

ASHINGDON PARISH COUNCIL



Clerk to the Council:

Mrs Kath Parkin
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Members of the Council are hereby summoned to attend the Parish Council Meeting at Ashingdon Parish Office, The Cricket Pavilion, King George V Playing Field, Ashingdon Road, Ashingdon on Monday 2nd February 2026 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K. Parkin

Kath Parkin
Clerk to Ashingdon Parish Council

27th January 2026

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
 - (a) Acceptance of minutes from the Parish Council Meeting dated 12th January 2026.
3. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
4. **Update and Correspondence from District Councillor County Councillors.**
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
6. **Co-option**
To consider co-opting any interested candidates onto the Parish Council to fill 2 vacancies
7. **Clerks Report.**
To receive clerks report circulated at the meeting.
8. **Planning -**
To consider and make comments on any applications.

[Mount View , Greensward Lane, Ashingdon, Essex, SS5 5JH](#)

Proposed two storey rear extension extending rooms in roof and alterations to windows and fenestration
Application reference: **26/00025/FUL** received on **14/01/2026**

9. **Finance**
 - (a) To approve payments to be paid by BACS, in accordance with the 2025/26 budget. List of payments circulated at the meeting.
 - (b) To approve the December 2025 bank reconciliation figures.
 - (c) To approve the December 2025 bank reconciliation figures for Barclays Premium Account.
 - (d) To approve the December 2025 bank reconciliation figures for Unity Trust Bank.
 - (e) To approve the December 2025 bank reconciliation figures for Hampshire Trust bank.
 - (f) To approve the December 2025 bank reconciliation figures for The Cambridge Building Society.
 - (g) To approve the December 2025 bank reconciliation figures for Hinckley & Rugby savings account.
 - (h) To review and agree the Financial Regulations, as attached to the agenda.
 - (i) To discuss appointment of an internal auditor.
 - (j) To consider, discuss and resolve the application for a Barclays Business Debit Card, and to approve the appointment of a single nominated cardholder, being the Clerk. Authorised signatories to be approved to submit the application and accept the terms on behalf of the Council.

10. Health and Wellbeing.

To receive a report and update from Cllr D McCarthy.

11. Bar 'n' Bus

To receive a report from Cllrs Osborne and Hennessy

12. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. P. Hennessy;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) RSPB Local Liaison Group – Cllr. G. Dryhurst;
- (d) River Crouch Coastal Community Team - Cllr. G. Dryhurst;
- (e) Rochford Old Peoples Welfare- Cllr .S. Osborne

13. Training and Events

To consider any requests from members for training:

14. Items from Councillors to be added to next agenda.

The next Parish Council Meeting is on Monday 2nd March 2026 at 7.30pm.