

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Church Hall, Church Road, Ashingdon on Monday 4th July 2022 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

28th June 2022

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Parish Council Meeting dated 6th June 2022 (Appendix 1);
3. **Progress Report from the Clerk (Appendix 2).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward and one vacancy in Ashingdon (west) – (this ward is in the Hockley area).
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2022/23 budget (to be circulated at the meeting);
 - (b) To approve the May 2022 reconciliation figures (Appendix 3);
 - (c) To confirm, which Councillors will be claiming allowances
Available Budget - £3850.00
 - (d) To review and approve the quarterly financial report for the period 1st April 2022 to 30th June 2022 (Appendix 4)
 - (e) To approve two of the authorised signatories be authorised to sign cheques/payments during the recess period;
 - (f) To approve the delegation of power to the Clerk in consultation with the Chairman relating to emergency action required during the recess period.
9. **Planning**
 - (a) To consider and make comments on the following applications:
 - (i) Application No: 22/00416/FUL
Proposal: Proposed 3-bed chalet style dwelling and create new vehicular access and parking area
Location: Land between Merry Thought and Valentine Cottage Ethelbert Road, Ashingdon

- (ii) Application No: 22/00430/FUL
 Proposal: Retrospective application for the change of use of green belt land to residential garden ancillary to main house and retention of existing outbuilding.
 Location: Ashdene Canewdon Road Ashingdon Essex
- (iii) Application No: 22/00572/FUL
 Proposal: Proposed flat roof front dormer and rooflights to rear
 Location: 52 Southbourne Grove, Hockley Essex SS5 5EE

(b) To receive a list of applications determined by Rochford District Council in June 2022 (Appendix 5)

11. Gate Locking Ashingdon Memorial Hall

To receive an update on this project.

12. Proposed action plan for the opening of the Parish Rooms

- Hire of van for the transport of all furniture items
- Councillors to assist on the day of hire
- Furniture to be assembled
- IT and comms to be connected and tested by Keith Fullick
- Plaque to be purchased and placed on wall to exterior of building
- Utility companies to be informed of occupation for billing
- Check all insurances are in place

13. King George's Playing Field

To receive an update on this project. A letter has been sent to Mr. M. Hotten. (Appendix 6)

14. Ashingdon Solar Farm

To consider the response from Pobail CIC and resolve how to respond.

Would Councillors please ensure they read the attached appendix so an informed discussion can take place. (Appendix 7)

15. Play Area

- (a) To consider the RoSPA Report (previously circulated)

16. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
 (b) To consider the information regarding the community hub/toilets at King George's Field.

17. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

18. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden; Cllr. D. McCarthy
 (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
 (c) Local Community Meeting - Cllr. T. Flowers;
 (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
 (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

19. Training and Events

To consider any requests from officers or members for training:

EALC

Councillor Training Day 1 – Modules 1&2 – Tuesday 12th July - £90 + VAT per delegate

Funding & Application Workshop – Delivered on Zoom – Wednesday 13th July - £70+ VAT per delegate

Councillor Next Steps – DAY 1 Modules 1 & 2 – Monday 12th September - £90 + VAT per delegate

EALC 78th AGM & Conferences – Thursday 22nd September - FREE

Councillor Next Steps – Day 2 Modules 3 & 4 - Monday 26th September - £90 + VAT per delegate

Available budget 2022/23 – Training - £1300.00

- Cllr. D. Catchpole requests to attend EALC 78th AGM & Conferences on Thursday 22nd September 2022 - This is Free.
- Cllr. G. Dryhurst requests to attend EALC 78th AGM & Conferences on Thursday 22nd September 2022 - This is Free.

20. Items from Councillors to be added to next agenda.
21. The next Parish Council Meeting is on Monday 5th September 2022 at 7.30pm.