

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the Parish Council Meeting held at Ashingdon Church Hall, Church Road, Ashingdon on Monday 4th July 2022.

Present:	<u>Chairman:</u>	Cllr. D. Constable	<u>Vice Chairman:</u>	
	<u>Councillors:</u>	Cllr. T. Flowers Cllr. P. Hennessy	Cllr. S. Osborne Cllr. G. Dryhurst	Cllr. S. Chittenden
	<u>Officers:</u>		Karen Boyce, Parish Clerk	
	<u>District Councillors:</u>		None	
	<u>Members of press and public:</u>		Three	

Due to Cllr Catchpole sending his apologies for tonight's meeting. Cllr Constable will be acting as chairman for tonight's meeting.

22/89 Apologies for Absence

Apologies were received from Cllrs. D. Catchpole and Cllr. D. McCarthy

RESOLVED that the apologies be accepted.

22/90 Minutes

- (a) **RESOLVED** that the minutes from the Parish Council Meeting held on the 6th June 2022 be approved as a correct record and signed by the Chairman.

22/91 Progress Report

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| 20/142 | The Clerk brought to the attention of Members that there was still a desk to be purchased for the Parish Rooms. That we had been waiting on a date for the official |
| 21/014(C) | The Clerk has now successfully opened an account with Unity Trust Bank and Hampshire Trust Bank. There has been a transfer of money to the sum of £50,000.00 from the Barclays Bank Account to the Unity Trust Bank. |
| 21/019(i) | The Clerk received information at the June meeting that an enforcement notice had been issued on the 9 th May. |
| 21/225 | The Clerk had received a letter from Pobail CIC. Councillors discussed and proposed to put in an application to Pobail CIC. |
| 21/337 | The Clerk had received an email and confirmation to say that the 2 x picnic benches for King George's Playing Field had been delivered. |
| 22/16 | The Clerk advised members that a padlock had been cut off the gates and a new one had been purchased. |
| 22/21 | The Clerk had contacted the contractors on an update, they have all the equipment that they need and the traffic light people are trying to get the correct permits in place with Essex County Council. |
| 22/47 | The Clerk has received a reply from EALC, the Clerk is going to discuss this again with NALC before making any changes. |
| 22/53 | The clerk had enquired with Adrian Chapman, with regards to repairs to the village sign. The clerk had received a quote back and was asked to add this to the September meeting. |
| 22/82 | The Clerk had sent a letter to Marcus Hotton on the 28 th June 2022, Marcus had passed the letter onto Adam Aldridge who replied by saying that he is happy to have a meeting. The Clerk is to inform Adam Aldridge of some times and dates, so that a meeting can be arranged. |
| 22/83 | Cllr Dryhurst arranging for the shrubs to be looked after in his absence. On his return to |

contact the gardening contractor, as a matter of urgency , to arrange the planting

22/92 Declaration of Interests and Dispensations

None.

22/93 Public participation session

Three present.

22/94 District Councillor's Report

Apologies were received from Cllr. Mike Carter, Cllr. Roger Constable and Cllr. L. Shaw

A report was received from Cllr. Laureen Shaw.

22/95 Co-option

There are two vacancies in Ashingdon ward and one in Ashingdon West (this ward is in the Hockley area) one candidate was present to observe the meeting.

22/96 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for May 2022. Cllr. D. Constable checked the Bank reconciliation figures for May.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

HM Revenue & Custom	IBJUL22/1	£ 140.34
A&J Lighting Solutions	IBJUL22/2	£ 452.10
Mr. D. Catchpole	IBJUL22/3	£ 11.83
Essex Country Gardens	IBJUL22/4	£ 250.00
Essex Country Gardens	IBJUL22/5	£ 248.70
Essex Pension Fund	IBJUL22/6	£ 348.44
St Andrews Church Fund	IBJUL22/7	£ 78.00
J&P Prior	IBJUL22/8	£ 105.00
Weaveaweb	IBJUL22/9	£ 168.00

(b) The bank reconciliation figures for May 2022 be approved and accepted.

(c) It was confirmed that Cllr. D. Constable, Cllr. T. Flowers, Cllr. G. Dryhurst and Cllr. P. Hennessy will be claiming their allowances. Members agreed that as Cllr. D. Catchpole and Cllr. D McCarthy had sent their apologies, the Clerk should contact them to see if they wish to claim their allowance and to produce their allowances if they do.

(d) The quarterly financial report for the period 1st April to 30th June 2022 be approved and accepted.

(e) Two signatories be authorised to sign the payments during the recess period. This will be Cllr. D. Catchpole and Cllr. S. Chittenden.

(f) The Council delegated power to the Clerk in consultation with the Chairman for any emergency action that may be required during the recess period.

22/97 Planning

(a) **RESOLVED** that the District Council be informed of the comments as set out below the following applications:-

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| (i) | Application No: | 22/00416/FUL |
| | Proposal: | Proposed 3-bed chalet style dwelling and create new vehicular access and parking area. |
| | Location: | Land between Merry Thought and Valentine Cottage Ethelbert Road, Ashingdon |
| | Objection | Council object to new build on green belt land. |
| (ii) | Application No: | 22/00430/FUL |

Proposal:	Retrospective application for the change of use of green belt land to residential garden ancillary to main house and retention of existing building.
Location:	Ashdene, Canewdon Road, Ashingdon Essex
Objection	Council object on the basis that greenbelt has been taken for use as residential garden and a building has been erected on greenbelt.

(iii)	Application No:	22/00572/FUL
	Proposal:	Proposed flat roof front dormer and rooflights to rear.
	Location:	52 Southbourne Grove, Hockley, Essex SS5 5EE
	No Objections	

(b) the list of applications determined by Rochford District Council in June 2022 be noted.

22/98 Gate Locking

An update was received from Cllr. D. Constable. Cllr. D. Constable informed members that she had a meeting with Lemon Fencing.

22/99 Proposed action plan for the opening of the Parish Rooms

- Members agreed to the hire of a van for the transport of all furniture items. Clerk is to contact Harris hire for some costings of different size vans.
- Members agreed to assist on the day of hire, either by assembling furniture or collecting furniture from Safestore.
- Members agreed to the IT and comms to be connected nearer the time and Keith Fullick to set up.
- Clerk is to purchase a plaque for the exterior wall of building.
- Clerk is to contact the utility companies, once we have a definite date.
- Clerk is to phone and speak to the insurance company.

22/100 King George's Playing Field

A letter had been sent to Mr. M. Hotton, this has been passed onto Adam Aldridge at Rochford District Council, who is happy to have a meeting. The Clerk is to liaise with Councillors and Adam for an appropriate time and place, for a meeting to take place.

22/101 Ashingdon Solar Farm

Councillors considered the response from Pobail CIC.

RESOLVED that Ashingdon Parish Council propose to put in an application to Pobail CIC.

22/102 Play Area

The RoSPA Report had been noted.

RESOLVED that the RoSPA report had been noted but Council are awaiting further information from the meeting that is to be arranged with Rochford District Council.

22/103 Highways/PROW/Environment/Transport/Street Lighting

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| (a) | A transport report was received from Cllr. Dryhurst.. |
| (b) | An update was received from Cllr. D. Constable. |

22/104 Crime and Anti-Social Behaviour

No report received.

22/105 Reports from the representatives for outside committees

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| (a) | Ashingdon and East Hawkwell Memorial Hall – Cllr. S. Chittenden;
AGM meeting on 07.07.22 |
| (b) | Rochford Hundred Association of Local Councils – Cllr. D. Constable;
No meeting. |
| (c) | Local Community Meeting – Cllr. T. Flowers;
No meeting. |
| (d) | RSPB Local Liaison Group – Cllr. G. Dryhurst
Meeting 13.07.22 @ 6.30pm. |
| (e) | River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
No meeting. |

22/106 Items for next Agenda

Footpaths

22/107 Date of next meeting

The next Parish Council Meeting is on Monday 5th September 2022 at 7.30pm.

The meeting was closed at: 20.45pm

Chairman's Signature

Dated
5th September 2022