

ASHINGDON PARISH COUNCIL



Clerk to the Council:

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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Parish Office, The Cricket Pavilion, King George V Field Hall, Ashingdon Road, Ashingdon on Monday 4th September 2023 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Karen Boyce

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Clerk to Ashingdon Parish Council

24th August 2023

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Parish Council Meeting dated 17th July 2023 (Appendix 1);
3. **Progress Report from the Clerk (Appendix 2).**
4. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **To receive a report from the District Councillor.**
7. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill three vacancies, one in Ashingdon ward and two in Ashingdon (south west) - (this ward is in the Hockley area).
8. **Finance**
 - (a) To approve payments/cheques for signature in accordance with the 2023/24 budget (to be circulated at the meeting);
 - (b) To ratify the payments made in August 2023 (appendix 3);
 - (c) To approve the June 2023 bank reconciliation figures for Barclays Bank (appendix 4);
 - (d) To approve the June 2023 bank reconciliation figures for Unity Trust Bank (appendix 5);
 - (e) To approve the July 2023 bank reconciliation figures (appendix 6);
 - (f) To confirm that Cllr. D. Constable, Cllr. S. Osborne, Cllr. P. Hennessy, Cllr. D. Catchpole, Cllr. D. Lynn, Cllr. G. Dryhurst and Cllr. D. McCarthy have claimed their allowances:

Cllr. D. Constable	100036	£350.00
Cllr. P. Hennessy	100037	£350.00
Cllr. D. Catchpole	100038	£350.00
Cllr. G. Dryhurst	100039	£350.00
Cllr. S. Osborne	100040	£350.00
Cllr. D. Lynn	100041	£350.00
Cllr. D. McCarthy	100042	£350.00
 - (g) To consider making a donation to Essex and Herts Air Ambulance (Appendix 7).
 - (h) To note that the 2 x picnic benches have now been added to the insurance policy. Confirmation has been received from our Insurance Company that the pro rata Additional Premium has been waived so nothing is due until the next renewal with the annual additional premium working out at £5.97 including IPT.
 - (i) To note that as from the 1st October, J&P Cleaning Services will be registered for VAT. This means that VAT will be applicable to their services as mandated by tax regulations.
 - (j) To note the Debit Card payment to NALC for Empowering Young Voices Training for the sum of £78.44

9. Grant Applications/Donations

- (a) To consider the application of £750.00 from The London Theatre Company towards the cost of £250.00 insurance (full cost is £650 for the year) and £500 towards the interactive drama workshops on bullying in all the local schools – Ashingdon Primary, Plumberow, Greensward. The schools receive the drama workshops free of charge, we work with year groups 3,4,5,6 and 7. The grant would cover materials, travel costs, telephone and postage, refreshments and workshop leader costs. (Appendix 8);
- (b) To consider the application of £500.00 from BASICS Essex towards Core/Operational costs which will enable them to continue their voluntary life saving service to the Parish and across Essex. (Appendix 9)
Available budget - £4,000.00.

10. Planning

- (a) To consider and make comments on the following applications:
 - (i) Application No: 23/00709/FUL
Applicant: Mr & Mrs. Galsworthy
Proposal: Construct Gazebo garden structure (Retrospective)
Location: Hayfields Lodge, Lower Road, Hockley, Essex
- (b) To receive a list of applications determined by Rochford District Council in August 2023 (Appendix 10)

11. Parish Council Policies

- (a) To agree the Parish Council Co-Option Policy (previously circulated).

12. Commence work on the MUGA

To discuss the possibility of commencing work on a MUGA for King Georges' Playing Field, Ashingdon and approaching Rochford District Council on this. Please see Ear Marked Reserves (Appendix 11)

13. Installation of a pathway

To discuss the possibility of installing a pathway from the Car Park at Ashingdon & East Hawkwell Memorial Hall to the children's playground to make access easier for wheelchairs and pushchairs. (ie rubber matting).

14. King George V Playing Field

To discuss several issues:

- To discuss actions in response to this name change to Ashingdon Recreation ground?
- To discuss the provision of benches, their state and availability in the fields? Some are damaged, some are missing and some are encroached by bushes. Residents ask for more benches. Also to discuss purchasing and installing a bench/benches at the bottom of the King George V Playing Field. Residents ask for more benches.
- There seems to be a suggestion to remove the teen shelter and reduce the facilities for teenagers. In the light of RDC upgrading facilities elsewhere in the district can we again look at what we provide and how we can push for and upgrade, now we have input from Bar n' Bus?

Secondly, also the Fields, but related to the pavilion.

- Can we sponsor two murals on the pavilion walls? –
*At the July meeting ref: 23/81 – Progress Report:
item ref:- 22/178;- stated that Ashingdon Parish Council had permission to paint a Mural on the outside wall of the Parish Room.*
- Can we discuss security cameras pointed at the parish room door?

15. Draft proposals: All Saints South Fambridge

Members to discuss the possibility of the closure of All Saints Church, South Fambridge and decide any comments or views to be forwarded onto Nathan Whitehead - Head of Service Delivery. (Appendix 12 and 12a).

16. St. Thomas Road Car Park, South Fambridge

To receive any updates (previously circulated)

17. Footpaths / Ashingdon Parish Council joining the Essex County Council P3 scheme

To receive a report from Cllr. D. Lynn (Appendix 13)

18. Benches in the Parish

The bench at Pulpits Close, Hockley and the 2 benches at Church Road, Ashingdon are in need of being treated to protect them, members to decide on whether to ask the Litter Operative/Handyman to treat the benches. Cllr. D. McCarthy has asked if benches can be a regular item in either an autumn or spring meeting? Please see Appendix for list of benches, there location and any treatment if any that has been maintained. (Appendix 14).

19. Bleed Control Kits

To discuss and decide on whether to purchase a Bleed Control Kit for Ashingdon Parish at a cost of around £475.00 exc. VAT (Appendix 15)

20. Token of Appreciation

Propose asking fellow Councillors to contribute to a gift for Terry Flowers, thanking him for his time and contribution to Ashingdon Parish Council.

21. Coronation Plaque

Members agreed to purchase To a Coronation plaque which is to be displayed at parish office. Members need to agree on the wording at the top and bottom for the order to be placed. (previously circulated)

22. Highways/PROW/Environment/Transport/Street Lighting

- (a) To receive a transport update from Cllr. G. Dryhurst;
- (b) To consider the information regarding the community hub/toilets at King George's Field.

23. Crime and Anti-Social Behaviour.

To discuss recent incidents and issues.

24. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. P. Hennessy;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (d) River Crouch Coastal Community Team - Cllr. G. Dryhurst;

25. Training and Events

To consider any requests from officers or members for training:

EALC

Work Nest – Module 1 The Employment Framework – Delivered on Zoom - Wednesday 13th September - £80 + VAT per delegate

EALC 79th AGM – Colchester Stadium – Thursday 21st September – All Day Event - FREE

Work Nest – Module 2 – Delivered on Zoom – Wednesday 27th September - £80 + VAT per delegate

Work Nest - Module 3 – Delivered on Zoom – Tuesday 3rd October - £80 + VAT per delegate

Councillor Training Day 1 Modules 1 & 2 – Office - Tuesday 10th October - £95 + VAT per delegate

Introduction to Planning Briefing - Office – Thursday 12th October - £75 + VAT per delegate

Available budget 2022/23 – Training - £589.64

- Cllr. P. Hennessy was authorised to attend the online Budget & Precept Course on Tuesday 10th October 2023 by EALC, at a cost of £75.00 + VAT per delegate in the recess period.
- Cllr. P. Hennessy was authorised to attend the online Council Finance Course on Thursday 2nd November 2023 by EALC, at a cost of £75.00 + VAT per delegate in the recess period.
- Cllr. D. Constable requests to attend, WorkNest module 2 - online event on Wednesday 27th September by EALC, at a cost of £80.00 + VAT per delegate.
- Cllr. D. Constable requests to attend, WorkNest module 4 - online event on Thursday 26th October by EALC, at a cost of £80.00 + VAT per delegate.
- Cllr. D. Constable requests to attend, WorkNest module 5 - online event on Thursday 16th November by EALC, at a cost of £80.00 + VAT per delegate.

26. Items from Councillors to be added to next agenda.

27. The next Parish Council Meeting is on Monday 2nd October 2023 at 7.30pm.

