

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
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Minutes of the Parish Council Meeting held at Ashingdon Church Hall, Church Road, Ashingdon on Monday 7th November 2022.

Present: Chairman: Cllr. D. Catchpole Vice Chairman: Cllr. D. Constable
Councillors: Cllr. D. McCarthy Cllr. G. Dryhurst Cllr. D. Lynn
Cllr. P. Hennessy Cllr. S. Osborne
Officers: Karen Boyce, Parish Clerk
District Councillors: Cllr. R. Constable & Cllr. M. Carter sent their apologies.
Members of press and public: None

22/168 Apologies for Absence

Apologies were received from Cllr. T. Flowers and Cllr. S. Chittenden

RESOLVED that the apologies be accepted.

22/169 Minutes

- (a) **RESOLVED** that the minutes from the Parish Council Meeting held on the 3rd October 2022 be approved as a correct record and signed by the Chairman.

22/170 Progress Report

- 21/014(c) The Clerk has now transferred £80,000 to Hampshire Trust Bank, which is a 3 year Business Bond. The Clerk also said that she has been trying to speak to Lloyds about opening another bank account, if not she will try HSBC as originally suggested.
- 21/225 The Clerk has now sent off an application form to Pobail asking for a contribution to upgrade 20 Parish lights on the Ashingdon Park Estate.
- 22/16 The Clerk advised members that the repairs on the gates at the King George's playing field had been carried out and the gate locking will commence on the evening of Monday 7th November 2022.
- 22/47 The repairs had been carried out on the repairs to the gates at King George's Playing field on the 1st November 2022. The Clerk had contacted Cam Ltd for a date for commencement to start on the locking/unlocking of the gates. Gate locking is to commence on 7th November 2022.
- 22/53 The Clerk had phoned Mr. Chapman and left a voicemail, was waiting for a reply. Clerk was given another phone number and is going to try contacting him again.
- 22/82 The Clerk had set up a meeting with Adam Aldridge and Cllr. Sperring on the 18th October 2022.
- 22/83 The Garden Maintenance contractor confirmed that the 16 shrubs had been planted on the 27.09.2022. Clerk is to try and order the remembrance tree. Clerk has been given another company to try.
- 22/21 The Clerk confirmed that the remaining 6 lights in Lower Road had now been upgraded to LED lights on the 18th October 2022.
- 22/126 The Clerk confirmed that she had issues with opening the bank account with Lloyds Bank online, going to try opening an account with either Lloyds or HSBC like originally agreed by members.
- 22/133 The Clerk advised members that she had emailed BTMK Todman for an update and the reply was they were waiting on Angela Law at Rochford District Council to send over an engrossment lease, the solicitor was going to chase again.
- 21/337 The Clerk asked members what wording they would like on the plaques for the 2 x picnic tables. Members chose the wording, Clerk is to purchase.

22/171 Declaration of Interests and Dispensations

None.

22/172 Public participation session

None present.

22/173 District Councillor's Report

Apologies were received from Cllr. Roger Constable and Cllr. M. Carter

A written report was received from Cllr. R. Constable.

22/174 Co-option

There is one vacancy in Ashingdon ward and one in Ashingdon West (this ward is in the Hockley area) no candidates were present to observe the meeting.

22/175 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for September 2022. Cllr. S. Osborne had checked the bank reconciliation figures for Barclays Bank, Hampshire Trust Bank and Unity Trust Bank.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

HM Revenue & Customs	IBNOV22/1	£ 110.53
A&J Lighting Solutions	IBNOV22/2	£ 4186.80
Ash.& East Hawk. Mem Hall	IBNOV22/3	£ 70.00
Essex Country Gardens	IBNOV22/4	£ 248.70
Essex Country Gardens	IBNOV22/5	£ 150.00
Essex Pension Fund	IBNOV22/6	£ 348.44
J & P Prior	IBNOV22/7	£ 105.00
James Todd & Co	IBNOV22/8	£ 31.20
Lemon Fencing Ltd	IBNOV22/9	£ 1110.00
St. Andrew's Church Hall Fund	IBNOV22/10	£ 52.00
Weave a web	IBNOV22/11	£ 168.00

(b) The bank reconciliation figures for September 2022 be approved and accepted

(c) The quarterly financial report for the period 1st July to 30th September 2022 be approved and accepted.

(d) The internal controls were reviewed and updated.

(e) The Street Supply Contract with NPower, was reviewed and accepted for a 6 month Contract.

(f) A letter from Rialtas, regarding the sale of Rialtas to Harris Computer Corporation and handover of leadership.

(g) A Thank you letter was received from Ashingdon & East Hawkwell Memorial Hall for the donation of £1000.00, they received from Ashingdon Parish Council

22/176 Constitution

(a) A new representative is required for the following committee:
Ashingdon & East Hawkwell Memorial Hall Committee.

(b) Cllr. P. Hennessy has been appointed the new representative for the following committee:
Ashingdon & East Hawkwell Memorial Hall Committee.

- (a) **RESOLVED** that the District Council be informed of the comments as set out below the following applications:-
- (i) Application No: 22/00925/FUL
Applicant: Mrs Sarah Wellsteed
Proposal: Garage extension to side, rear ground extension to replace existing conservatory and loft conversions to include dormers.
Location: 352 Ashingdon Road, Ashingdon, Essex SS4 3BT
No Objection
 - (ii) Application No: 22/00932/FUL
Applicant: Lisa Richardson
Proposal: Proposed single storey rear extension and loft conversion
Location: 26 Chestnut Close Hockley Essex SS5 5EQ
No Objection
 - (iii) Application No: 22/00937/FUL
Applicant: Mr Terry White
Proposal: Proposed rooms in roof and internal alterations. Re-submission of 22/00572/FUL
Location: 52 Southbourne Grove Hockley Essex SS5 5EE
No Objection
 - (iv) Application No: 22/00914/FUL
Applicant: Mr J Morley
Proposal: Proposed change of use (part retrospective) of former agricultural and equestrian buildings to mixed commercial use.
Location: Greenacre, Hyde Wood Lane, Canewdon SS4 3RR
Objection **We understand that agricultural are being changed into retrospective use.**
 - (v) Application No: 22/00945/FUL
Applicant: Galsworthy
Proposal: New private access to Hayfields Lodge separate from the existing shared access with the Riverside Nursery & Garden Centre
Location: Hayfields Lodge, Lower Road, Hockley Essex
Objection **The original planning permission was given because the bungalow was part of the Nursery and used to house employees.**
- (b) the list of applications determined by Rochford District Council in October 2022 be noted

Mural

A discussion took place on whether a Mural could be painted onto the outside of the new Parish Rooms

RESOLVED that the Clerk is to contact the Assets Department at Rochford District Council – Darren McLoughlin to seek permission. Although it is thought that the terms of the lease prohibits this.

Plaques for the 2 x Picnic Benches

Members discussed and decided on the wording for the plaques for 2 x Picnic Benches, which had been installed at King George's Playing Field.

RESOLVED that the Clerk is to purchase the plaques.

Response of the Rising Cost of living in our Community

An update was received from Cllr. D. McCarthy.

RESOLVED that the Clerk is to check what sponsorship can be made without a General Power of Competence.

Highways/PROW/Environment/Transport/Street Lighting

- (a) A transport report was received from Cllr. Dryhurst.
- (b) A report was received regarding the community hub/toilets at King George's Field

22/182 Safestore

RESOLVED that the Parish Council would continue with the self-storage company after a rise in costs of £27.27 per month from November 2022, however the Clerk will look into smaller storage units, once the Parish Rooms equipment has been removed.

22/183 Christmas Buffet

Members discussed final buffet arrangements. It was noted that Cllr. M. Carter, Cllr. M. Steptoe, Hockley Day Centre, Jo and Kevin from Wyvern would be in attendance.

22/184 Crime and Anti-social Behaviour

No report received.

22/185 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. D. McCarthy;
Report received.

It was Resolved that the Standing Orders be suspended to allow the following business to be transacted

- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
Report received.
- (c) Local Community Meeting – Cllr. T. Flowers;
No meeting.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
Report received.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
AGM Meeting on 22.11.22.

22/186 Date of next meeting

The next Parish Council Meeting is on Monday 5th December 2022 at 7.30pm.

The meeting was closed at: 21.45pm

Chairman's Signature

Dated
5th December 2022