

ASHINGDON PARISH COUNCIL



Clerk to the Council:

Mrs Karen Boyce
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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Church Hall, Church Road, Ashingdon on Monday 1st November 2021 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

21st October 2021

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Parish Council Meeting dated 5th October 2021 (Appendix 1);
 - (b) Acceptance of minutes from the Extra-ordinary Meeting dated 18th October 2021 (Appendix 2)
3. **Progress Report from the Clerk (Appendix 3).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward.
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2021/22 budget (to be emailed over prior to the meeting);
 - (b) To approve the Sept 2021 bank reconciliation figures (Appendix 4);
 - (c) To review and approve the quarterly financial report for the period 1st July 2021 to 30th September 2021 (appendix 5);
 - (d) To review the internal controls (previously circulated).
 - (e) To consider making a donation to Essex and Herts Air Ambulance (Appendix 6)
 - (f) To consider giving an additional donation to the British Legion for the poppy appeal.
9. **Financial Working Group**
To receive a report from the financial working group, regarding:
 - The Councils Bank Accounts (Appendix 7)
10. **Community defibrillator**
To note that the Community defibrillator has been paid for and we are awaiting delivery.
11. **Planning**
 - (a) To receive the minutes from the Planning Committee meeting held on 5th October 2021 (Appendix 8)
 - (b) To receive a list of applications determined by Rochford District Council in September 2021 (Appendix 9)

- 12. Essex Heritage Trust**
To consider if the Parish Council has a project that requires additional funding, that the Essex Heritage Trust could contribute to projects that meet their objectives. (Appendix 10)
- 13. Personal Safety**
To consider and resolve the purchase of personal safety alarms for councillors and staff
- 14. Samsung Galaxy Tablets**
To consider and resolve the distribution of 5 donated tablets from Essex CC. (Appendix 11)
- 15. Ashingdon Solar Farm Ulverston Road**
To consider and resolve approaching the present owners of the Ashingdon Solar Farm for a contribution towards upgrading the parish lights on Ashingdon Park estate. (20 lights)
- 16. Tree Survey**
The Clerk can confirm that the tree survey start date is the 28th October 2021.
- 17. Ashingdon Roadside Verges**
To receive an update from Cllr. G. Dryhurst. (Appendix 12)
- 18. Footpath sign post for: FP5, FP19, Roach Valley Way**
To receive an update from Cllr. G. Dryhurst.
- 19. Highways/PROW/Environment/Transport/Street Lighting**
 - (a) To receive a transport update from Cllr. G. Dryhurst;
 - (b) To consider the information regarding the community hub/toilets at King George's Field.
- 20. Christmas Buffet**
Taking into account current Covid requirements to consider and decide whether to hold this year's Parish Christmas buffet.
- 21. Crime and Anti-Social Behaviour.**
To discuss recent incidents and issues.
- 22. To receive a report from the representatives for the following outside committees/working groups:**
 - (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden; Cllr. D. McCarthy
 - (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
 - (c) Local Community Meeting - Cllr. T. Flowers;
 - (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
 - (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;
- 23. Training and Events**
To consider any requests from officers or members for training:

EALC

September 2021- Restrictions depending courses will start to be run from the Training Room

Chairman's Day 1- Tuesday 2nd November (New set added 15.07.21) - £90 + VAT per delegate

Highways Winter Briefing – Zoom- Wednesday 3rd November – TBA

Fire Safety – Level 2 Certificated – Office – Thursday 4th November - £110 + VAT per delegate

Councillor Training Days 2 – Saturday 6th November (New set added 15.07.21) - £100 + VAT per delegate

Law & Procedures Course – Wednesday 24th November - £90 +VAT per delegate

Code of Conduct – Thursday 25th November - £70 + VAT per delegate

Chairman's Day 2 – Tuesday 30th November - £90 + VAT per delegate

Introduction to Planning Briefing – Saturday 13th November (New set added 15.07.21) - £77 + VAT per delegate

Chairman's Day 3 – Tuesday 7th December - £90 + VAT per delegate

Available budget 2021/22 – Training - £1030.00

- 24. Items from Councillors to be added to next agenda.**
- 25. The next Parish Council Meeting is on Monday 6th December 2021 at 7.30pm.**