

CLERKS REPORT Oct 2025

Updates on resolutions and other matters since the last meeting. Items requiring a decision appear on the agenda.

Meeting/Event Date	Minute Ref	Information/ Decision Made	Responsible for actions	Current Situation
July 25		EOI sent to RDC, re George V Playing field.	Clerk	Email received from Andy Bere, Corporate Manager, assets and regeneration, we will receive an update after their meeting on Tuesday 18 th Sept.
Sept25	25/264	Purchase defib for South Fambridge	Clerk	Defib fitted and working . Clerk will submit claim for payment of £600 from the Locality Fund.
Oct 25		Councillor Emails – Best Practice and Assertion10: Councillors are encouraged to use their official council email addresses for all council business. This supports good practice and compliance with Assertion 10 relating to data protection and cyber security.	Clerk and councillors	Not all Cllrs using it. Using official @gov.uk email addresses keeps council business separate from personal correspondence and helps protect councillors’ privacy. If a data breach or information request occurred, anyone using personal email accounts could be required to have their personal emails searched or disclosed.t,
Oct 25		Code of Conduct, who has done training?	Councillors	