

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Church Hall, Church Road, Ashingdon on Monday 4th April 2022 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

29th March 2022

AGENDA

1. Apologies for Absence.

To receive and approve any apologies for absence.

2. Minutes

Acceptance of Minutes from the Parish Council Meeting dated 7th March 2022
(Appendix 1)

3. Progress Report from the Clerk

(Appendix 2)

4. To receive member's declaration of interests and dispensations in items on the agenda

Requests for dispensations must be requested from the Clerk up to the day before the Meeting.

5. Public participation session with respect to items on the agenda and other matters that are of mutual interest

10 minutes shall be available for public question time.

6. To receive a report from the District Councillor (s).

7. Co-option

To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward.

8. Finance

- (a) To approve payments/cheques for signature in accordance with the 2022/23 budget (to be emailed before meeting)
- (b) To approve the February 2022 bank reconciliation figures (Appendix 3);
- (c) To receive a thank you from The Lunch Bunch – Elim Church for the £500 donation they received from Ashingdon Parish Council. (Appendix 4).
- (d) To receive a thank you from Memory Lane Cafe for the £300 donation they received from Ashingdon Parish Council. (Appendix 5).

- (e) To approve that the Chairman Cllr. Catchpole and 1 guest to attend of Rayleigh Town Council Chairman's dinner at a cost of £28 per person.

9. Planning

- (a) To receive the minutes from the Planning Committee meeting held on 7th March 2022 (Appendix 6)
- (b) To receive a list of applications determined by Rochford District Council in March 2022 (Appendix 7)

10. Gate Locking

To consider the quotes, provided for the locking and unlocking of the entrance and exit gates at the Ashingdon & East Hawkwell Memorial Hall car park, which is to be unlocked at 7.00/7.30 am and locked at 9/9.30pm each day. The Clerk has contacted 3 different companies, 2 quotes have been received back. The Council need to consider if they would like to employ a company to lock and unlock the entrances and exit gates. (previously circulated).

11. Recommendations from the tree survey

To consider the quotes, provided for the recommendations from the tree survey, which was undertaken in November 2021. The Clerk has contacted 5 different companies, 2 quotes have been received back. The Council need to consider if they would like to employ a company to carry out the work required. (previously circulated).

12. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
- (b) To receive an update regarding the Parish Rooms/Public toilets at King George's Field; (previously circulated).

13. Memorial Plaque for Cllr. Norman Drayton-Thomas

To discuss and resolve the damage to the memorial plaque and the planting of the new memorial tree .

14. Jubilee Tea Party

Members to discuss and resolve what they would like to organise for the Jubilee Tea Party, also which date they would like the event to be held on.

15. Upgrade Parish Council Street Lights

Members agreed at the Budget and Precept meeting to upgrade 20 lights. 14 lights have been upgraded. The contractors will need to hire traffic lights to upgrade the remaining 6 lights in Lower Road, for the safety of their staff. The cost of this will be £1250.00, which will cover 2 operatives, plus the hire of the equipment and the required permits. Members need to discuss and resolve whether they would like the lights in Lower Road to be upgraded, with the extra costs or to upgrade 6 lights in another street in the Ashingdon Parish.

16. Ashingdon Park Solar Farm

To consider sending a copy of the Venthams letter, dated 27th January 2022, to the addresses of Pobail directors as listed at Companies House.

17. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

18. To receive a report from the representatives for the following outside committees/ working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;

(e) River Crouch Coastal Community Team - Cllr. G. Dryhurst

19. Training and Events

To consider any training requirements:

EALC

Code of Conduct Course– Delivered on Zoom - Wednesday 28th April - £70 per delegate + VAT

Twitter for Town & Parish Councils – Delivered on Zoom - Tuesday 10th May - £70 per delegate + VAT

Available budget 2022/23– Training - £1300.00

20. Exclusion of Press and Public

The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1 (2)

21. Operation London Bridge (Appendix 8)

22. Items from Councillors to be added to next agenda.

23. The next Parish Council Meeting is on Monday 9^h May 2022 at 7.30pm.