

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the Parish Council Meeting held at Ashingdon Church Hall, Church Road, Ashingdon on Monday 10th January 2021.

Present: Chairman: Cllr. D. Catchpole Vice Chairman:
Councillors: Cllr. D. Constable Cllr. G. Dryhurst Cllr. S. Chittenden
Cllr. P. Hennessy Cllr. S. Osborne Cllr. C. Weston

Officers: Karen Boyce, Parish Clerk

District Councillors: None

Members of press and public: One

21/284 Apologies for Absence

Apologies were received from Cllr. T. Flowers and Cllr. D. McCarthy

RESOLVED that the apologies be accepted.

21/285 Minutes

RESOLVED that the minutes from the Parish Council Meeting held on the 6th December 2021 be approved as a correct record and signed by the Chairman.

RESOLVED that the minutes from the Budget & Precept Meeting held on the 29th November 2021 be approved as a correct record and signed by the Chairman.

RESOLVED that the minutes from the Financial Working Group Meeting held on the 14th September 2021 be approved as a correct record and signed by the Chairman.

21/286 Progress Report

- 20/201 The Clerk contacted BSR with some changes that needed to be made to the community benefit agreement. BSR then sent through the amended community benefit agreement for the Council to check for any other changes.
- 21/019(i) The Clerk had re-emailed Talent and also cc'd Marcus Hotton on the 16.12.21. Awaiting a reply.
- 21/083 The Clerk had emailed Cllr. L. Shaw who replied to say that nothing had changed at present time, as the LHP meeting on 13.12.21 was cancelled.
- 21/106(j) The Clerk informed the Council that she had now received the tree survey.
- 21/222 The Clerk had contacted the community initiative fund at EALC. The reply was that this years awards have just been made, therefore we would need to apply in 2022.
- 21/225 The Clerk and Cllr. Constable are to liaise in producing a letter to be sent to the Probail CIC.
- 21/264 The Clerk was asked to purchase 9 personal safety alarms. The Clerk had purchased the personal safety alarms, these were given out at the meeting.
- 21/266 The Clerk was asked to purchase a Radar Key for use by the Clerk. The Clerk has not purchased this yet.
- 21/269 The Clerk was asked to remove Councillors addresses from the website and noticeboards. The Clerk has now removed the addresses.

21/287 Declaration of Interests and Dispensations

None declared.

21/288 Public participation session

One present.

21/289 District Councillor's Report

A report was received from Cllr. C. Weston.

21/290 Co-option

There are two vacancies in Ashingdon ward; no candidates were present to observe the meeting.

21/291 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for November 2021. Cllr. D. Catchpole checked the Bank reconciliation figures for November.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

HM Revenue & Custom	IBJAN22/1	£ 126.71
A& J Lighting Solutions	IBJAN22/2	£ 452.10
Constable Landscapes	IBJAN22/3	£ 148.00
Constable Landscapes	IBJAN22/4	£ 148.00
D2D Distribution Ltd	IBJAN22/5	£ 414.00
EALC	IBJAN22/6	£ 60.00
Essex Pension Fund	IBJAN22/7	£ 342.36
J&P Prior	IBJAN22/8	£ 105.00
James Todd & Co	IBJAN22/9	£ 31.20
St. Andrew's Church Hall Fund	IBJAN22/10	£ 114.00
Viking Direct	IBJAN22/11	£ 47.99
Weaveaweb	IBJAN22/12	£ 168.00

the following payments/cheques be approved for payment and signed:

Weaveaweb	IBNOV21/11	£ 168.00
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- (b) The bank reconciliation figures for November 2021 be approved and accepted.
(c) The quarterly financial report for the period 1st October 2021 to 31st December 2021 be approved and accepted.
(d) It was noted that the Clerk had purchased 9 x Personal Safety Alarms at a cost of £51.20, which was paid by the Parish Council's Debit Card.
(e) It was noted that the Clerk, under delegation with the Chairman, had to purchase to upgrade the Cloud space on the Council's laptop, at a cost of £59.99 per annum.

21/292 Budget and Precept 2022/23

Members considered the proposed budget for 2022/23 of £110,084. This equates to a precept of £110,074 which represents an increase of £4.49 per year per band D property compared to 2021/22.

RESOLVED that a precept of £110,074 be levied for 2022/23.

21/293 Reserves

RESOLVED that the following be allocated to Ear Marked reserves from current Year Budget
4302 - VE Celebrations – Transfer £5000 to EMR, change budget heading to Queens Jubilee Celebrations

4305 – School holiday Activity – Transfer £5,000 to EMR

4309 – Play equipment - £10,000 in budget for MUGA, consider changing the budget heading, Set up EMR and Transfer £10,000 from general reserves. Total of £20,000

4311 – Play Area Depreciation – Transfer £5000 to EMR

4320 – Toilets – Transfer £7000 to EMR

21/294 Planning

RESOLVED that

(a) the list of applications determined by Rochford District Council in December 2021 be noted.

21/295 BSR Energy

Updates were made to the community benefit agreement. Members had asked the Clerk to contact BSR Energy with a couple more changes to be made to the community benefit agreement.

RESOLVED that the Clerk is to contact BSR Energy with some changes that need to be made to the community benefit agreement.

21/296 Law & Procedure

A report was received from Cllr. D. McCarthy.

21/297 Councillors to have own email addresses

Members discussed on whether Councillors would like their own email address, which would be linked to the Parish Councils website. A unique mailbox will be required for each Councillor.

RESOLVED that four Councillors would like their own email address at a cost of £25.00 per year per Councillor.

21/298 Highways/PROW/Environment/Transport/Street Lighting

(a) An update on transport was received from Cllr. G. Dryhurst.

(b) An update was received regarding the Parish Rooms/ Public Toilets at King George's playing field from Cllr. D. Constable.

21/299 Safe store

RESOLVED that the Parish Council would continue with the self-storage company after a rise in costs of £30.48 per month from January 2022.

21/300 Christmas Buffet

The Council agreed to go ahead with the Christmas Buffet in December 2022.

21/301 Ashingdon Parish Council Sign

Members discussed where they would like the Parish Council Sign to be placed.

RESOLVED that when the Parish Rooms are open that the sign will be placed on the internal wall.

21/302 Crime and Anti-Social Behaviour

No report received.

21/303 Reports from the representatives for outside committees

(a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden; Cllr. D. Catchpole; - Report received from Cllr. D. Catchpole.

(b) Rochford Hundred Association of Local Councils – Cllr. D. Constable; Report received from Cllr. D. Constable.

(c) Local Community Meeting – Cllr. T. Flowers; No meeting.

(d) RSPB Local Liaison Group – Cllr. G. Dryhurst No meeting.

(e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst Meeting on 01.03.2022.

21/304 **Items for next agenda**
Footpaths.

21/305 **Date of next meeting**

The next Parish Council Meeting is on Monday 7th February 2022 at 7.30pm.

The meeting was closed at: 21.15pm

Chairman's Signature

Dated
7th February 2022