

# ASHINGDON PARISH COUNCIL



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## Minutes of the Parish Council Meeting held at Ashingdon Church Hall, Church Road, Ashingdon on Monday 6<sup>th</sup> February 2023.

**Present:** Chairman: Cllr. D. Catchpole Vice Chairman: Cllr. D. Constable  
Councillors: Cllr. G. Dryhurst Cllr. P. Hennessy Cllr. D. Lynn  
Cllr. D. McCarthy Cllr. S. Osborne  
Officers: Kathryn Hayden, Locum  
Members of press and public: None

### 22/238 Apologies for Absence

Apologies for absence were received from Cllr. S Chittenden.

Apologies were received from the Clerk.

No apologies for absence had been received from Cllr. T. Flowers.

### 22/239 Minutes

- (a) **RESOLVED** that the Minutes from the Parish Council Meeting dated 6<sup>th</sup> of December 2022 be approved as a correct record and signed by the Chairman.
- (b) **RESOLVED** that the Minutes from the Budget & Precept Meeting dated 29<sup>th</sup> of November 2022 be approved as a correct record and signed by the Chairman.
- (c) **RESOLVED** that the Minutes from the Parish Council Meeting dated 9<sup>th</sup> of January 2023 be approved as a correct record and signed by the Chairman.

### 22/240 Declaration of Interests and Dispensations

None.

### 22/241 Public participation session

None present.

### 22/242 District Councillor's Report

None present.

### 22/243 Co-option

Currently the council have two vacancies. One vacancy in Ashingdon ward and one in Ashingdon West (this ward is in the Hockley area) There were no candidates present to observe the meeting.

### 22/244 Finance

Members discussed the costing for a new street light Supply Contract previously circulated. Members queried where meters were located and the usage considering LED lights had been fitted in a large proportion of streetlights.

Cllr. D. Catchpole had checked the bank reconciliation figures for November 2022. Cllr. D. McCarthy had checked the bank reconciliation figures for December 2022.

**RESOLVED** that

(a) the following payments/cheques be approved for payment and signed:

|                                         |            |          |
|-----------------------------------------|------------|----------|
| HM Revenue & Customs                    | IBFEB23/1  | £ 73.92  |
| A & J Lighting Solutions                | IBFEB23/2  | £7760.34 |
| Ashingdon & East Hawkwell Memorial Hall | IBFEB23/3  | £ 20.00  |
| Cam Facilities Ltd                      | IBFEB23/4  | £ 825.60 |
| Essex Country Gardens                   | IBFEB23/5  | £ 248.70 |
| Essex Pension Fund                      | IBFEB23/6  | £ 373.78 |
| J & P Prior                             | IBFEB23/7  | £ 105.00 |
| James Todd & Co                         | IBFEB23/8  | £ 31.20  |
| Weaveaweb                               | IBFEB23/9  | £ 168.00 |
| BTMK Solicitors                         | IBFEB23/10 | £ 652.20 |
| St. Andrews Church Hall Fund            | IBFEB23/11 | £ 32.50  |

(b) The bank reconciliation figures for November 2022 be approved.

(c) The bank reconciliation figures for December 2022 be approved.

(d) The Chairman would go back to the energy supplier for more information regarding meters and usage. He would also look into other suppliers.

(e) The debit card payments (previously circulated) were approved.

**22/245 Village sign and Car Park at St Thomas' Road, South Fambridge**

The chairman provided an update on the sign which is unfortunately irreparable. The sign writer has confirmed that they are able to provide a new sign included within the quotation for work previously submitted.

A discussion was held regarding the two abandoned vehicles in the car park.

**RESOLVED** that the Chairman continue to look into ownership of the vehicles via DVLA and request further assistance from Rochford District Council.

**22/246 Code of Conduct**

The Chairman requested any outstanding forms be submitted as soon as possible.

**22/247 Parish Rooms and Public Toilets**

Cllr D. Constable provided an update for councillors. The Council are hoping to meet with Rochford District Council to obtain keys for the premises on Thursday 9<sup>th</sup> February. There is no opening date at present.

**22/248 Staffing Issues**

This item was deferred to the March Parish Council meeting.

**22/249 Ashingdon Book Published by Ian Yearsley Flyer**

A discussion was held regarding publicising the Ashingdon Book in Council notice boards.

**RESOLVED** that the Council would not be adding the flyer to the Parish Councils notice boards however, they would purchase a copy to be kept in the Parish Rooms.

**22/250 Highways/PROW/Environment/Transport/Street Lighting**

Cllr. G. Dryhurst provided an update on transport issues. He advised there was still an issue with buses and a large amount of road works affecting the service in the area. Cllr. D. McCarthy advised he had been in contact with Dial a Ride as a volunteer for the service.

**22/251      Crime and Anti-social Behaviour**

Councillors discussed recent damage to the Pavilion and loose bricks from the wall surrounding the old rose garden within the car park.

**RESOLVED** that the Chairman would investigate further regarding ownership of the land containing the old rose garden.

**22/252      Reports from the representatives for outside committees**

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. P. Hennessy;  
Report received.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;  
Report received.
- (c) Local Community Meeting – Cllr. T. Flowers;  
No report had been received.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst  
Meetings are no longer taking place.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst  
Next meeting 21.03.2023.

**22/253      Items for the next agenda**

Deferred items from February 2023 meeting.

Street light supply contract.

The King's Coronation.

Footpaths.

**22/254      Date of next meeting**

The next Parish Council Meeting is on Monday 6<sup>th</sup> March 2023 at 7.30pm.

The meeting was closed at 8.26pm

Chairman's Signature

Dated  
6<sup>th</sup> March 2023