

CLERKS REPORT July 2025

The items detailed below are an update of resolutions made at meetings, any item which requires a decision will form part of the agenda.

Meeting Date	Minute Ref	Information and Decision Made	Responsible for actions	Current Situation
April	25/186	South Fambridge car-park	Clerk	Update from EALC Parish councils are caught in a gap in the law. Local authorities generally are not allowed to use private enforcement companies. All a parish council can do is to make bylaws and enforce those.
June		NALC	Clerk/Councillors	All councillors are required to create their own account on the NALC website. Any training sessions will need to be booked individually, as the Clerk cannot do this on councillors' behalf. The clerk will send a link to register.
June		Update website	Clerk/Cllr's Catchpole and Reed	Currently looking into a revamp of the Parish Council's website and have been in contact with Weavaweb to explore possible improvements, new features, and design options. Further updates will be provided as discussions progress.
		Cambridge Bank	Clerk	The Clerk has contacted Cambridge Bank and has now received the necessary paperwork to open a new account. Confirmation of the authorised signatories is required before the application can proceed further.
		Call for Vote/Neighborhood plan	Clerk/councillors	The Clerk has received six enquiries (via email and telephone) from residents asking whether, like Hockley and Hawkwell, the parish will be holding a vote on adopting a Neighbourhood Plan aimed at

				preventing development on greenbelt land. The Clerk is currently seeking clarification on this matter from the Essex Association of Local Councils (EALC) and George Sullivan of Rochford District Council's Electoral Services.
		Request from resident South Fambridge	Clerk/ Councillors	We have received a request from a resident to place a book library on the land opposite the noticeboard.