

ASHINGDON PARISH COUNCIL



Clerk to the Council: Kath Parkin
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Members of the Council are hereby summoned to attend the Parish Council Meeting at the Ashingdon Parish Office, The Cricket Pavilion, King George V Playing Field, Ashingdon Road, Ashingdon on Monday 1st June 2026 at 7.30 pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K. Parkin

**Kath Parkin
Clerk to Ashingdon Parish Council**

26/5/26

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes**
Acceptance of minutes from the Parish Council Meeting dated 6th May 2026 circulated prior to the meeting
- 3. To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
- 4. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
- 5. Update and Correspondence from District County Councillors**
- 6. Co-option**
To consider co-opting any candidate onto the parish council. There are 2 vacancies on the council.
- 7. Clerks Report**
To receive Clerk's report, circulated at the meeting.
- 8. Planning –**
 - (a) To consider and make comments on the following applications:

[Stables At Highsteppers, Canewdon Road, Ashingdon, Essex.](#)
Outline application with all matters reserved other than access to the site, for the erection of up to 9 dwellings, with associated landscaping and infrastructure.
Application reference: **26/00275/OUT** received on **30/03/2026**
- 9. Finance**
 - (a) To approve payments to be paid by BACS, in accordance with the 2026/2027 budget. List of payments circulated at the meeting.
 - (b) To approve the April 2026 reconciliation figures.
 - (c)
- 10. Annual Return**
 - (a) To approve and sign section 1-Annual Governance Statement 2025/2026 in the Annual Return.
 - (b) To approve and sign section 2-Accounting Statements 2025/2026 in the Annual Return.
- 11. Rochford day Centre**
To consider whether Ashingdon Parish Council should continue to appoint a representative to the Rochford Day Centre, following information received regarding the number of service users/pick-ups from Ashingdon.

12. Biodiversity Policy

To discuss and consider adopting the Biodiversity Policy.

13. Health and wellbeing.

To discuss any updates.

14. Community Governance Review-Stage 2

To discuss.

15. Dog Bag Dispensing Stations

To discuss and consider the purchase of dog waste bag dispensing stations.

16. Bus Survey

Discuss next steps moving forward.

17. Street Lighting-Ashingdon Academy.

To consider the quotation received from A & J Lighting for converting two sodium lamps to LED outside the Academy and to note their recommendation that a tree surgeon may be required for further tree trimming works.

18. BayWa r.e. Community Payment

To discuss how to utilise the payment.

19. Ashingdon Memorial Hall

To consider nominating Ashingdon Memorial Hall for the RCCE Village Hall and Community Building Award.

20. Appointment of Councillors to Events Working Party.

Review and confirm councillor appointments to the Events Working Party.

	2025/2026	2026/2027
Events Working Party	Reed and McCarthy	

21. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. P. Hennessy;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) RSPB Local Liaison Group – Cllr. G. Dryhurst;

22. Training and Events

To consider any requests from officers or members to attend training

23. Items from Councillors to be added to next agenda.

24. Next Parish Council Meeting to be held on Mon 6th July 2026.