

# ASHINGDON PARISH COUNCIL



Clerk to the Council:

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**Members of the Council are hereby summoned to attend the Annual Parish Council Meeting at Ashingdon and East Hawkwell Memorial Hall on Monday 1<sup>st</sup> October 2018 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.**

**Kelly Holland**  
Clerk to Ashingdon Parish Council

**26<sup>th</sup> September 2018**

## **AGENDA**

- 1. Apologies for Absence.**
- 2. Minutes**  
Acceptance of minutes from the meeting dated 3<sup>rd</sup> September 2018 (appendix 1);
- 3. Progress Report from the Clerk (appendix 2).**
- 4. To receive member's declaration of interests and dispensations in items on the agenda**  
*Requests for dispensations must be requested from the Clerk up to the day before the meeting.*
- 5. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**  
10 minutes shall be available for public question time.
- 6. Skate Park**  
Volunteers had come forward to join the skate park working group, the Parish Council would need to consider creating a working group for this project.
- 7. To receive a report from the District Councillor, Mike Carter.**
- 8. Co-option**  
To consider co-opting any interested candidates onto the Parish Council to fill the three vacancies in Ashingdon ward and the vacancy in Ashingdon south west ward.
- 9. Finance**
  - (a) To approve payments/cheques for signature in accordance with the 2018/19 budget (to be circulated at the meeting);
  - (b) To approve the August 2018 bank reconciliation figures (appendix 3);
  - (c) To approve the quarterly financial report for the period 1<sup>st</sup> July 2018 to 30<sup>th</sup> September 2018 (appendix 4);
  - (d) To consider giving an additional donation to the British Legion for the poppy appeal.
- 10. Planning**
  - (a) To receive the minutes from the Planning Committee meeting held on 3<sup>rd</sup> September 2018 (appendix 5);
  - (b) To receive a list of applications determined by Rochford District Council in September 2018 (appendix 6).
- 11. Highways/PROW/Environment/Transport/Street Lighting**
  - (a) To receive a transport update from Cllr. G. Dryhurst;
  - (b) To consider the information regarding the community hub/toilets at King George's Field;
  - (c) To consider the email from a resident regarding speeding in Golden Cross Road and consider suggesting the road for Speedwatch and submitting a request to the Local Highways Panel for traffic calming (appendix 7);
  - (d) To consider creating either a Parish Plan or Neighbourhood Plan;
  - (e) To consider the email from the Essex Association of Local Councils on behalf of Essex County Council regarding devolution (appendix 8).

- 12. Play areas/equipment**  
(a) To receive an update on the extension to the play area at King George's Field;  
(b) To consider arranging an official opening for the new play area with a small buffet and invitations to those involved plus local dignitaries;  
(c) To consider an update regarding the Spacehive Crowdfunding project for replacement equipment at King George's Field;  
(d) The backboard on the basketgoal at King George's Field is rotting. Members need to consider whether to replace the backboard at a cost of £805.00 plus VAT to supply and fit the board (appendix 9).  
*Available budget – Earmarked reserves (asset maintenance) - £1205.68*
- 13. Ashingdon and East Hawkwell Memorial Hall**  
To consider the information provided by Sue Sheppard of the Rural Community Council of Essex (previously circulated).
- 14. Memorial Tree**  
To consider arrangements for planting the tree in memory of Norman Drayton-Thomas.
- 15. Local Council Awards Scheme**  
In 2015, the Parish Council was accredited with Foundation level of the Local Council Awards Scheme. Members need to consider whether to reapply for Foundation level of the scheme at a cost of £130.00 for a four year accreditation.
- 16. Crime and Anti-Social Behaviour.**  
To discuss recent incidents and issues.
- 17. To receive a report from the representatives for the following outside committees/working groups:**  
(a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;  
(b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;  
(c) Local Community Meeting - Cllr. T. Flowers;  
(d) RSPB Local Liaison Group – Cllr. G. Dryhurst;  
(e) River Crouch Coastal Community Team - Cllr. G. Dryhurst.
- 18. Training and Events**  
To consider any training requirements:  
EALC  
Advanced Councillor Training Day 2 – 11<sup>th</sup> December 2018 - £85.00 per delegate  
*Available budget 2018/19 – Training - £1100.00*
- 19. Items from Councillors to be added to next agenda.**
- 20. The next Parish Council Meeting is on Monday 5<sup>th</sup> November 2018 at 7.30pm.**