

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting at, Ashingdon Church Hall, Church Road, Ashingdon on Monday 7th November 2022 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

1st November 2022

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Parish Council Meeting dated 3rd October 2022 (Appendix 1);
3. **Progress Report from the Clerk (Appendix 2).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
A report has been received from Cllr. R. Constable (Appendix 3)
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill the one vacancy in Ashingdon ward and one vacancy in Ashingdon (west) – (this ward is in the Hockley area).
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2022/23 budget (to be circulated at the meeting);
 - (b) To approve the Sep 2022 bank reconciliation figures from Barclays, Hampshire Trust Bank and Unity Trust Bank (appendix 4, 4A and 4B)
 - (c) To review and approve the quarterly financial report for the period 1st July 2022 to 30th September 2022 (appendix 5);
 - (d) To review the internal controls (previously circulated).
 - (e) To consider the costings for a new Street Light Supply Contract (To be circulated at the meeting).
 - (f) To review the letter from Rialtas, regarding the sale of Rialtas to Harris Computer corporation and handover of leadership. (Appendix 6)
 - (g) To receive a Thank you letter from the Ashingdon & East Hawkwell Memorial Hall (Appendix 7)
9. **Constitution**
 - (a) To appoint a new representative for members to outside committees
Ashingdon & East Hawkwell Memorial Hall Committee.
10. **Planning**
 - (a) To consider and make comments on the following applications:
 - (i) Application No: 22/00925/FUL
Applicant: Mrs Sarah Wellstead

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|-------|-----------------|--|
| | Proposal: | Garage extension to side, rear ground extension to replace existing conservatory and loft conversion to include dormers. |
| | Location: | 352 Ashingdon Road, Hawkwell, Essex SS4 3BT |
| (ii) | Application No: | 22/00932/FUL |
| | Applicant: | Lisa Richardson |
| | Proposal: | Proposed single storey rear extension and loft conversion |
| | Location: | 26 Chestnut Close, Hockley, Essex SS5 5EQ |
| (iii) | Application No: | 22/00937/FUL |
| | Applicant: | Mr Terry White |
| | Proposal: | Proposed rooms in roof and internal alterations. Re-submission of 22/00572/FUL |
| | Location: | 52 Southbourne Grove, Hockley, Essex SS5 5EE |
| (iv) | Application No: | 22/00914/FUL |
| | Applicant: | Mr J Morley |
| | Proposal: | Proposed change of use (part retrospective) of former agricultural and equestrian buildings to mixed commercial use. |
| | Location: | Greenacre, Hyde Wood Lane, Canewdon SS4 3RR |
| (v) | Application No: | 22/00945/FUL |
| | Applicant: | Galsworthy |
| | Proposal: | New private access to Hayfields Lodge separate from the existing shared access with the Riverside Nursery & Garden Centre. |
| | Location: | Hayfields Lodge Lower Road Hockley Essex |

(b) To receive a list of applications determined by Rochford District Council in October 2022 (Appendix 8)

13. Mural

To discuss a Mural for the outside of the new Parish Rooms.

14. Plaques for the 2 x Picnic Benches

Members to discuss and decide the wording for the plaques of the recently installed picnic benches at King Georges Playing field.

15. Response of the Rising Cost of living in our Community

Cllr. D. McCarthy would like to discuss how we as a Parish Council could best support our community

16. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
- (b) To consider the information regarding the community hub/toilets at King George's Field.

17. Safe Store

To consider whether to carry on with the Safe Storage Company after a rise in costs of £27.27 per month from November 2022. (Appendix 9)

18. Christmas Buffet

To discuss and resolve any arrangements that are needed for the event. To discuss match funding for raffle.

19. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

20. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall – No representative at this present time;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable; (Appendix 10)
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

21. Training and Events

To consider any requests from officers or members for training:

EALC

Standing Orders – Delivered on Zoom – Thursday 10th November - £70 + VAT per delegate
Minutes & Agendas Course – Office – Tuesday 15th November - £70 + VAT per delegate
Councillor Training Day 1 Modules 1 & 2 – Office – Thursday 17th November - £90 + VAT per delegate
Law & Procedures Course - Office - Tuesday 22nd November - £90 + VAT per delegate
Councillor Training Day 2 Modules 3 & 4 – Office – Tuesday 29th November - £90+VAT per delegate
Advanced Councillor Training – The Next Steps Day 1- Office – Tuesday 6th December - £90+VAT per delegate
Councillor Training Day 1 Modules 1 & 2- Office – Wednesday 7th December- £90+ VAT per delegate
Advanced Councillor Training – The Next Steps Day 2- Office-Tuesday 13th December - £90 VAT per delegate
Councillor Training Day 2 Modules 3 & 4-Office - Wednesday 14th December - £90 + VAT per delegate
Available budget 2022/23 – Training - £1160.00

22. Items from Councillors to be added to next agenda.

23. The next Parish Council Meeting is on Monday 5th December 2022 at 7.30pm.