

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Church Hall, Church Road, Ashingdon on Monday 6th February 2023 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

Karen Boyce
Clerk to Ashingdon Parish Council

31st January 2022

AGENDA

1. Apologies for Absence.

To receive and approve any apologies for absence.

2. Minutes

- (a) Acceptance of Minutes from the Parish Council Meeting dated 6th December 2022 (Appendix 1)
- (b) Acceptance of Minutes from the Budget & Precept Meeting dated 29th November 2022 (Appendix 2)
- (c) Acceptance of Minutes from the Parish Council Meeting dated 9th January 2023 (Appendix 3)

3. To receive member's declaration of interests and dispensations in items on the agenda

Requests for dispensations must be requested from the Clerk up to the day before the meeting.

4. Public participation session with respect to items on the agenda and other matters that are of mutual interest

10 minutes shall be available for public question time.

5. To receive a report from the District Councillor(s).

6. Co-option

To consider co-opting any interested candidates onto the Parish Council to fill the one vacancy in Ashingdon ward and one vacancy in Ashingdon (west) – (this ward is in the Hockley area).

7. Finance

- (a) To authorise the Clerk in consultation with the Chairman to make payments due for February 2023 outside of the meeting due to the unprecedented circumstances
- (b) To approve the Nov 2022 bank reconciliation figures (Appendix 4).
- (c) To approve the Dec 2022 bank reconciliation figures (Appendix 5).
- (c) To consider the costings for a new Street Light Supply Contract (Appendix 6).
- (d) To ratify the debit card payments (Appendix 7).

8. To discuss the village sign and car park at St. Thomas' Road, South Fambridge

To receive an updated report from A. Chapman's on the village sign at South Fambridge.

To receive an updated report from APC Chairman regarding the car park at South Fambridge.

9. Code of Conduct

To discuss any issues arising and to collect in completed forms if not sent directly.

10. Parish Rooms and Public Toilets

To receive an update on Lease and other matters.

11. Staffing Issues

Members to consider the staffing issue.

12. Ashingdon Book Published by Ian Yearsley

Members to discuss and decide on whether to advertise the attached flyer into the Parish Council's Noticeboards (Appendix 8)

13. Highways/PROW/Environment/Transport/Street Lighting

(a) To receive a transport update from Cllr. G. Dryhurst;

14. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

15. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. P. Hennessy;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) Local Community Meeting - Cllr. T. Flowers;
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (e) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

16. Training and Events

To consider any requests from officers or members for training:

EALC

Councillor Training Day 1 Modules 1 & 2 - Office – Wednesday 8th February - £90+ VAT per delegate
Understanding the Annual Meetings & Annual Report & Newsletter Course – Office -Thursday 9th February - £90 VAT per delegate

Councillor Training Day 2 Modules 3 & 4 - Office - Monday 20th February - £90 + VAT per delegate

Election Briefing – Zoom – Tuesday 21st February - £45 + VAT per delegate

Introduction to Planning Briefing – Thursday 23rd February – Zoom - £70 + VAT per delegate

Evening Election Briefing – Monday 27th February – Zoom - £45 + VAT per delegate

Function of Committees & Delegated Powers – Tuesday 28th February – Office - £70 per delegate

Chairman's Day 1 Modules 1 & 2 – Saturday 4th March – Office - £100 per delegate

Chairman's Day 2 Modules 3 & 4 – Saturday 11th March – Office - £100 per delegate

Chairman's Day 3 Modules 5 & 6 – Saturday 18th March – Office - £100 per delegate

Available budget 2022/23 – Training - £1116.91

17. Items from Councillors to be added to next agenda.

18. The next Parish Council Meeting is on Monday 6th March 2023 at 7.30pm.