on 1st October 2018 be noted;
- (b) the list of applications determined by Rochford District Council in October 2018 be noted.

18/181 **Highways/PROW/Environment/Transport/Street Lighting**

A transport report was received; the condition survey for the toilet building would be carried out during the forthcoming week. The memorial tree had been planted on 25th October; the bark would be placed around the tree within the next two weeks, the District Council had no plans to install protection around the tree as they believed it would not stop vandalism, nor were there any plans to water the tree until the spring. Rochford District Council would cement the memorial plaque next to the tree.

RESOLVED that the Council arrange for protection around the tree to a value of £150.00. The Parish Councillors would water the tree until the spring.

18/182 **Play areas/equipment**

The extension to the play area at King George's Field was completed on 24th October however there was some spoil left onsite which would be removed during the coming week. There have been reports of dog fouling in the new play area, fencing the area would be considered at the budget meeting. Consideration was given to an official opening for the new play area. Members also received an update on the Spacehive Crowdfunding project; a total of £10,252 had been pledged to date with £8,608 still needed, the closing date was 30th November 2018. Essex County Council would be reviewing projects over the coming days, members were urged to publicise the project and speak with local businesses in order to reach the target.

RESOLVED that

- (a) the official opening of the extension to the play area at King George's Field take place on Tuesday 20th November 2018 when the schools were free to attend. One of the main funders be asked to officially open the play area;
- (b) invitations be sent to the District and County Councillors, local schools and funders.

18/183 **Skate park**

The minutes from the meeting were received and the proposals included considered.

RESOLVED that

- (a) the request to budget £7,500 in the 19/20 budget towards the project be deferred to the budget and precept meeting;
- (b) the Parish Council approach Hawkwell Parish Council to ask for their support once resident consultation had taken place;
- (c) the Parish Council approach Rochford District Council and clarify the exact position of the Ashingdon Memorial Skate park and ask for their flexibility in this regard.

18/184 Youth Services

A report from the District Based Youth and Community Commissioner was considered following visits to King Georges Field from 13th September to 31st October 2018.

RESOLVED that the Parish Council continue with the fortnightly visits on a permanent basis at a cost of £80.91 per visit.

18/185 Ashingdon and East Hawkwell Memorial Hall

The Clerk contacted another committee member to request that they call a special meeting with Cllr. S. Chittenden but was informed that an Annual General Meeting was imminent. This had not been confirmed by the hall committee secretary or treasurer. As no other trustee could be identified to call a special meeting, it was felt that all avenues had been exhausted at this time and that no action could be taken.

RESOLVED that Standing Order 3(x) be suspended to allow the business to continue as a period of 2 hours had been exceeded.

18/186 Christmas Buffet

Neighbourhood Watch, Community Safety Partnership, Fire Brigade, U3A and WI had confirmed attendance. Ashingdon Primary Academy would send their choir and members of their Junior Leadership Team to the event. The School were running the competition to design a Christmas scene, the pre-school were running a competition to create table decorations; both competitions would be judged at the event. Consideration was given to prizes for the competitions.

Cllr. G. Dryhurst left the meeting, 9.33pm.

Cllr. G. Dryhurst returned to the meeting, 9.35pm

RESOLVED that

- (a) Prizes for the Christmas scene would be as follows:
First Prize: £20.00 Argos voucher and a chocolate Santa
Second Prize: £15.00 Argos voucher and a chocolate Santa
Third Prize: £10.00 Argos voucher and a chocolate Santa
- (b) Prizes for the Christmas table decoration would be as follows:
First Prize: A Christmas gift to the value of £20.00 and a chocolate Santa
Second Prize: A Christmas gift to the value of £15.00 and a chocolate Santa
Third Prize: A Christmas gift to the value of £10.00 and a chocolate Santa

18/187 Crime and Anti-Social Behaviour

A report was received.

18/188 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
No meetings had taken place.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
A report was received.
- (c) Local Community Meeting – Cllr. T. Flowers;
No meetings had taken place.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
A report was received.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
No meetings had taken place.
- (f) Discover 2020 Tourism Forum – Cllr. G. Dryhurst and T. Flowers
A report was received.

18/189 Training and Events

RESOLVED that Cllr. P. Hennessy be authorised to attend Councillor Training Day 1 and 2 at a cost of £90.00 per delegate.

18/190 Date of next meeting

The budget and precept meeting will be held on Monday 26th November 2018 at 7.30pm. The next Parish Council Meeting is on Monday 3rd December 2018 at 7.30pm.

The meeting was closed at 9.49pm.

Chairman's Signature

Dated
3rd December 2018