

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Karen Boyce
4 Warwick Drive
Rochford
Essex
SS4 1HP

Tel: 07950 947731
Email: ashingdonparishcouncil@outlook.com

Minutes of the Parish Council Meeting held at Ashingdon Church Hall, Church Road, Ashingdon on Monday 3rd April 2023.

Present: Chairman: Cllr. D. Catchpole Vice Chairman: Cllr. D. Constable
Councillors: Cllr. P. Hennessy Cllr. G. Dryhurst Cllr. S. Chittenden
Cllr. T. Flowers
Officers: None
District Councillors: None
Members of press and public: None

23/1 Apologies for Absence

Apologies were received from Cllr. D. Lynn, Cllr. D. McCarthy and Cllr. S. Osborne.

Apologies were received from the Clerk.

RESOLVED that the apologies be accepted.

23/2 Minutes

RESOLVED that the minutes from the Parish Council Meeting held on the 6th March 2023 be approved as a correct record, subject to one amendment and signed by the Chairman.

23/3 Declaration of Interests and Dispensations

None.

23/4 Public participation session

None present.

23/5 District Councillor's Report

No District Councillors were present.

23/6 Co-option

Currently the council have two vacancies. One vacancy in Ashingdon ward and one in Ashingdon West (this ward is in the Hockley area) There were no candidates present to observe the meeting.

23/7 Finance

Members received the schedule of payments for approval along with the bank reconciliation figures for February 2023. Cllr. S. Chittenden checked the Bank reconciliation figures for February 2023.

RESOLVED that

(a) the following payments/cheques be approved for payment and signed:

HM Revenue & Custom

IBAPR23/1

£ 141.52

A&J Lighting Solutions	IBAPR23/2	£ 452.10
Cam Facilities Ltd	IBAPR23/3	£ 829.80
Cllr. D. Catchpole	IBAPR23/4	£ 77.46
Cllr. D. Catchpole	IBAPR23/5	£ 224.16
Cllr. D. Constable	IBAPR23/6	£ 19.12
Essex Country Gardens	IBAPR23/7	£ 248.70
Essex Pension Fund	IBAPR23/8	£ 373.78
Initial Washroom Hygiene	IBAPR23/9	£ 247.05
J&P Prior	IBAPR23/10	£ 105.00
James Todd & Co	IBAPR23/11	£ 31.20
Rural Comm Council of Essex	IBAPR23/12	£ 72.00
RHALC	IBAPR23/13	£ 22.05
St. Andrew's Church Hall	IBAPR23/14	£ 39.00
Viking	IBAPR23/15	£ 18.32
Weaveaweb	IBAPR23/16	£ 168.00
EALC & NALC	IBAPR23/17	£ 723.57
Youth Services	IBAPR23/18	£ 1937.53

- (b) The bank reconciliation figures for February 2023 be approved and accepted.
- (c) The Council agreed the 10% increase in service fees from James Todd & Co.
- (d) The thank you letter had been received and noted from Memory Lane Cafe for the £300 donation they had received from Ashingdon Parish Council.
- (e) The Council agreed the payment of 8 hours labour at the rate of £11.21 per hour to be made to the Locum Admin Assistant for her services during the last two months.

23/8

Ashingdon Parish Council's Noticeboards

The Clerk contacted the company that supplied the Parish Council's Noticeboards, some of the backing boards need to be replaced. The quote showed a cost for magnetic backing boards x 3 at a cost of £120+ VAT per board and Sundela backing boards x 3 at a cost of £95 + VAT per board. The delivery cost will be £120 +VAT. The Clerk has spoken to the Litter Operative/Handyperson he has said that he is happy to fit these.

RESOLVED that Members agreed to purchase 3 magnetic backing boards with magnets as per the quotation.

23/9

Grant Application

RESOLVED that

- (a) The Grant application for The London Bus Company for £750.00 to help providing free interactive workshops to local primary schools, (Ashingdon Primary and Holt Farm). On issues such as bullying for Key Stage 2 and anti-smoking and alcohol for Key Stage 6, was refused on the grounds that the applicant was receiving large donations from big organisations and noted that no other Parish Council had made donations.

23/10

Planning

- (a) **RESOLVED** that the District Council be informed of the comments as set out below the following applications:-

- (i) Application No: 23/00162/FUL
Applicant: Mr and Mrs Clive & Lorna Harrison-Betts
Proposal: Single storey rear extension
Location: 219 Greensward Lane Ashingdon Essex SS5 5JN
No Objection

- (ii) Application No: 23/00226/DPDP6
Applicant: Strathmore Care – Armin Suljic
Proposal: Application to determine if prior approval is required for a proposed Agricultural Barn.

	Location:	Land south of Cavendish Road and west of Hillside Road, Hockley, Essex
	Objection	Unacceptable development on Green Belt land.
(iii)	Application No:	23/00205/FUL
	Applicant:	Mr Dave Reed
	Proposal:	Erection of a single storey rear extension and conversion to loft to habitable use.
	Location:	26 Chestnut Close, Hockley, Essex SS5 5EQ
	No Objection	
(iv)	Application No:	23/00228/FUL
	Applicant:	Mr Kevin Body
	Proposal:	Erect single storey rear extension and proposed loft conversion with front and rear dormers.
	Location:	12 Harrogate Road, Hockley, Essex SS5 5HT
	No Objection	
(v)	Application No:	23/00212/FUL
	Applicant:	Mrs E Chantree
	Proposal:	Demolish existing stable block and retain replacement workshop/store.
	Location:	Woodlands, Trinity Wood Road, Hockley Essex
	No Objection	

(b) the list of applications determined by Rochford District Council in March 2023 be noted.

23/11 Highways/PROW/Environment/Transport/Street Lighting

- (a) A transport report was received from Cllr. Dryhurst..
- (b) An update was received from Cllr. D. Constable.
- The toilets were opened on the 27th March. It was noted that there were no coat hooks on the cubicle doors, it was agreed that these will be fitted.
 - There are still a number of small tasks to undertake in the Parish Room but these will be completed by our Handyperson in due course.

23/12 Upgrade Parish Council Street Lights

There are 8 street lights that are due to be upgraded to LED lights, these 8 lights are on concrete columns and the existing lights are attached from the top (like a Swan neck shape). To have LEDs we need to have a steel sleeve these cost £295 each.

RESOLVED that Members agreed to go ahead with the purchase and fitting of the steel sleeves for the 8 lights at £295 each. This should be the last of these sleeves required.

23/13 Car Park at St Thomas's Road

One car has been removed and we await further details of the other vehicle from the DVLA.

23/14 The King's Coronation

Arrangements for the indoor street party continue. The Grant of £1000 from Rochford District Council has been obtained and will be paid into our bank account this week. Tickets are being allocated to Ashingdon Primary School, Ashingdon Pre-school and the 1st Ashingdon Scout Group.

23/15 Damage at Stanley Road

No report was received.

23/16 Crime and Anti-Social Behaviour

A padlock had been broken from one of the gates at Memorial Hall and had to be replaced at a cost to the Parish Council. A report to the police was requested and agreed.

23/17 Reports from the representatives for outside committees

- (a) Ashingdon and East Hawkwell Memorial Hall – Cllr. P. Hennessy;
Report received.
- (b) Rochford Hundred Association of Local Councils – Cllr. D. Constable;
No meeting had taken place.

- (c) Local Community Meeting – Cllr. T. Flowers;
No meeting had taken place.
- (d) RSPB Local Liaison Group – Cllr. G. Dryhurst
Report received.
- (e) River Crouch Coastal Community Team Stakeholder Event – Cllr. G. Dryhurst
Report received.

23/18

Training and Events

No requests for training were made.

23/19

Date of next meeting

The next Annual Parish Council Meeting is on Monday 15th May 2023 at 7.00pm.

The meeting was closed at: 20.15pm

Chairman's Signature

Dated
15th May 2023