

ASHINGDON PARISH COUNCIL



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Members of the Council are hereby summoned to attend the Parish Council Meeting at the Ashingdon Parish Office, The Cricket Pavilion, King George V Playing Field, Ashingdon Road, Ashingdon on Monday 12th May 2025 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K. Parkin

Kath Parkin
Clerk to Ashingdon Parish Council

29th April 2025

AGENDA

1. **To elect a Chairman.**
In accordance with the Standing Order 5e to consider nominations for the Chairman 2025/2026.
2. **To receive the Chairman's Declaration of Acceptance of Office.**
In accordance with Standing Order 5ji the elected Chairman to complete and sign the acceptance of office.
3. **Apologies for Absence.**
To receive and accept apologies for absence.
4. **Minutes**
Acceptance of minutes from the Parish Council Meeting dated 14th April 2025.
5. **To elect a Vice Chairman.**
In accordance with Standing Order 5e to consider nominations for Vice Chairman 2025/2026.
6. **To receive the Vice Chairman's Declaration of Acceptance of Office.**
In accordance with Standing Order 5ji the elected Chairman to complete and sign the acceptance of office.
7. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
8. **Update and Correspondence from District Councillor County Councillors.**
9. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
10. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill 3 vacancies
11. **Clerks Report.**
To receive clerks report circulated at the meeting.
12. **Planning –**
(a) To consider and make comments on the following planning applications:

[Rouncefall , The Chase, Ashingdon, Essex, SS4 3JD](#)

Demolition of fire damaged building and erection of equestrian building for use as stabling and storage.

Application reference: **25/00231/FUL** received on **21/03/2025**

[Land Between Merry Thought And Valentine Cottage, Ethelbert Road, Ashingdon, Essex,](#)

Proposed new self-build dwelling and associated development.

Application reference: **25/00254/FUL** received on **31/03/2025**

13. Finance

(a) To approve payments to be paid by BACS, in accordance with the 2024/25 budget. List of payments circulated at the meeting.

(b) To approve the March 2025 bank reconciliation figures.

14. Appointment of Councillors to Committees and Working Parties

To appoint members of the following committees/working Parties

	2024/2025	2025/2026
Personnel and Staffing Committee	Catchpole, Reed and Dryhurst	
MUGA	Catchpole, Dryhurst, Hennessy and McCarthy.	
Finance Committee		

15. Clarification of other existing working parties.

Members to consider whether any other working parties or committees are required for the 2024/2025 Council year which are not already detailed above.

16. Appointment of Representatives to outside organisations.

	2024/2025	2025/2026
Rochford Hundred Association of Local Councils	Catchpole, Constable and Osborne	
River Crouch Coastal Community Team	Dryhurst	
Rochford Transport Meeting	Dryhurst	
Memorial Hall Committee	Hennessy	
RSPB Local Liaison Group	Dryhurst	
Old Peoples Welfare Committee for Rochford District	Osborne	

17. Devolution and Local Government Reorganisation.

Council to discuss and decide if APC would like to work with other councils to establish a blanket Community Asset Register, including any existing trusts or covenants. Councils should identify what they already have and what they would like to retain. Potential Assets: land and open spaces, parks, woodland, play areas, recreation areas, buildings, libraries, cemeteries etc.

18. Health and Wellbeing.

To discuss.

19. Car-park at South Fambridge-non resident parking

To further discuss the potential use of a parking enforcement company to address ongoing issues with non-residents, including SORN vehicles, using the residents-only car park.

20. Insurance

To discuss the current insurance arrangements and consider quotes or proposals from alternative providers, with a view to potentially changing insurers.

21. Memorial Hall gate access and closing times

The current 11:00 PM gate closure on Friday and Saturday evenings is limiting hall hire opportunities and reducing income. Direct access to the security company would allow for occasional extensions to midnight, better supporting events. Council to discuss granting the hall administrator authority to liaise directly with CAM.

22. To receive a report from the representatives for the following outside committees/working groups:

- Ashingdon and East Hawkwell Memorial Hall - Cllr. P. Hennessy;
- Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- RSPB Local Liaison Group – Cllr. G. Dryhurst;

- d. River Crouch Coastal Community Team - Cllr. G. Dryhurst;
- e. Rochford Old Peoples Welfare- Cllr .S. Osborne

23. Training and Events

To consider any requests from officers or members to attend training
Council to agree Rialtus training for the Clerk at a cost of £360 inc VAT.

24. Items from Councillors to be added to next agenda.

Next Parish Council Meeting to be held on Monday 2nd June 2025.