

# ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Church Hall, Church Road, Ashingdon on Monday 6th December 2021 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

*Karen Boyce*

Karen Boyce  
Clerk to Ashingdon Parish Council

30th November 2021

## AGENDA

1. **Apologies for Absence.**
2. **Minutes**
  - (a) Acceptance of minutes from the Parish Council Meeting dated 1st November 2021 (Appendix 1)
3. **Progress Report from the Clerk**  
(Appendix 2)
4. **To receive member's declaration of interests and dispensations in items on the agenda**  
*Requests for dispensations must be requested from the Clerk up to the day before the meeting.*
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**  
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**  
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward.
8. **Finance**
  - (a) To approve payments/cheques for signature in accordance with the 2021/22 budget (to be emailed over prior to the meeting);
  - (b) To approve the Oct 2021 bank reconciliation figures (Appendix 3);
  - (c) To note that the Clerk has booked to attend the Budget & Precept Course online event on the 2<sup>nd</sup> December 2021 by EALC at a cost of £70+ VAT.
  - (d) To note that the Cllr. S. Osborne has booked to attend the Budget & Precept Course online event the 2<sup>nd</sup> December 2021 by EALC at a cost of £70+ VAT.
9. **Parish Council Policies**
  - (a) To agree the Parish Council Document Retention and Disposal Policy (previously circulated)
  - (b) To agree the Parish Council Lone Worker Policy. (previously circulated)

**10. Planning**

- (a) To receive the minutes from the Planning Committee meeting held on 1<sup>st</sup> November 2021 (Appendix 4)
- (b) To receive the minutes from the Planning Committee meeting held on 22<sup>nd</sup> November 2021 (Appendix 5)
- (c) To receive a list of applications determined by Rochford District Council in October 2021 (Appendix 6)
- (d) To receive a Thank you letter from Essex & Herts Air Ambulance for the £150 donation the received from Ashingdon Parish Council. (Appendix 5).

**11. Community defibrillator**

To note that the Community defibrillator has now been installed at Ashingdon & East Hawkwell Memorial Hall.

**12. Personal Safety**

Following up on the personal safety alarms, Cllr. D. Constable has checked out what is available and sent over report. (Appendix 8).

**13. Ashingdon Public Toilets**

To consider and resolve winter opening times  
To consider and resolve cleaning timetable.

**14. Radar Key**

To consider purchasing a Radar key for use by the Clerk.

**15. Ashingdon Parish Room**

To consider and resolve opening times.

**16. BSR Energy**

To review the letter from BSR Energy. (Appendix 9)

**17. Contact Details**

Would councillors object to their names and address details going up in the notice boards?

**18. Highways/PROW/Environment/Transport/Street Lighting**

- (a) To receive a transport update from Cllr. G. Dryhurst;
- (b) To receive an update on Bridleway 43 from Cllr. G. Dryhurst;
- (c) To receive an update regarding the Parish Rooms/Public toilets at King George's Field;

**19. Footpaths**

To receive a report from Cllr. G. Dryhurst (Appendix 10)

**20. Ashingdon Solar Farm**

Council to discuss and decide how to proceed contacting Probail CIC. (Appendix 11)

**21. Crime and Anti-Social Behaviour.**

To discuss recent incidents and issues.

**22. To receive a report from the representatives for the following outside committees/working groups:**

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;

(e) River Crouch Coastal Community Team - Cllr. G. Dryhurst

**23. Training and Events**

To consider any training requirements:

EALC

Budget & Precept Course - Delivered on Zoom – Thursday 2nd December - £70 per delegate + VAT

Chairman's Day 3 - Delivered on Zoom - Tuesday 7th December - £90 per delegate + VAT

Budget & Precept Course-Delivered on Zoom - Thursday 9<sup>th</sup> December - £90 per delegate + VAT

Chairman's Day 3 - Delivered on Zoom – Tuesday 14<sup>th</sup> December - £90 per delegate + VAT

Climate Crisis Conference Delivered on Zoom–Thursday 27<sup>th</sup> January 2022- £50 per delegate + VAT

*Available budget 2020/21– Training - £1030.00*

- To note that The Clerk attend the The Budget & Precept Course online event on Thursday 2<sup>nd</sup> December 2020 at a cost of £70+ VAT.
- To note that Cllr. Sue.Osborne attend The Budget & Precept Course online event on Thursday 2<sup>nd</sup> December 2020 at a cost of £70+ VAT.  
Cllr. P. Hennessy requests to attend The Climate Crisis Conference online event on Thursday 27<sup>th</sup> January 2022 at a cost of £50 + VAT.

**24. Items from Councillors to be added to next agenda.**

**25. The next Parish Council Meeting is on Monday 10th January 2022 at 7.30pm.**