

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Annual Parish Council Meeting at Ashingdon and East Hawkwell Memorial Hall on Monday 3rd September 2018 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Kelly Holland
Clerk to Ashingdon Parish Council

29th August 2018

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes**
Acceptance of minutes from the meeting dated 2nd July 2018 (appendix 1);
- 3. Progress Report from the Clerk (appendix 2).**
- 4. To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
- 5. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
- 6. To receive a report from the District Councillor.**
- 7. Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the three vacancies in Ashingdon ward and the vacancy in Ashingdon south west ward.
- 8. Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2018/19 budget (to be circulated at the meeting);
 - (b) To ratify the payments made in August 2018 (appendix 3);
 - (c) To approve the June 2018 bank reconciliation figures (appendix 4);
 - (d) To approve the July 2018 bank reconciliation figures (appendix 5);
 - (e) To note that the external audit for the year 2017/18 had been completed with no issues arising.
- 9. Grant Applications/Donations**
 - (a) To consider the application of £350.00 from Wyvern Community Transport towards volunteer driving expenses (appendix 6);
 - (b) To consider the application of £5,000 from The Old People's Welfare for Rochford and District towards a replacement mini bus (appendix 7);
 - (c) To consider making a donation to Essex Air Ambulance (appendix 8);
 - (d) To consider the email from the Speedwatch Co-ordinator requesting a donation of £50.00 towards the cost of bodycams (appendix 9).
- 10. Community Initiatives Fund (CIF)**
To discuss and decide whether there are any project in the parish that require grant funding that create a new community asset or enhance an existing asset.

- 11. Planning**
- (a) To receive the minutes from the Planning Committee meeting held on 30th July 2017 (appendix 10);
 - (b) To receive a list of applications determined by Rochford District Council in July and August 2018 (appendix 11).
- 12. Highways/PROW/Environment/Transport/Street Lighting**
- (a) To receive a transport update from Cllr. G. Dryhurst;
 - (b) To consider the information regarding the community hub/toilets at King George's Field;
 - (c) To consider the quotations for line marking and height barrier at the car park in St Thomas Road (to be circulated at the meeting);
 - (d) Following damage to one of the grass verges in Ashingdon Road, UK Power Networks are considering replacing the grass and shrubs. Should this be approved, the area will need regular watering. The Clerk has received one quotation for someone with a water bowser to water the area for £20 per day. Members need to consider how to proceed.
- 13. Ashingdon and East Hawkwell Memorial Hall**
- (a) To consider the information provided by Sue Sheppard of the Rural Community Council of Essex (appendix 12);
 - (b) To decide whether to join the Rural Community Council of Essex's Village Hall & Community Buildings Advice Service at a cost of £50 plus VAT to have access to legal advice and Charity Commission guidance.
- 14. Play areas**
- (a) To receive an update on the extension to the play area at King George's Field
 - (b) To consider the information regarding the Spacehive crowd funding campaign for replacement equipment in the current play area at King George's Field and decide whether to continue with the campaign. The Parish Council agreed in principle to contribute £5000 towards this campaign (appendix 13).
- 15. Website/Email**
- To consider the information regarding registering a .gov.uk domain name for email and website and costings to create a new GDPR compliant website (to be circulated at the meeting).
- 16. Consultation**
- To formulate comments to Southend Borough Council regarding the A127 The Bell junction improvements consultation (previously circulated).
- 17. Celebrations in 2020**
- To consider the email from Rochford District Council regarding celebrations in 2020 and decide whether to participate (appendix 14).
- 18. Crime and Anti-Social Behaviour.**
- To discuss recent incidents and issues.
- 19. To receive a report from the representatives for the following outside committees/working groups:**
- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
 - (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
 - (c) Local Community Meeting - Cllr. T. Flowers;
 - (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
 - (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst.
- 20. Training and Events**
- To consider any training requirements:
- EALC
- Project Management – 11th October 2018 - £60.00 per delegate
- Safeguarding and Protecting Children, Young People or Vulnerable Adults – Level 3 – 16th October 2018 - £100.00 per delegate
- Social Media – 23rd October 2018 - £85.00 per delegate
- Election Day – 9th November 2018 - £85.00 per delegate
- Available budget 2018/19 – Training - £1100.00*
- 21. Items from Councillors to be added to next agenda.**
- 22. The next Parish Council Meeting is on Monday 1st October 2018 at 7.30pm.**