

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
4 Warwick Drive
Rochford
Essex
SS4 1HP

Tel: 07950 947731
Email: ashingdonparishcouncil@outlook.com

Minutes of the Parish Council Meeting held at Ashingdon Church Hall, Church Road, Ashingdon on Monday 6th June 2022.

Present: Chairman: Cllr. D. Catchpole Vice Chairman: Cllr. D. Constable
Councillors: Cllr. T. Flowers Cllr. S. Osborne Cllr. D. McCarthy
Cllr. P. Hennessy Cllr. G. Dryhurst Cllr. S. Chittenden
Officers: Karen Boyce, Parish Clerk
District Councillors: Cllr. R. Constable
Members of press and public: None

22/70 Apologies for Absence

None.

22/71 Minutes

- (a) **RESOLVED** that the minutes from the Annual Parish Council Meeting held on the 9th May 2022 be approved as a correct record and signed by the Chairman.
- (b) **RESOLVED** that the minutes from the Annual Parish meeting held on the 16th May 2022 be approved as a correct record and signed by the Chairman.
- (c) **RESOLVED** that the minutes from the Personnel Committee meeting held on the 23rd May 2022 be approved as a correct record and signed by the Chairman.

Cllr. D. McCarthy left the room at 7.37pm, Cllr. D. McCarthy returned at 7.39pm

22/72 Progress Report

- 21/014(C) The Clerk sent her apologies to Members as she had started to open a bank account with Unity Trust Bank and not Hampshire Trust Bank. Members resolved to carry on with opening a bank account with Unity Trust Bank as well.
- 21/019(i) The Clerk had not received any further updates but Members were told that an enforcement notice had been issued on the 9th May 2022.
- 21/106(j) The Clerk produced a report for the recommendations that were hi-lighted on the tree survey. This work was carried out on the 11th May 2022.
- 21/225 The Clerk had received a letter on the day of the meeting 06.06.22, so advised Councillors that this will be added to the July meeting.
- 21/337 The Clerk has ordered the 2 x picnic tables, they are scheduled to be delivered on the 23rd June 22, they are being delivered to Adam Aldridge at the Hockley Woods address, as Adam has agreed to have the picnic benches installed at King George's playing Field, Ashingdon.
- 22/16 The Clerk had contacted Cam Ltd.Co.Uk to confirm that they had won the Gate Locking/Unlocking contract.
- 22/21 The Clerk had contacted the contractors to ask them to go ahead with the hiring of the traffic lights and to finish upgrading the street lights in Lower Road to LED lights. The Clerk is awaiting a date for the work to be completed. Clerk advised members that she will chase this up now she is back of Annual Leave.
- 22/47 Members had asked if some changes could be made to the Standing Orders, the Clerk had emailed EALC's legal department for advice. Awaiting a reply.

22/53 The clerk had enquired with Adam at RDC, regarding installation of a new bench being installed at South Farnbridge. Adam is going to send over a list of people that may be able to help. The Clerk had not ordered bench, awaiting the list.

22/73 Declaration of Interests and Dispensations

None.

22/74 Public participation session

None present.

22/75 District Councillor's Report

One present. Apologies were received from Cllr. Mike Carter.

A report was received from Cllr. Roger Constable.

22/76 Co-option

There are three vacancies in Ashington ward; no candidates were present to observe the meeting.

22/77 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for April 2022. Cllr. D. McCarthy checked the Bank reconciliation figures for April.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

HM Revenue & Custom	IBJUN22/1	£ 140.34
A&J Lighting Solutions	IBJUN22/2	£ 621.60
Auditing Solutions	IBJUN22/3	£ 318.00
Mr. D. Catchpole	IBJUN22/4	£ 236.81
Earth Anchors	IBJUN22/5	£ 1498.80
Essex Country Gardens	IBJUN22/6	£ 312.50
Essex Country Gardens	IBJUN22/7	£ 248.70
Arthur J Gallagher Insurance	IBJUN22/8	£ 1350.64
Essex Pension Fund	IBJUN22/9	£ 348.44
J & P Prior	IBJUN22/10	£ 105.00
James Todd & Co	IBJUN22/11	£ 31.20
Playsafety Ltd	IBJUN22/12	£ 84.00
St Andrews Church Hall Fund	IBJUN22/13	£ 26.00
Tree Fella Ltd	IBJUN22/14	£ 768.00
Weaveaweb	IBJUN22/15	£ 168.00
Rialtas Business Solutions	IBJUN22/16	£ 154.80

(b) The bank reconciliation figures for April 2022 be approved and accepted.

(c) It was noted that the delivery agent is to be changed to Essex Leaflet Angel Limited at a cost £110.00.

(d) The Internal Audit report for 2020/21 be approved and accepted: Members resolved to instruct the Clerk to publish the Notice of the Exercise of Public Rights on the website and in the Noticeboards from the period of 20th June 2022 – 29th July 2022.

22/78 Planning

(a) **RESOLVED** that the District Council be informed of the comments as set out below the following applications:-

- (i) Application No: 22/00471/FUL
 Proposal: Proposed Single Storey extension to rear and internal alterations.
 Location: 324 Ashingdon Road, Ashingdon, Essex SS4 3DA
No Objections
- (ii) Application No: 22/00308/FUL
 Proposal: Proposed installation of 132Kv Grid connection cable to point of connection
 Location: Land South and East of South Fambridge Hall, Fambridge Road, South Fambridge, Essex
No Objections
- (iii) Application No: 22/00491/FUL
 Proposal: Proposed single storey rear extension with roof lights and single Storey side extension.
 Location: 38 Leamington Road, Hockley, Essex SS5 5HP
No Objections

- (b) the minutes from the Planning Committee meeting held on 7th March 2022 be noted;
 (c) the list of applications determined by Rochford District Council in March 2022 be noted.

22/79 Parish Council Policies

RESOLVED that

- (a) the Equal Opportunities Policy be approved;
 (b) the Training and Development Policy be approved;

22/80 Highways/PROW/Environment/Transport/Street Lighting

- (a) A transport report was received from Cllr. Dryhurst..
 (b) An update was received from Cllr. D. Constable.

22/81 Replacing the Tree outside 432/432a Ashingdon Road

It was considered on replacing the tree outside 432/432a Ashingdon Road (recently removed by APC), this was not a tree that was owned by the Parish. The suggested replacement is a Rowan.

RESOLVED that Cllr. D. Constable is going to contact Drakes in September/October and purchase at a cost of up to £150.00.

22/82 King George's Playing Field

Many proposals were discussed from Cllr. D. McCarthy on the King George's playing Field.

RESOLVED that the Clerk is to write to Marcus Hotton regarding some of the proposals and to invite Marcus Hotton and Dave Sperring along to a Parish Council meeting.

22/83 Ashingdon Roadside verges

The Clerk had spoken to the Garden Maintenance Contractor in regards to the 16 shrubs to be planted in the roadside verges and 1 tree to be replaced. The Clerk had sent the costings over to members to decide on whether they would like this to be carried out.

RESOLVED that The Garden Maintenance contractor to carry out the planting of the 16 shrubs and 1 Tree at a cost of £150.00 including collection of the shrubs and tree.

22/84 Gate Locking

Members were asked if they would like the Gate Locking Company to supply padlocks. The Clerk was advised that there was a couple of issues with the gates. The Clerk is to let Cam.Ltd.Co.Uk know the situation and will update when commencement can start.

RESOLVED that the Parish Council will supply the padlocks.

22/85 Crime and Anti-Social Behaviour

No report received.

22/86

Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden; - Report received from Cllr D. McCarthy. AGM meeting on 07.07.22
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
No meeting.
- (c) Local Community Meeting – Cllr. T. Flowers;
No meeting.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
No meeting.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
No meeting.

22/87

Training and Events

Cllr. D. Constable and Cllr. D. McCarthy had requested permission to attend the Funding & Applications Workshop online event on Wednesday 13th July 2022 by EALC at a cost of £70.00 + VAT per delegate.

RESOLVED that Cllr. D. Constable and Cllr. D. McCarthy be authorised to attend the Funding & Applications online event on Wednesday 13th July 2022 by EALC, at a cost of £70.00 + VAT per delegate.

22/88

Date of next meeting

The next Parish Council Meeting is on Monday 4th July 2022 at 7.30pm.

The meeting was closed at: 21.31pm

Chairman's Signature

Dated
4th July 2022