

ASHINGDON PARISH COUNCIL



Clerk to the Council:

Mrs Karen Boyce
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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Church Hall, Church Road, Ashingdon on Monday 6th June 2022 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

26th May 2022

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Annual Parish Council Meeting dated 9th May 2022 (appendix 1);
 - (b) To receive the minutes from the Annual Parish meeting held on 16th May 2022 (appendix 2).
 - (c) To receive the minutes from the Personnel Committee meeting held on the 23rd May 2022 (appendix 3)
3. **Progress Report from the Clerk (appendix 4).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward and one vacancy in Ashingdon (west) – (this ward is in the Hockley area).
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2022/23 budget (to be circulated at the meeting);
 - (b) To approve the April 2022 reconciliation figures (appendix 5);
 - (c) To change the delivery agent to Essex Leaflet Angel Limited at a cost of £110.00. (financial report for this payment to be circulated at the meeting).
 - (d) To receive the Internal Audit Report for 2021/22 from Auditing Solutions Ltd and note that no actions are required (Appendix 6).
9. **Planning**
 - (a) To consider and make comments on the following applications:
 - (i) Application No: 22/00471/FUL
Proposal: PROPOSED SINGLE STOREY EXTENSION TO REAR AND INTERNAL ALTERATIONS
Location: 324 Ashingdon Road Ashingdon Essex SS4 3DA
 - (ii) Application No: 22/00308/FUL
Proposal: Proposed installation of 132Kv Grid connection cable to point of connection

Location: Land South and East of South Fambridge Hall, Fambridge Road, South Fambridge, Essex

- (iii) Application No: 22/00491/FUL
Proposal: Proposed single storey rear extension with roofs lights and single storey side extension.
Location: 38 Leamington Road, Hockley, Essex SS5 5HP

- (b) To receive the minutes from the Planning Committee meeting held on 9th May 2022 (Appendix 7)
(c) To receive a list of applications determined by Rochford District Council in May 2022 (Appendix 8)

10. Parish Council Policies

- (a) To agree the Parish Council Equal Opportunities Policy (previously circulated)
(b) To agree the Parish Council Training and Development Policy. (previously circulated)

11. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
(b) To consider the information regarding the community hub/toilets at King George's Field;

12. Replacing the Tree outside 432/432a Ashingdon Road

To consider replacing the tree outside 432/432a Ashingdon Road (recently removed by APC) as this was not a tree owned by the parish. Suggested replacement is a Rowan which is a British native and good for cleaning the air.

13. King George's Playing Field

To discuss any proposals from Cllr. McCarthy on the King George's Playing field. (Appendix 9)

14. Ashingdon Roadside Verges

The Clerk has spoken to the Garden Maintenance contractors in regards to the 16 shrubs to be planted in the roadside verges. (Appendix 10)

15. Gate locking

The Clerk has contacted Cam Ltd.Co.UK that won the contract for the Gate locking at Ashingdon & East Hawkwell Memorial Hall, Ashingdon. The Clerk has said that she will let them when to commence the locking/unlocking of the gates, once she has purchased the relevant locks. Cam Ltd has advised the Clerk that they can provide padlocks if required, they suggest coded padlocks as it reduces the risk of losing keys. This will obviously be at an extra cost. Members to decide if they would like the company to provide the relevant padlocks.

16. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

17. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden; Cllr. D. McCarthy
(b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
(c) Local Community Meeting - Cllr. T. Flowers;
(d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
(e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

18. Training and Events

To consider any requests from officers or members for training:

EALC

Chairman's Day 1 – Modules 1& 2 -Tuesday 7th June - £90 + VAT per delegate

Law & Procedures Course –Thursday 9th June- £90 + VAT per delegate

Chairman's Day 2 – Modules 3 & 4 – Thursday 16th June - £90 + Vat per delegate

Village Halls-Session 1-Delivered on Zoom -Thursday 30th June -£150 + VAT per delegate (For both sessions)

Chairman's Day 3 – Modules 5 & 6 –Tuesday 5th July - £90 + VAT per delegate

Village Halls - Session 2 - Delivered on Zoom – Thursday 7th July- £150 + VAT per delegate (For both sessions)

Councillor Training Day 1 – Thursday 12th July - £90 + VAT per delegate

Funding & Applications Workshop – Delivered on Zoom – Wednesday 13th July - £70 + VAT per delegate

Councillor Training Day 2 – Tuesday 26th July - £90 + VAT per delegate

Councillor Next steps Day 1 – Monday 12th September - £90 + VAT per delegate

EALC 78th AGM & Conferences – Thursday 22nd September – FREE

Councillor Next steps Day 2 – Monday 26th September - £90 + VAT per delegate

Available budget 2022/23 – Training - £1300.00

19. Items from Councillors to be added to next agenda.
20. The next Parish Council Meeting is on Monday 4th July 2022 at 7.30pm.