

ASHINGDON PARISH COUNCIL



Clerk to the Council: Kath Parkin
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Members of the Council are hereby summoned to attend the Parish Council Meeting at the Ashingdon Parish Office, The Cricket Pavilion, King George V Playing Field, Ashingdon Road, Ashingdon on Monday 6th July 2026 at 7.30 pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K. Parkin

Kath Parkin
Clerk to Ashingdon Parish Council

30/06/26

AGENDA

1. **Apologies for Absence.**
2. **Minutes**
Acceptance of minutes from the Parish Council Meeting dated 1st June 2026 circulated prior to the meeting
3. **To receive member's declaration of interests and dispensations in items on the agenda**
Requests for dispensations must be requested from the Clerk up to the day before the meeting.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
10 minutes shall be available for public question time.
5. **Update and Correspondence from District County Councillors**
6. **Co-option**
To consider co-opting any candidate onto the parish council. There are 2 vacancies on the council.
7. **Clerks Report**
To receive Clerk's report, circulated at the meeting.
8. **Finance**
 - (a) To approve payments to be paid by BACS, in accordance with the 2026/2027 budget. List of payments circulated at the meeting.
 - (b) To approve the May 2026 reconciliation figures.
 - (c) To approve the delegation of power to the clerk in association with the Chairman
 - (d) To confirm which councillors will be claiming allowances.
 - (e) To discuss and approve the back payments to HMRC, dating back to 2023-2024.
9. **AGAR 2025-2026-Update**
To note that Sections 1 and 2 of the AGAR have been corrected following the omission of Section 2, Box 11 and section 1, Box 9 and the updated documents have been submitted to PKF Littlejohn for review.
10. **Health and wellbeing.**
To discuss any updates.
11. **Review of Contractor Tender Evaluation Process**
To consider and discuss replacing the current contractor tender evaluation method with a new scoring system for assessing contract tenders. Sent out with minutes.
12. **Locality Fund – Defibrillator for LIFE Church**
To note that the LIFE Church has expressed an interest in installing a defibrillator and to consider whether an application for Locality Funding should be made to contribute towards its purchase and installation.

13. Dog Bag Dispensing Stations

Update.

14. Street Lighting.

To consider the quotation received from A & J Lighting for converting remaining lights to LED in the Parish.

15. Commemorative Bench

To agree wording on the plaque for the bench.

16. Canewdon Road.

To consider writing to Portfolio holder for Highways re the ongoing saga of pedestrians in the road signage.

17. To receive a report from the representatives for the following outside committees/working groups:

- (a) Ashingdon and East Hawkwell Memorial Hall - Cllr. P. Hennessy;
- (b) Rochford Hundred Association of Local Councils - Cllr. D. Constable;
- (c) RSPB Local Liaison Group – Cllr. G. Dryhurst;

18. Training and Events

To consider any requests from officers or members to attend training

19. Items from Councillors to be added to next agenda.

20. Next Parish Council Meeting to be held on Mon 7th September 2026.