

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting in the Committee Room at Ashingdon and East Hawkwell Memorial Hall, Ashingdon Road, Ashingdon on Monday 5th November 2018 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Kelly Holland
Clerk to Ashingdon Parish Council

31st October 2018

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
Acceptance of minutes from the meeting dated 1st October 2018 (appendix 1);
3. **Progress Report from the Clerk (appendix 2).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the three vacancies in Ashingdon ward and the vacancy in Ashingdon south west ward.
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2018/19 budget (to be circulated at the meeting);
 - (b) To approve the September 2018 bank reconciliation figures (appendix 3);
 - (c) To review the internal controls (appendix 4).
9. **Standing Orders**
To approve the amendments to the Standing Orders (numbers 15 (b) (ix), 17, 18, 21) as advised by the National Association of Local Councils (previously circulated).
10. **Planning**
 - (a) To receive the minutes from the Planning Committee meeting held on 1st October 2018 (appendix 5);
 - (b) To receive a list of applications determined by Rochford District Council in October 2018 (appendix 6).
11. **Highways/PROW/Environment/Transport/Street Lighting**
 - (a) To receive a transport update from Cllr. G. Dryhurst;
 - (b) To consider the information regarding the community hub/toilets at King George's Field;
 - (c) To consider the letter from a resident regarding St Thomas Road car park in South Fambridge (appendix 7);
 - (d) To consider the information relating to watering the memorial tree at King George's Field.

12. Play areas/equipment

- (a) To receive an update on the extension to the play area at King George's Field;
- (b) To consider arranging an official opening for the new play area with a small buffet and invitations to those involved plus local dignitaries;
- (c) To consider an update regarding the Spacehive Crowdfunding project for replacement equipment at King George's Field;

13. Skate park

To receive the minutes from the working group meeting held on 17th October 2018 and consider the following proposals (appendix 8):

- (i) The Parish Council to set aside the £5500 possibly to be earmarked for a 2019 temporary skate park, and if possible to ask the Council to increase it to £7500 and put it in funds towards the permanent concrete Ashingdon Memorial Skate park;
- (ii) The working group formally submit their desire for a skate park and for it to be a permanent concrete Ashingdon Memorial Skate park;
- (iii) The Parish Council approach Hawkwell Parish Council and ask for their support;
- (iv) The Parish Council approach Rochford District Council and clarify the exact position of the Ashingdon Memorial Skate park and ask for their flexibility in this regard.

14. Youth Services

To consider the report from Pippa Meades the District Based Youth and Community Commissioner following visits to King Georges Field from 13th September to 31st October 2018 and decide whether to continue with the service (to be circulated at the meeting).

15. Ashingdon and East Hawkwell Memorial Hall

To consider the update regarding calling a special meeting of the committee.

16. Christmas Buffet

To discuss and resolve any arrangements that are needed for the event.

17. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

18. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst.
- (f) Discover 2020 Tourism Forum – Cllr. G. Dryhurst and Cllr. T. Flowers

19. Training and Events

To consider any training requirements:

EALC

Councillor Training Day 1 – 19th January 2019 - £90.00 per delegate

Available budget 2018/19 – Training - £990.00

20. Items from Councillors to be added to next agenda.

21. Dates of future meetings

The budget and precept meeting will be held on Monday 26th November 2018 at 7.30pm.

The next Parish Council Meeting is on Monday 3rd December 2018 at 7.30pm.