

ASHINGDON PARISH COUNCIL



Clerk to the Council:

Mrs Karen Boyce
4 Warwick Drive
Rochford
Essex
SS4 1HP

Tel: 07950 947731

Email: ashingdonparishcouncil@outlook.com

Members of the Council are hereby summoned to attend the Parish Council Meeting at, Ashingdon Church Hall, Church Road, Ashingdon on Monday 5th September 2021 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

24th August 2022

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Parish Council Meeting dated 18th July 2022 (Appendix 1);
3. **Progress Report from the Clerk (Appendix 2).**

Please see (Appendix 2A), referring to item 22/47 on the Progress report.
4. **To receive member's declaration of interests and dispensations in items on the agenda**

Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**

To consider co-opting any interested candidates onto the Parish Council to fill the two vacancies in Ashingdon ward and one vacancy in Ashingdon (west) – (this ward is in the Hockley area).
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2022/23 budget (to be circulated at the meeting);
 - (b) To ratify the payments made in August 2022 (appendix 3);
 - (c) To approve the June 2022 bank reconciliation figures (appendix 4 and 4A);
 - (d) To approve the July 2022 bank reconciliation figures (appendix 5);
 - (e) To confirm that Cllr. D. Constable, Cllr. T. Flowers, Cllr. G. Dryhurst, Cllr. P. Hennessy, Cllr. D. Catchpole and Cllr. D. McCarthy have claimed their allowances:

Cllr. D. Constable	100022	£350.00
Cllr. T. Flowers	100023	£350.00
Cllr. P. Hennessy	100024	£350.00
Cllr. G. Dryhurst	100025	£350.00
Cllr. D. Catchpole	100026	£350.00
Cllr. D. McCarthy	100027	£350.00
 - (f) To note that the Clerk has been asked to issue another cheque to Cllr. P. Hennessy for her allowance, due to Cllr. P. Hennessy losing the original cheque 100024.

Cllr. P. Hennessy	100028	£350.00
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 - (g) To note that the Clerk has now transferred another £30,000.00 into the Unity Trust Bank Account.

9. Bank Accounts

Members to decide whether they would like the Clerk to transfer another £5,000 into the Unity Trust Bank and the full £85k into the Hampshire Bank. Also to consider opening a bank Account with Lloyds.

10. Grant Applications/Donations

- (a) To consider the application of £1000.00 from Ashingdon & East Hawkwell Memorial Hall towards the cost of updating the hand basin units, taps and basins in the Ladies washroom (Appendix 6); Available budget - £5000.00.

11. Planning

- (a) To consider and make comments on the following applications:

- (i) Application No: 22/00775/FUL
Applicant: Mr Paul Godden
Proposal: Container storage to be sited beneath garage
Location: 524, Ashingdon Road, Ashingdon, Essex SS4 3HZ
- (ii) Application No: 22/00743/FUL
Applicant: Miss Vikki Mann
Proposal: Removal of existing conservatory and replacement with a single storey extension.
Reduce the length of existing garage and remove the garden room.
Location: Triscombe, Cheltenham Road, Hockley, Essex
- (iii) Application No: 22/00732/FUL
Applicant: Daisy Moulton
Proposal: Proposed outbuilding/dog grooming business retrospective
Location: 42, Southbourne Grove, Hockley, Essex SS5 5EE
- (iv) Application No: 22/00688/FUL
Applicant: Ms A Ralph
Proposal: Santoy, Canewdon Road, Ashingdon SS4 3JJ
Location: Proposed side extension
- (v) Application No: 22/00601/FUL
Applicant: Mr Barry Swain
Proposal: Change of use of land to a residential use through the stationing of two mobile homes used for human habitation, erection of two buildings, the laying of an area of hard standing and installation of a waste system
Location: Land Rear Of Greenaways Lyndhurst Road Rochford Essex

- (b) To receive a list of applications determined by Rochford District Council in July 2021 (Appendix 7)

- (c) To receive a list of applications determined by Rochford District Council in August 2021 (Appendix 8)

12. Parish Council Policies

- (a) To agree the Parish Council Co-Option Policy (previously circulated).
- (b) To agree the Parish Council Standing Orders (previously circulated);

13. Gate Locking

To receive an update, we have been given a date of the 1st November 2022, however if there is a commercial cancellation then they will try to fit in the repairs to the gates at Ashingdon & East Hawkwell Memorial Hall.

14. South Fambridge Village Sign

To consider the 2 quotes, provided for the repairs to the village sign at South Fambridge. The Clerk has contacted 3 different companies and has received 2 quotes back. The Council need to consider how they would like the Clerk to proceed. (Appendix 9).

15. Ashingdon Parish Room & Public Toilet

To receive the final Draft of Full Lease and members to agree to sign. (Previously circulated).

16. Response of the Rising Cost of living in our Community

Cllr. D. McCarthy would like to discuss how we as a Parish Council could best support our community

17. Clerk's Appraisal

To note that the Clerk has had her personal Appraisal for 2022.

18. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
- (b) To consider the information regarding the community hub/toilets at King George's Field.

19. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

20. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. S. Chittenden;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

21. Training and Events

To consider any requests from officers or members for training:

EALC

EALC 78th Annual General Meeting - Thursday 22nd September – FREE

Budget & Precept Course – Delivered on Zoom – Thursday 29th September - £70 + VAT per delegate

Introduction to Planning Briefing – Office – Wednesday 12th October - £70 + VAT per delegate

Code of Conduct – Office - Thursday 13th October - £70 + VAT per delegate

Funding & Applications Course – Delivered on Zoom – Thursday 20th October - £70 + VAT per delegate

Available budget 2022/23 – Training - £1160.00

22. Items from Councillors to be added to next agenda.

23. The next Parish Council Meeting is on Monday 3rd October 2022 at 7.30pm.

