

ASHINGDON PARISH COUNCIL



Clerk to the Council: Mrs Kath Parkin
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Minutes of the Parish Council Meeting held at Ashingdon Parish Office, The Cricket Pavilion, King George V Playing Field, Ashingdon Road, Ashingdon on Monday 1st December 2025 at 7:30pm.

Present: Chairman: Cllr. D. Catchpole Vice: Cllr. D. Constable

Councillors: Cllr S Chittenden Cllr D McCarthy
Cllr D Reed Cllr P Hennessy
Cllr. M Nunn Cllr. S. Osborne

Officers: Kath Parkin Clerk/RFO

District Councillors: None

25/313 Apologies for Absence

Apologies accepted for Cllr G Dryhurst.

25/314 Minutes

Proposal: To approve the minutes of the meeting held on Monday 24th November 2025.

Proposed: Cllr. Hennessy

Seconded: Cllr. McCarthy

All in favour.

25/315 Declaration of Interests and Dispensations

None.

25/316 Update and Correspondence from District County Councillors.

No District or County Councillors were in attendance.

Cllr McCarthy requested that it be noted that it would be appreciated if District Councillors could provide reports more regularly.

25/317 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

Two members of the public present.

Representatives from the Ashingdon and East Hawkwell Memorial Hall attended and expressed a wish for closer collaboration between the Parish Council and the Hall for the benefit of the community. They also reported that RDC had cut all the conifers/shrubs down to the front of the hall which should not have been done. It was agreed that APC will email RDC to raise the issue, demonstrating unity with the Memorial Hall. In addition, the representatives requested permission to place a sign on the defibrillator in the porch of the hall to indicate that the nearest alternative unit is located at the Pavilion.

25/318 Co-option:

To consider co-opting any candidate onto the parish council. There are 2 vacancies. No candidates were present.

25/319 Clerks Report

The clerk's report was circulated at the meeting, which is attached to the minutes.

25/320 Planning

Members considered the planning application detailed below:

[135 Greensward Lane, Hockley, Essex, SS5 5HS](#)

Proposed Garage Building to front

Application reference: **25/00840/FUL** received on **11/11/2025**

No objections.

[66 Leamington Road, Hockley, Essex, SS5 5HP](#)

Convert existing detached garage into granny annexe and create new roof form to match with neighbouring property.

Application reference: **25/00832/FUL** received on **07/11/2025**

No objections.

[Newhall Nursery, Lower Road, Hockley, Essex, SS5 5JU](#)

Proposed farm shop to replace existing retail area. Proposed extension to cafeteria and new toilet block.

Application reference: **25/00810/FUL** received on **03/11/2025**

No objections.

25/321 Finance.

Members received the schedule of payments for approval, the following were approved and signed:

- a. **Proposal:** To approve payments made by BACS, in accordance with the 2025/2026 budget.
Proposer: Cllr McCarthy
Seconded: Cllr Nunn
All in favour.

Nov-25				
Supplier Name	Total Amount	Details Ref	Sort code	Account
j+m payroll	£42.00	45630	20-70-93	90404608
Rochford Council	£625.25	88225754	30-80-12	10542560
Solopress Cllr Catchpole	£83.74	4636643		
Peter Beales Roses	£285.00	Roses		
Constable	£360.00			
CAM	£936.72	16645	30-15-99	13775560
Weaveaweb	£139.49	25512	40-10-27	11328506
Weaveaweb	£192.00	25768	40-10-27	11328506
J+P Prior	£902.00	1469	12-24-82	6585520
J+P Prior	£138.58	1459	12-24-82	6585520
Amazon	£23.08	Stationery	20-79-73	63167690
Amazon	£17.90	ID badges	20-79-73	63167690
Clerk expenses	£16.20	Mileage	20-79-73	63167690
Tradepoint	£33.00	Toilet seat		
ACLGP Ltd	£50.33	toilet leak 6984	20-70-93	33665372
Chair Expenses	£22.50		20-79-73	63167690
Weaveaweb	£270.00	25783		
total	£4,137.79			

- b. Councillor Reed had checked the October 2025 bank reconciliation figures and approved all balances are correct.

c. **To discuss the Christmas hospitality money**

Cllr Reed informed the Council that the Life House will be hosting a Christmas Day lunch from 12–3 pm for anyone who may be alone at Christmas. The Rochford Day Centre was also discussed, as they will be holding Christmas parties for older residents.

Proposal: That £250 be donated to the Life House and £250 be donated to the Rochford Day Centre.

Proposer: Cllr Hennessy

Seconder: Cllr Nunn

All in favour.

- 25/322 Neighbourhood Plan Update**
The Clerk reported that only 6 residents had come forward to form a Steering Group despite advertising in the Council Newsletter and Website. Following a discussion on the implications of this, it was proposed that the Parish Council is unable to proceed with the Neighbourhood Plan due to the lack of feedback and support from the community.
- 25/323 MUGA**
The Clerk confirmed that Marcus Hotten has been informed that Ashingdon Parish Council has £92,000 allocated towards the MUGA project. Marcus has responded to say he will discuss the matter with Dan Baines and will come back to us with an update.
- 25/324 Health and Wellbeing.**
Cllr McCarthy informed Councillors that he had made contact with Greensward Academy, who expressed an interest in working with the Parish Council, and we await further details on how this collaboration may progress. He also reported that he had spoken with Ashingdon Primary School, who have asked whether he would join the academy trust to help strengthen links between the school and the Parish Council.
Proposal: Cllr McCarthy joins the academy trust to facilitate improved communication and partnership.
Proposer: Cllr Osborne
Seconder: Cllr Hennessy
All in favour.
- 25/325 The Freight House**
The Clerk informed Councillors that she had emailed Cllr Crosbie but had not received a response. She will follow up and include the item on the January agenda.
- 25/326 Community Governance Review.**
No update.
- 25/327 To receive a report from the representatives for the following outside committees/working groups:**
(a) **Ashingdon and East Hawkwell Memorial Hall - Cllr. P. Hennessy;**
The Christmas Fayre was extremely successful. The roof repair has now been completed.
(b) **Rochford Hundred Association of Local Councils – Cllr. D. Constable;**
No meeting..
(c) **RSPB Local Liaison Group – Cllr. G. Dryhurst;**
No report.
(d) **River Crouch Coastal Community Team – Cllr. G. Dryhurst;**
No report.
(e) **Rochford Old Peoples Welfare- Cllr .S. Osborne.**
Meeting is next week, she reported that they have a new trustee.
- 25/328 Training and Events**
No requests.
- 25/329 Items from Councillors to be added to next agenda.**

Next Parish Council Meeting to be held on Monday 12th January 2026 at 7.30pm.

Meeting closed at 9.10pm

Chairman's Signature

Date:

