

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the Parish Council Meeting held at Ashingdon Church Hall, Church Road, Ashingdon on Monday 7th March 2022.

Present: Chairman: Cllr. D. Catchpole Vice Chairman:
Councillors: Cllr. D. Constable Cllr. G. Dryhurst
Cllr. P. Hennessy Cllr. S. Osborne

Officers: Karen Boyce, Parish Clerk

District Councillors: None

Members of press and public: One

21/348 Apologies for Absence

Apologies were received from Cllr. S. Chittenden, Cllr. T. Flowers and Cllr. D. McCarthy.

RESOLVED that the apologies be accepted.

No apologies were received from Cllr. C. Weston.

21/349 Minutes

RESOLVED that the minutes from the Parish Council Meeting held on the 7th February 2022 be approved as a correct record and signed by the Chairman.

21/350 Progress Report

- 21/014(C) The Clerk had contacted Santander, regarding opening an account, the Clerk sent the account information over to members to read through. The Clerk asked if members were happy with account that anyone can sign (signatories/clerk).
- 21/019(i) The Clerk was asked to write a letter to the Chief Executive – Jonathan Stevenson, the Clerk has not sent this letter over yet.
- 21/106(j) The Clerk has emailed 3 companies asking for quotes for the recommendations from the tree survey to be done. Awaiting replies.
- 21/225 The Clerk and Cllr. Constable liaised in producing a letter to be sent to the Probail CIC. A letter was sent to Probail CIC on the 27th January 2022. Awaiting a reply.
- 21/266 The Clerk was asked to purchase a Radar Key for use by the Clerk. The Clerk has not purchased as yet. The Clerk is awaiting a date for opening and then will purchase.
- 21/297 The Clerk had asked Cllr. McCarthy and Cllr. Flowers if they required their own email address, both Councillors declined.
- 21/300 The Clerk has emailed Ashingdon Memorial Hall to confirm the date and time, which is Thursday 8th December 2022, from 12-3.30pm.
- 21/335 The Clerk contacted Weaveaweb to see if there would any extra charges to transfer information onto the Clerk's new laptop. There was no extra cost, all information was transferred over whilst the Clerk was on Annual Leave.
- 21/337 The Clerk has contacted Rochford District Council to see if they would install 2 picnic benches to commemorate Queen Elizabeth II Platinum Jubilee. Awaiting a reply.
- 21/340 The Clerk has signed the Heads of Terms and they have been sent back to Darren McLoughlin, a copy has also been sent to the Council's Solicitors.. Awaiting a reply.

21/351 Declaration of Interests and Dispensations

Cllr. D. Catchpole and Cllr. G. Dryhurst declared a pecuniary interest in item 9 (a) as they are Trustees for Ashingdon & East Hawkwell Memorial Hall, they took no part in the discussion or decision of that item. No decision could be made on item 9 (a) due to not having a quorum.

21/352 Public participation session

One present.

21/353 District Councillor's Report

None present. Apologies were received from Cllr. Mike. Carter and Cllr. Roger. Constable.

A report was received from Cllr. Roger. Constable.

21/354 Co-option

There are two vacancies in Ashingdon ward; no candidates were present to observe the meeting.

21/355 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for January 2022. Cllr. P. Hennessy checked the Bank reconciliation figures for January.

RESOLVED that

- (a) the following payments/cheques be approved for payment and signed:

Essex Wildlife Trust	100016	£ 40.00
Rochford District Council	100017	£ 92.00
Mr. G. Dryhurst	100018	£ 154.87
HM Revenue & Custom	IBMAR22/1	£ 126.71
Campaign to Protect Rural England	IBMAR22/2	£ 36.00
J&P Prior	IBMAR22/3	£ 105.00
James Todd & Co	IBMAR22/4	£ 31.20
Essex Pension Fund	IBMAR22/5	£ 342.36
St. Andrews Church Hall Fund	IBMAR22/6	£ 52.00
Weaveaweb	IBMAR22/7	£ 168.00

- (b) The bank reconciliation figures for January 2022 be approved and accepted.
(c) It was approved that the Chairman Cllr. D. Catchpole and 1 guest attend The Civic Dinner at a cost of £46 per ticket.

21/356 Grant Application

RESOLVED that

- (a) The Grant application for Ashingdon & East Hawkwell Memorial Hall for £1000.00 to help towards upgrading the basins, taps and units in the ladies toilets, could not be approved as there was not a quorum, as 2 Councillors that were in attendance are trustees for the Ashingdon & East Hawkwell Memorial Hall.
(b) The Grant application from the Memory Lane Cafe for £300.00, to help the ongoing support to people in the local area who are caring for people with the effects of dementia, this being in the way of refreshments, entertainment and emotional support was approved.

Memory Lane Cafe	100019	£300.00
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- (c) The Grant application from St. Mark's Filed Drop In for £200.00, to help towards providing food to families in need was approved.

St. Mark's Field Food Drop In	100020	£200.00
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- (d) The Grant application from Elim Church Ashingdon for The Lunch Bunch for £500.00, to help cover the shortfall between income and expenditure, which is at present covered by church offerings was approved.

Elim Church Ashingdon

100021

£500.00

21/357 Planning

RESOLVED that

- (a) the minutes from the Planning Committee meeting held on 7th February 2022 be noted;
(b) the list of applications determined by Rochford District Council in February 2022 be noted.

21/358 Highways/PROW/Environment/Transport/Street Lighting

- (a) A transport report was received from Cllr. Dryhurst..
(b) An update was received from Cllr. D. Constable.

21/359 Footpaths

It was discussed that the footpaths working group are to arrange a meeting, then to bring a report to Full Council.

21/360 Jubilee Party

Members decided to move this to the April Agenda as so few councillors were present.

21/361 Training for the Community Defibrillator

Cllr. D. Catchpole had arranged for the training to be held on Friday 17th June, Councillors were asked to contact the Clerk if they wish to attend the training.

21/362 Crime and Anti-Social Behaviour

No report received.

21/363 Letter received from a local Historian and Author

A letter was received from a local Historian and Author asking the Parish Council if they would be interested in publishing his latest book.

RESOLVED that the Council would have to decline the offer.

21/364 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden; Cllr. D. Catchpole; - Report received from Cllr D. Catchpole.
(b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
Report received from Cllr. D Constable, along with the draft minutes of the last meeting 20.01.22.
(c) Local Community Meeting – Cllr. T. Flowers;
No meeting.
(d) RSPB Local Liaison Group – Cllr. G. Dryhurst
No meeting.
(e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
Meeting on 01.03.2022.

21/365 Training and Events

The Clerk has been tasked to ask all Members if they would consider amalgamating with other Parish Council's to investigate buying in training courses relating to Parish Council's from outside sources. Clerk Asked Councillors to consider what training they thought might be required.

21/366 Date of next meeting

The next Parish Council Meeting is on Monday 4th April 2022 at 7.30pm.

The meeting was closed at: 20.50pm

Chairman's Signature

Dated
4th April 2022