

ASHINGDON PARISH COUNCIL



Clerk to the Council:

Mrs Kelly Holland
33 Rowan Way
Canewdon
Essex
SS4 3PD

Tel: 01702 257457

Email: ashingdonparishcouncil@outlook.com

Minutes of the Parish Council Meeting held at Ashingdon and East Hawkwell Memorial Hall on Monday 1st October 2018 at 7.30pm.

Present:

<u>Chairman:</u>	Cllr. T. Flowers	<u>Vice Chairman:</u>	Cllr. D. Catchpole
<u>Councillors:</u>	Cllr. R. Clark Cllr. D. McCarthy	Cllr. D. Constable	Cllr. G. Dryhurst
<u>District Councillors:</u>		Mike Carter Terry Cutmore	
<u>Officers:</u>		Kelly Holland, Parish Clerk	
<u>Members of press and public:</u>		Three	

18/137 **Apologies for Absence**

Apologies were received from Cllr. S. Chittenden.

RESOLVED that the apologies be accepted.

18/138 **Minutes**

RESOLVED that the minutes of the Parish Council meeting held on 3rd September 2018 be approved as a correct record and signed by the Chairman.

18/139 **Progress Report**

- 16/164 (b) Work commenced on 17.9.18.
- 17/163(i) Request submitted and in initial validation stage.
- 18/17 (b) Awaiting information.
- 18/17 (e) Notice boards delivered to contractor, awaiting installation. Installation took place on 20.9.18
- 18/17 (f) Letters hand delivered to registered keepers and copy letters left on vehicles.
- 18/20 Ashingdon preschool and Ashingdon Primary Academy will take part in the event. Neighbourhood Watch, Community Safety Partnership and WI have confirmed that they would like a stall, responses awaited from the U3A.
- 18/65(b) Scheme request submitted 20.6.18
- 18/65(c) Further information to be sought then the assets will be listed with Rochford District Council
- 18/65(e) Plants ordered, awaiting delivery information
- 18/90 Youth Services team advised of decision, visits to commence from 1st September
- 18/120 (a) Awaiting removal of vehicles
- 18/120 (b) Pleasure Pools be instructed to supply the height barrier for St Thomas Road car park at a cost of £760.00 ex VAT once the abandoned vehicles had been removed
- 18/120 (c) Awaiting removal of vehicles

- 18/122 Spacehive project created and went live on 24th September. The project will run until 30th November 2018.
- 18/123 (a) Carried out, invoice received
- 18/123 (b) Carried out, invoice received
- 18/123 ('c) Contractor instructed, designs awaited.
- 18/123 (d) Plan set up

18/140 Declaration of Interests and Dispensations

Cllr. G. Dryhurst declared a pecuniary interest in item 9(a) as he had an invoice payment.

18/141 Public participation session

A member of the public spoke regarding the need for a skate park in the area and the suggestion to create a skate park working group.

18/142 Skate Park

As ten volunteers had come forward, consideration was given to creating a working group to investigate the installation of a permanent skate park at King George's Field.

RESOLVED that

- (a) a skate park working group be created;
- (b) Cllrs. R. Clark and G. Dryhurst join the working group;
- (c) the group would keep the Clerk informed of progress who can then refer back to the Parish Council when required.

18/143 District Councillors Report

Terry Cutmore gave the following information:

- The District Council were looking at budgets and assets, plans were in place for numbers 19 and 57 South Street in Rochford.
- Tourism forum taking place on 11th October 2018 to commemorate many anniversaries in 2020.
- Working with RSPB at ways to exploit the River Crouch.
- Working with other south Essex authorities and Essex County Council to create a mutually agreeable plan for the future with suitable infrastructure.
- Airport continued to thrive and the business park was progressing with basic infrastructure in place. Ryanair was coming to the airport.

In relation to Essex County Council:

- The County Council had to save £80 million.
- Fairglens Interchange consultation had taken place, work was expected to start by 2020 and would take approximately 2 years. The A127 also needed to be upgraded.
- The 30mph limit along Hall Road, Rochford may be extended to include the new houses in the road.

18/144 Co-option

There were three vacancies in Ashingdon ward and one vacancy in Ashingdon south west ward; two candidates were present to observe the meeting.

18/145 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for August 2018 and the quarterly financial report. Cllr. D. Constable had checked the bank reconciliation figures. The cost of the poppy wreath for Remembrance Day was £19.25, consideration was given to giving an additional donation the British Legion for the poppy appeal.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

Information Commissioner	800036	£40.00
Mr G Dryhurst	800037	£21.60
HM Revenue & Customs	IBOCT18/1	£358.91
James Todd & Co	IBOCT18/2	£31.20
A & J Lighting Solutions	IBOCT18/3	£139.02
Essex Association of Local Councils	IBOCT18/4	£85.00
Green Gateway Trading (GM) Ltd	IBOCT18/5	£1,167.47
Basildon Printing Company	IBOCT18/6	£66.00
Atlantic Vision Ltd	IBOCT18/7	£214.80
Enovert Management Ltd	IBOCT18/8	£2,000.00
Sutcliffe Play	IBOCT18/9	£13,188.00
J & P Prior	IBOCT18/10	£105.00
A & J Lighting Solutions	IBOCT18/11	£452.10

Cllr. G. Dryhurst abstained from the decision

- (b) the bank reconciliation figures for August 2018 be approved and accepted;
- (c) the quarterly financial report for the period 1st July 2018 to 30th September 2018 be approved and accepted;
- (d) a donation of £100.00 be made to the British Legion to commemorate the centenary of the First World War in addition to the invoice of £19.25 for the poppy wreath.

TRBL Poppy Appeal	800038	£119.25
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18/146 **Planning**

RESOLVED that

- (a) the minutes from the Planning Committee meeting held on 3rd September 2018 be noted;
- (b) the list of applications determined by Rochford District Council in September 2018 be noted.

18/147 **Highways/PROW/Environment/Transport/Street Lighting**

A transport report was received; the condition report was still awaited for the building for the community hub/toilets at King George's Field. Consideration was given to an email regarding speeding in Golden Cross Road. Members also considered creating a Parish Plan or Neighbourhood Plan; it was noted that the devolution pilot scheme from Essex Highways did not extend to Rochford parishes as Rochford District Council had not participated financially in the scheme. The scheme involved Parish Councils taking on services including hedge cutting, footway maintenance and installing and maintaining signs.

RESOLVED that

- (a) Golden Cross Road be put forward as a possible road for Speedwatch;
- (b) a request be submitted to the Local Highways Panel for traffic calming such as 20mph speed limit and/or speed humps in Golden Cross Road;
- (c) the Parish Council does not create a Parish Plan or Neighbourhood Plan at this time; consideration for creating Parish Plan would be considered at the Parish Council meeting in June 2019.

18/148 **Play areas/equipment**

An update was received regarding the extension to the play area at King George's Field which was expected to complete within the next two weeks. Consideration was given to arranging an official opening of the area in the October half term. The Spacehive Crowdfunding project for replacement equipment in the current play area at King George's Field went live on 24th September 2018 and would run until 30th November 2018. The preschool were arranging a charity walk to raise money for the campaign. To date, five pledges had been received in addition to the funding from the Parish Council and the District Council.

Cllr. D. McCarthy arrived at the meeting, 8.48pm

Consideration was given to replacing the backboard on the basketgoal at King George's Field and the wood was starting to rot.

RESOLVED that

- (a) the official opening ceremony be deferred to the next Parish Council meeting;
- (b) the basketgoal backboard be replaced at a cost of £805.00 plus VAT.

18/150 Ashingdon and East Hawkwell Memorial Hall

The information from Sue Sheppard of the Rural Community Council of Essex was considered which suggested that the Parish Council contact other trustees on the committee and ask them to call a special meeting with Cllr. S. Chittenden.

RESOLVED that the Parish Council contact other trustees of the committee to request that they call a special meeting with Cllr. S. Chittenden to then call an AGM.

18/151 Memorial Tree

The tree in memory of Mr N. Drayton-Thomas could now be planted, members discussed arrangements for this.

RESOLVED that

- (a) the tree planting take place on 25th October 2018 at 12pm;
- (b) Mr Drayton-Thomas' family and ex Councillors be invited to the ceremony;
- (c) a small reception, up to a cost of £60.00 be arranged at The Victory pub.

18/152 Local Council Awards Scheme

The Parish Council had been accredited with Foundation level of the scheme in 2015, consideration was given into reapplying for an additional four years at a cost of £130.00. This could take place in conjunction with the implementation of the new website.

RESOLVED that the Parish Council apply for another four year accreditation of the Foundation level of the scheme; the Clerk would carry out the necessary work to bring the website into compliance.

RESOLVED that Standing Order 3(x) be suspended to allow the business to continue as a period of 2 hours had been exceeded.

18/153 Crime and Anti-Social Behaviour

A report was received.

18/154 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
No meetings had taken place.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;

No meetings had taken place.

- (c) Local Community Meeting – Cllr. T. Flowers;
No meetings had taken place.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
A report was received.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
A report was received.

18/155 Items for the next agenda

To receive an update on the Spacehive project.

To receive an update on the Discover 2020 event.

18/156 Date of next meeting

The next Parish Council Meeting is on Monday 5th November 2018 at 7.30pm.

The meeting was closed at 9.39pm.

Chairman's Signature

Dated
5th November 2018